

POLK COUNTY BOARD OF COMMISSIONERS

DATE: May 15, 2024
TIME: 9:00 a.m.
PLACE: Polk County Courthouse, Dallas, Oregon

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS AT (503-623-8173), AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED TO ATTEND OR TO PARTICIPATE IN THE MEETING VIRTUALLY.

PAGE: **AGENDA ITEMS**

1. **CALL TO ORDER AND NOTE OF ATTENDANCE**
2. **ANNOUNCEMENTS**
 - (a) **Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00am on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.**
 - (b) **The Polk County Budget Committee will meet on May 15, 2024 at 9:30 a.m. That meeting will take place in the Polk County Courthouse, 850 Main Street, Dallas, OR, 97338.**
3. **COMMENTS (for items not on this agenda and limited to 3 minutes)**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF THE MINUTES FROM May 8, 2024**
6. **APPOVAL OF CONSENT CALENDAR**
7. **TRANSFER STATION FRANCHISE APPLICATION – Greg Hansen**

CONSENT CALENDAR

- a) **Polk County Contract No. 24-68, Oregon Health Authority (Rosana Warren, Behavioral Health)**
- b) **Polk County Contract No. 24-69, Oregon Health Authority (Rosana Warren, Behavioral Health)**

THE BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION PURSUANT TO ORS 192.660.

ADJOURNMENT

POLK COUNTY PUBLIC MEETINGS AND PUBLIC HEARINGS
GUIDELINE FOR CITIZENS

REGULAR MEETING AGENDA

Regular meetings of the Polk County Board of Commissioners convene at 9 a.m. each Wednesday morning. Any person wishing to bring a matter before the Board at one of these meetings may do so by mailing or delivering written notice, concisely describing the nature of the item, to the Board of Commissioners, Polk County Courthouse, Dallas, Oregon 97338, by noon on the preceding Thursday. Unless otherwise announced, meetings are held in the Main Conference Room of the Courthouse.

APPEARANCE OF INTERESTED CITIZENS

The Board sets aside a time at each regular meeting for comment by the public on subjects not appearing on the Agenda. Individuals may come forward and make any statement they wish, but not to exceed three (3) minutes in length, except as is required to give concise answers to questions from Board members. If the subject will require a lengthier presentation, or merits inclusion as an item on the Agenda of a future meeting, the Board shall schedule it accordingly.

PUBLIC HEARING FORMAT

Land Use

1. Chairman opens hearing.
 - a. Reading of hearing request or appeal statement.
 - b. Call for abstentions (ex parte contact or conflict of interest).
2. County staff presents background, summary and its recommendation (20-minute limit).
3. Applicant (Appellant) presents his/her case (15-minute limit).
4. Public testimony. Note that all testimony and evidence must be directed toward the applicable factual and legal criteria as identified in the record and/or during this hearing. Do not repeat previous testimony. Simply note for the record that you are in agreement with that earlier testimony. Your time to present testimony is limited. FAILURE TO RAISE AN ISSUE IN THIS HEARING, IN PERSON OR BY LETTER, OR FAILURE TO PROVIDE ADEQUATE SPECIFICITY TO AFFORD THE BOARD AN OPPORTUNITY TO RESPOND TO THE ISSUE MAY PRECLUDE LATER APPEAL TO LUBA ON THAT ISSUE.
 - a. Individuals in favor of the application or appeal.
 - b. Individuals against the application or appeal. At the discretion of the Chairman, an attorney, consultant, or other designated representative of two or more individuals may be allowed the combined time for each represented individual who does not speak, not to exceed 20 minutes. The Chairman may require proof of designation.
5. Rebuttal by Applicant (Appellant) (10-minute limit).
6. Questions from Board (discussion limited to individuals questioned by the Board).
 - a. Staff.
 - b. Applicant (Appellant).
 - c. Individuals testifying.
7. Chairman closes hearing and announces closing of Record.
8. Chairman announces date for deliberation and decision.
9. The Board's decision is deemed the final decision of Polk County. It may be appealed to LUBA within 21 days of its issuance in written form. The address and phone number of LUBA may be obtained from the Polk County Community Development Department and will also appear on the Notice of Decision which will be mailed to all persons who testify, submit comments, or print their name and address on the hearing attendance sheet at the back of the hearing room.

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES May 8, 2024

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Gordon were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

A public meeting of the Budget Committee for Polk Extension Service District will be held in the Main Conference Room of the County Courthouse at 11:00 a.m., on Wednesday, May 8, 2024. The purpose of the meeting is to discuss the budget for fiscal year July 1, 2024 to June 30, 2025 and to receive the budget message and document. Time is reserved for public comment at 11:15 a.m. A copy of the budget document may be inspected or obtained on or after May 3, 2024, at the Board of Commissioners' Office, Polk County Courthouse, during regular business hours. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed budget with the Budget Committee.

The Homeless Prevention Advisory Council (AKA P.A.T.H.S) will be meeting on May 8, 2024 from 12:00 pm to 2:00 pm located at 1407 Monmouth Independence Hwy, Monmouth OR 97361.

3. COMMENTS

Week 2 of cupcake month from Family & Community Outreach. The Board thanked Brent DeMoe and Stephanie Gilbert for the cupcakes.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF May 1, 2024

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF May 1, 2024.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. LENGTH OF SERVICE AWARDS

The following employees were recognized for the length of service:

- Kim Halter, 10 years of service
- DD Janssen, 10 years of service
- Cole Steckley, 10 Years of service

8. NATIONAL POLICE WEEK 2024 & PROCLAMATION NO. 24-03

Commissioner Pope stated that Polk County was proud to announce their participation of National Police Week for 2024. Commissioner Pope thanked all of the local Police Chiefs who were in attendance, as well as Sheriff Mark Garton.

Commissioner Gordon thanked the local police chiefs for being here today and provided background information on the history of National Police Week and then he read aloud the proclamation for the record.

APPROVED BY CONSENSUS OF THE BOARD

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **Polk County Affirmative Action Plan and Equal Employer Policy
(Lynn Hall, Human Resources)**

There no need for an executive session and Commissioner Pope adjourned the meeting at 9:04 a.m.

POLK COUNTY BOARD OF COMMISSIONERS

Craig Pope, Chair

Jeremy Gordon, Commissioner

Lyle Mordhorst, Commissioner



CONTRACT REVIEW SHEET

Staff Contact: Rosana Warren Phone Number (Ext): 3558

Department: Health Services: Behavioral Health Consent Calendar Date: May 15, 2024

Contractor Name: Oregon Health Authority

Address: 635 Capitol St NE Suite 350

City, State, Zip: Salem, OR 97301

Effective Dates - From: January 01, 2024 Through: June 30, 2025

Contract Amount: \$224,855.50

Background:

Oregon Health Authority provides funds to finance Community Mental Health, Addiction Treatment, Recovery & Prevention and Problem Gambling services. This is the first amendment to the initial award from the state, IGA 026022. This award may be modified from time-to-time throughout the calendar year to reflect changes to funds and/or programs that are made a part of the grant.

Discussion:

This first amendment adjusts the funding to Service Element 04 for Aid and Assist services for the next 18 months to bring the funding back in line with prior year funding.. No other changes noted.

Fiscal Impact:

The total amount awarded for this amendment is \$224,855.50 for fiscal years 2023-25. The Behavioral Health budget was prepared in anticipation of this funding. This agreement will be modified throughout the year and a budget resolution may be needed at a later date.

Recommendation:

It is recommended that Polk County sign the first amendment to IGA 026022 with the Oregon Health Authority.

Copies of signed contract should be sent to the following:

Name: Rosana Warren E-mail: hs.contracts@co.polk.or.us

Name: _____ E-mail: _____



In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications, and other electronic formats. To request an alternate format, please send an e-mail to dhs-oha.publicationrequest@odhsoha.oregon.gov or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

AGREEMENT # PO-44300-00026022

**FIRST AMENDMENT TO
OREGON HEALTH AUTHORITY
2024-2025 INTERGOVERNMENTAL AGREEMENT
FOR THE FINANCING OF COMMUNITY MENTAL HEALTH, ADDICTION TREATMENT,
RECOVERY, & PREVENTION, AND PROBLEM GAMBLING SERVICES**

This First Amendment to Oregon Health Authority 2024-2025 Intergovernmental Agreement for the Financing of Community Mental Health, Addiction Treatment, Recovery, & Prevention, and Problem Gambling Services effective as of January 1, 2024 (as amended, the “Agreement”), is entered into, as of the date of the last signature hereto, by and between the State of Oregon acting by and through its Oregon Health Authority (“OHA”) and **Polk County** (“County”).

RECITALS

WHEREAS, OHA and County wish to modify the Financial Assistance Award set forth in Exhibit C of the Agreement.

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

AGREEMENT

1. The financial and service information in the Financial Assistance Award is hereby amended as described in Attachment 1 attached hereto and incorporated herein by this reference. Attachment 1 must be read in conjunction with the portion of Exhibit C of the Agreement that describes the effect of an amendment of the financial and service information.
2. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
3. County represents and warrants to OHA that the representations and warranties of County set forth in section 4 of Exhibit F of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
4. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect.
5. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

IN WITNESS WHEREOF, the parties hereto have executed this amendment as of the dates set forth below their respective signatures.

6. Signatures.

Polk County

By:

_____	_____	_____	_____
Authorized Signature	Printed Name	Title	Date

State of Oregon, acting by and through its Oregon Health Authority

By:

_____	_____	_____	_____
Authorized Signature	Printed Name	Title	Date

Approved by: Director, OHA Health Systems Division

By:

_____	_____	_____	_____
Authorized Signature	Printed Name	Title	Date

Approved for Legal Sufficiency:

Approved by Joseph M. Callahan, Assistant Attorney General on March 19, 2024; email in Agreement file.

ATTACHMENT 1

EXHIBIT C

Financial Pages

MODIFICATION INPUT REVIEW REPORT

MOD#: M0810

CONTRACT#: 026022

CONTRACTOR: POLK COUNTY

INPUT CHECKED BY: _____ DATE CHECKED: _____

SE#	FUND	PROJ CODE	CPMS PROVIDER	EFFECTIVE DATES	SLOT CHANGE/TYPE	RATE	OPERATING DOLLARS	STARTUP PART DOLLARS ABC	PART IV	PAAF CD	BASE	CLIENT CODE	SP#
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FISCAL YEAR: 2023-2024

4	804	AAP	AID & ASSIST PROJECT	1/1/2024 - 6/30/2024	0 /NA	\$0.00	-\$84,744.00	\$0.00	A	1	Y		1
4	804	AAP	AID & ASSIST PROJECT	1/1/2024 - 6/30/2024	0 /NA	\$0.00	-\$5,204.00	\$0.00	A	1	Y		1
4	804	AAP	AID & ASSIST PROJECT	1/1/2024 - 6/30/2024	0 /NA	\$0.00	\$7,469.82	\$0.00	A	1	Y		
4	804	AAP	AID & ASSIST PROJECT	1/1/2024 - 6/30/2024	0 /NA	\$0.00	\$142,288.59	\$0.00	A	1	Y		
4	804	AAP	AID & ASSIST PROJECT	1/1/2024 - 6/30/2024	0 /NA	\$0.00	\$35,572.15	\$0.00	C	1	Y		3
4	804	AAP	AID & ASSIST PROJECT	1/1/2024 - 6/30/2024	0 /NA	\$0.00	-\$21,186.00	\$0.00	C	1	Y		1
4	804	AAP	AID & ASSIST PROJECT	1/1/2024 - 6/30/2024	0 /NA	\$0.00	-\$5,204.00	\$0.00	C	1	Y		1
4	804	AAP	AID & ASSIST PROJECT	1/1/2024 - 6/30/2024	0 /NA	\$0.00	\$7,469.82	\$0.00	C	1	Y		2
TOTAL FOR SE# 4								<u>\$76,462.38</u>	<u>\$0.00</u>				
TOTAL FOR 2023-2024								<u>\$76,462.38</u>	<u>\$0.00</u>				

FISCAL YEAR: 2024-2025

4	804	AAP	AID & ASSIST PROJECT	7/1/2024 - 6/30/2025	0 /NA	\$0.00	-\$169,488.00	\$0.00	A	1	Y		1
4	804	AAP	AID & ASSIST PROJECT	7/1/2024 - 6/30/2025	0 /NA	\$0.00	\$14,939.64	\$0.00	A	1	Y		
4	804	AAP	AID & ASSIST PROJECT	7/1/2024 - 6/30/2025	0 /NA	\$0.00	-\$10,408.00	\$0.00	A	1	Y		1
4	804	AAP	AID & ASSIST PROJECT	7/1/2024 - 6/30/2025	0 /NA	\$0.00	\$284,577.18	\$0.00	A	1	Y		
4	804	AAP	AID & ASSIST PROJECT	7/1/2024 - 6/30/2025	0 /NA	\$0.00	\$71,144.30	\$0.00	C	1	Y		3
4	804	AAP	AID & ASSIST PROJECT	7/1/2024 - 6/30/2025	0 /NA	\$0.00	-\$42,372.00	\$0.00	C	1	Y		1

MODIFICATION INPUT REVIEW REPORT

MOD#: M0810

CONTRACT#: 026022

CONTRACTOR: POLK COUNTY

INPUT CHECKED BY: _____

DATE CHECKED: _____

SE#	FUND	PROJ	CPMS	PROVIDER	EFFECTIVE	SLOT	RATE	OPERATING	STARTUP PART	PART	PAAF	CLIENT	SE#
		CODE			DATES	CHANGE/TYPE		DOLLARS	DOLLARS ABC	IV	CD	BASE	CODE

FISCAL YEAR: 2024-2025

TOTAL FOR SE# 4	\$148,393.12	\$0.00
TOTAL FOR 2024-2025	\$148,393.12	\$0.00
TOTAL FOR M0810 026022	\$224,855.50	\$0.00

OREGON HEALTH AUTHORITY
Financial Assistance Award Amendment (FAAA)

CONTRACTOR: POLK COUNTY
DATE: 03/08/2024

Contract#: 026022
REF#: 003

REASON FOR FAAA (for information only):

Aid and Assist Client Services (MHS 04) funds have been awarded.

The following special condition(s) apply to funds as indicated by the special condition number in column 9. Each special condition set forth below may be qualified by a full description in the Financial Assistance Award.

M0810 1 Special Condition #M0792 in Base Agreement, regarding "A) MHS 04 and B) Services" applies.

M0810 2A) The financial assistance subject to this special condition will be disbursed to County in one lump sum within 30 calendar days after the date this Agreement becomes executed.

M0810 3A) These funds are for MHS 04 Aid and Assist Client Services. B) The financial assistance subject to this special condition will be disbursed to County in one lump sum within 30 calendar days after the date this Agreement becomes executed.



CONTRACT REVIEW SHEET

Staff Contact: Rosana Warren Phone Number (Ext): 2550
Department: Health Services: Behavioral Health Consent Calendar Date: May 15, 2024
Contractor Name: Oregon Health Authority
Address: 500 Summer Street SE, E86
City, State, Zip: Salem, OR 97301-1118
Effective Dates - From: April 01, 2024 Through: December 31, 2025
Contract Amount: Time Extension Only

Background:

The Oregon Health Authority provided funding for the Community Stabilization and Recovery Center project with the goal to provide an array of crisis stabilization services, relieve bottlenecks in the continuum of care, and address health inequities and housing disparities, among others. This is the second amendment to the initial award from the state IGA 177690 (No. 22-156).

Discussion:

This Amendment 2 extends the agreement an additional 21 months to allow for the completion of the CARES center project. There are no other changes to the agreement, other than allowing for additional time to expend award.

Fiscal Impact:

This is a no cost amendment and the total for this agreement remains the same with an NTE of \$2,456,371.85. The Behavioral Health budget was prepared in anticipation of this funding.

Recommendation:

It is recommended that Polk County sign Amendment 2 to IGA 177690 with the Oregon Health Authority.

Copies of signed contract should be sent to the following:

Name: Rosana Warren E-mail: hs.contracts@co.polk.or.us
Name: _____ E-mail: _____

Agreement Number 177690-2

STATE OF OREGON

**AMENDMENT TO
GRANT AGREEMENT**

This is Amendment Number 02 (this “**Amendment**”) is dated as of this ____ day of April, 2024 (the “**Effective Date**”) by and between the State of Oregon, acting by and through its Oregon Health Authority Health Systems Division (“**OHA**”) and Polk County, an Oregon municipality (“**Recipient**”)

RECITALS

- A. OHA and Recipient entered into that certain Grant Agreement Number 177690 dated September 28, 2022 (the “**Original Agreement**”).
- B. The Original Agreement, as amended by this Amendment is referred to herein as the “**Grant Agreement**”.
- C. The parties desire to amend the Original Agreement as set forth herein.

AGREEMENT

NOW, THEREFORE, for good and sufficient consideration, including the terms herein, the parties agree as follows:

- 1. **Definitions.** Capitalized terms used herein without definition have the meaning ascribed to such term in the Original Agreement unless the context clearly requires otherwise.
- 2. **Effective Date and Duration.** The date “4/1/2024” set forth in Section 1 is hereby deleted and replaced with the date “12/31/2025”.
- 3. The parties hereby ratify and affirm the Original Agreement as modified hereby.
- 4. Except as expressly amended hereby, all other terms and conditions of the Original Agreement remain in full force and effect.

(Signature Pages Follow)

RECIPIENT, BY EXECUTION OF THIS AGREEMENT, HEREBY ACKNOWLEDGES THAT RECIPIENT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

Signatures. This Agreement and any subsequent amendments may be executed in several counterparts, all of which when taken together shall constitute an agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of the Agreement and any amendments so executed shall constitute an original. Copies of signature by facsimile, electronic scan, or other electronic means will be considered original signatures.

Polk County

By:

Authorized Signature

Printed Name

Title

Date

State of Oregon acting by and through its Oregon Health Authority

By:

Authorized Signature

Printed Name

Deputy Director, Operations & Strategy

Title

Date

Approved by: Director, OHA Behavioral Health Operations

By:

Authorized Signature

Printed Name

OHA Behavioral Health Director

Title

Date

Approved for Legal Sufficiency:

Not required per OAR 137-045-0030(1)(a)