

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES December 27, 2023**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst was present and Commissioner Gordon was absent.

Staff present: Greg Hansen, Administrative Officer  
Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Homeless Prevention Advisory Council (AKA P.A.T.H.S) will be meeting on January 10, 2024 from 12:00 pm to 1:30 pm located in the first floor conference room at 182 SW Academy St, Dallas Oregon, 97338.

**3. COMMENTS**

None.

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**5. APPROVAL OF MINUTES OF BOARD MEETING OF December 20, 2023**

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF December 20, 2023.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**6. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) Polk County Contract No. 23-240, Service Contract  
(Rosana Warren, Behavioral Health)
- (b) Polk County Contract No. 23-244, Employment Agreement  
(Greg Hansen, Administrative Officer)
- (c) Polk County Contract No. 23-245, Quon Design &  
Communication Inc.  
(Rosana Warren, Public Health)
- (d) Polk County Contract No. 23-246 (Amendment 1 to 23-48),  
Liberty House  
(Aaron Felton, District Attorney)
- (e) Polk County Contract No. 23-247 (Amendment 1 to 23-47),  
Juliette's House  
(Aaron Felton, District Attorney)

There no need for an executive session and Commissioner Pope adjourned the meeting at 9:02 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Craig Pope, Chair

*unavailable to sign*

Jeremy Gordon, Commissioner



Lyle Mordhorst, Commissioner