

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES April 3, 2024

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Gordon were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

A public meeting of the Budget Committee for Polk County will be held in the Main Conference Room, Polk County Courthouse, 9:00 a.m., on Tuesday, April 9, 2024. The purpose of the meeting is to discuss the budget for fiscal year July 1, 2024 to June 30, 2025 and to receive the budget message and document. The public meeting will continue on Wednesday, April 10, 2024. Additional time is reserved for public comment at 10:30 a.m. Wednesday, April 10, 2024. A copy of the budget document may be inspected or obtained on or after April 5, 2024 at the Board of Commissioners' Office, Polk County Courthouse, during regular business hours. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed budget with the Budget Committee. Please advise the Board of Commissioners (503-623-9237) at least 24 hours in advance if you need special accommodations to attend or participate in the meeting virtually.

Polk County is completing a Polk County Food Delivery project funded with Community Development Block Grant funds from the Oregon Business Development Department. The location of the project is: Rural Polk County. It is estimated that the project has benefited at least 2748 adults and 1464 children of whom 100% are low or moderate income. A public hearing will be held by the Polk County Board of Commissioners at The Polk County Courthouse in the Main Conference Room on April 16th at 9:00 am. The purpose of the hearing is for the Polk County Board of Commissioners to obtain citizens' views about the project and to take comments about the local government's performance. Written comments are also welcome and must be received by 5:00 pm on April 15th at 850 Main St. Dallas OR 97338. Both oral and written comments will be reviewed by the Polk County Board of Commissioners. The location of the hearing is accessible to the disabled. Please let Nicole Pineda at 503-623-0896 know if you need any special accommodations to attend or participate in the hearing. More information about the Oregon Community Development Block Grant program and the project is available for public review at The Polk County Courthouse during regular office hours. Advance notice is requested.

Segundo Aviso de Audiencia Pública

El condado de Polk está completando un proyecto de Entrega de Alimentos de parte del condado de Polk, financiado con fondos de Community Development Block Grant, del departamento Oregon Business Development. La ubicación del proyecto es en el área rural del condado de Polk. Se estima que el proyecto ha beneficiado a por lo menos 2,748 adultos y 1,464 menores de los cuales el 100% son de bajos ingresos o ingresos moderados. Se realizará una audiencia pública por la Junta De Comisarios del Condado De Polk en el Tribunal Del Condado de Polk en la sala de conferencias principal el 16 de Abril a las 9:00 am. El propósito de la audiencia es para que la Junta de Comisarios del Condado de Polk obtenga comentarios y opiniones sobre el proyecto y la actuación de parte del gobierno local. Los comentarios escritos son bienvenidos y deben ser recibidos a más tardar el 15 de Abril a las 5:00 pm en 850 Main St. Dallas, OR 97338. Los comentarios orales y escritos serán revisados por la Junta de Comisarios del Condado de Polk. La ubicación de la audiencia es accesible

a personas discapacitadas. Favor de informarle a Nicole Pineda al 503-623-0896 si necesita alguna adaptación especial para asistir o participar en la audiencia. Más información sobre el programa Oregon Community Development Block Grant y del proyecto están disponibles para el reviso público en el Tribunal del Condado de Polk durante horas regulares de oficina. Se pide aviso previo. Gracias

3. COMMENTS

Mandy Strauss provided public comment in regards to personnel investigations. Next, Mrs. Strauss wanted to address the annual report for the Sheriff's Office and she pointed out some discrepancies in the report.

K. Jane Phillips wanted to provide public comment in regards to a matter of an obstruction in a county road. Ms. Phillips stated there is a large re-election sign currently in the right of way (ROW.)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF BOARD MEETING OF March 27, 2024

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF March 27, 2024.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. PUBLIC HEARING – ORDER NO. 24-03 / VACATING A PORTION OF MORRIS ROAD

Darren Blackwell, Polk County Surveyor, provided a brief summary of the road officials report and stated that in his assessment he found that the approval of the vacation of a portion of Morris Road is in the interest of Polk County. Mr. Blackwell provided background information on the public hearing that was held in 2023 to for the first vacation of a portion of Morris Road. Mr. Blackwell is recommending that the Board approve and sign Polk County Order No. 24-03, In the Matter of vacating a portion of Morris Road. Commissioner Mordhorst asked if he had any idea of when it was last utilized and Mr. Blackwell stated most likely in the late 1950's or early 1960's.

Commissioner Pope opened the public hearing to public comment at 9:14 a.m.

Pat Wildman provided public comment in favor of the road vacation and Order No. 24-03 and stated her reasons why.

Rich Moore provided public comment in favor of the road vacation and Order No. 24-03 and stated his reasons why.

Jeff Havlin provided public comment in favor of the road vacation and Order No. 24-03 and stated his reasons why.

Penny Cox provided public comment in opposition of the road vacation and Order No. 24-03 and stated her reasons why.

K. Jane Phillips provided public comment in opposition of the road vacation and Order No. 24-03 and stated her reasons why.

David Heventall provided public comment in opposition of the road vacation and Order No. 24-03 and stated his reasons why.

Commissioner Pope closed the hearing to public comment at 9:52 a.m.

The Board discussed whether or not to keep the record open for 7 days. They all agreed to keep the record open for 7 days, until April 10th, 2024 at 5:00 p.m. and then to redeliberate on the April 17th, 2024.

7. POLK COUNTY SHERIFF UPDATE

Mark Garton, Polk County Sheriff, provided a department update to the Board and staff. The Sheriff notified the Board that there has been an update from the Oregon Humane Society and stated that he would forward an email to the Board that was received late yesterday. Next, the Sheriff talked about an event for boat inspections that are going to be made available to the public at the end of the month to help prepare for the warmer months. The sheriff went over their current staffing levels and he also provided some information on a couple current cases that are investigating. Next, he stated that the jail will be installing 16 food ports into some of the doors and that two thirds of those costs will be covered by CIS, their insurance provider. The Commissioners thanked the Sheriff for the update.

8. RECLASSIFICATION OF AN EMPLOYEE

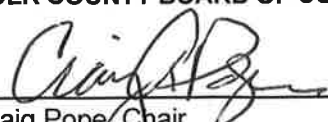
Matt Hawkins, Admin Services Director, is recommending the reclassification of an employee from a Community Resource Connector II to a Resource Navigator. Should the reclassification be approved, it would be effective April 1, 2024 and have an approximate fiscal impact of \$9,100 for FY23-24 including PERS contribution should it be for 12 months.

APPROVED BY CONSENSUS OF THE BOARD.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**
N/A

There no need for an executive session and Commissioner Pope adjourned the meeting at 10:01 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Craig Pope, Chair



Jeremy Gordon, Commissioner



Lyle Mordhorst, Commissioner

Minutes: Nicole Pineda
Approved: April 10, 2024