

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES February 21, 2024**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Gordon were present.

Staff present: Greg Hansen, Administrative Officer  
Morgan Smith, County Counsel  
Matt Hawkins, Administrative Services Director

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Polk Extension Service District will be meeting at 9:30 am on March 6, 2024. The meeting will be in the main conference room located on the first floor of 850 Main St Dallas OR 97338.

**3. COMMENTS**

Mandy Strauss wanted to provide a public comment in regards to the Sheriff Update to the Board that was provided to the Board but he did not complete his yearend report and would like the Board to encourage the Sheriff to finish it and get it posted to the website. Mrs. Strauss also wanted to talk about the process of handling a complaint and she explained it the way she understands it and Morgan Smith stated that is not how he understands the legal language of the process and didn't want to take away from her 3 minutes by debating with her.

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**5. APPROVAL OF MINUTES OF BOARD MEETING OF February 14, 2024**

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF February 7, 2024.  
COMMISSIONER POPE CHOSE TO ABSTAIN DUE TO BEING ABSENT.**

**MOTION PASSED BY VOTE OF THE QUORUM.**

**6. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**7. LENGTH OF SERVICE AWARDS**

The Polk County Board of Commissioners and staff would like to recognize the following employees for their length of service:

- Amanda Golden, 15 years of service
- Tammi Traglia, 10 years of service

**8. POLK COUNTY RESOLUTION NO 24-03**

Darren Blackwell, Polk County Surveyor, presented Polk County Resolution No. 24-03 to the Board and staff. Mr. Blackwell stated that this was to initiate the road vacation for the remainder of Morris Road. Mr. Blackwell provided background information on the road vacation and explained why they were initiating this process. Commissioner Mordhorst asked a clarifying question for the record and Morgan Smith, County Counsel, answered his question.

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE POLK COUNTY RESOLUTION NO 24-03.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

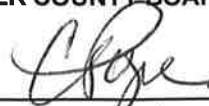
The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) Polk County Contract No. 24-27, North Santiam Paving Co.  
(Todd Whitaker, Public Works Director)
- (b) Polk County Order No. 24-02, Ratify the Hearings Officer's Decision on the appeal of Polk County Planning File CU 23-06  
(Eric Knudson, Community Development Associate Planner)

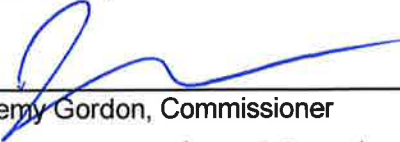
At 9:06 a.m. County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2) (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

The executive session ended at 9:38 a.m. and Commissioner Pope directed staff to move forward as directed in the executive session and the meeting was adjourned.

**POLK COUNTY BOARD OF COMMISSIONERS**



Craig Pope, Chair



Jeremy Gordon, Commissioner



Lyle Mordhorst, Commissioner

Minutes: Nicole Pineda  
Approved: February 28, 2024