

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES February 7, 2024

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Mordhorst declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon was present and Commissioner Pope was absent.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Homeless Prevention Advisory Council (AKA P.A.T.H.S) meeting on February 14, 2024 has been cancelled.

The Tuesday, February 13th & Wednesday, February 14th BOC meetings have been cancelled.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY VOTE OF THE QUORUM.

5. APPROVAL OF MINUTES OF BOARD MEETING OF January 31, 2024

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF January 31, 2024.

MOTION PASSED BY VOTE OF THE QUORUM.

6. RECLASSIFICATION OF AN EMPLOYEE

Matt Hawkins, Admin Services Director, is recommending the reclassification of an Environmental Health Specialist Trainee to an Environmental Health Specialist. Mr. Hawkins stated that should the reclass be approved it would be effective February 1, 2024 and would have an impact on the FY23-24 budget of approximately \$7000.00 including PERS contribution should it be for 12 months.

APPROVED BY CONSENSUS OF THE QUORUM.

7. POLK COUNTY RESOLUTION NO. 24-02

Greg Hansen, Administrative Officer, presented Polk County Resolution No. 24-02, in the matter of increasing appropriations within the General Fund, and increasing appropriations in the Public Works Fund, Management Services Fund, and increasing revenues and appropriations in the County School Fund and all adjustments relate to the 2023-2024 Fiscal Year. Mr. Hansen provided background information on the resolution and explained why these changes are being made.

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE POLK COUNTY RESOLUTION NO. 24-02.

MOTION PASSED BY VOTE OF THE QUORUM.

At 9:07 a.m. County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection and (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

The executive session ended at 9:38 a.m. and Commissioner Mordhorst adjourned the meeting.

POLK COUNTY BOARD OF COMMISSIONERS



Craig Pope, Chair



Jeremy Gordon, Commissioner



Lyle Mordhorst, Commissioner