

TUESDAY WORK SESSION AGENDA
February 6, 2024
Courthouse Conference Room

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS (503-623-8173) AT LEAST 24 HOURS IN ADVANCE IF YOU NEED SPECIAL ACCOMMODATIONS TO ATTEND OR TO PARTICIPATE IN THE MEETING VIRTUALLY.

Approximate Time

AGENDA

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| 9:00 a.m. | 1. CALL TO ORDER – PLEDGE OF ALLEGIANCE |
| | 2. COMMENTS (for items not on this agenda and limited to 3 minutes) |
| | 3. APPROVE MINUTES OF January 30, 2024 |
| | 4. REGIONAL WATER PLANNING UPDATE – Austin McGuigan |
| | 5. NON-LISTED ITEMS (Pursuant to ORS 192.640) |

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Board of Commissioners' conference room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m., and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on Every Monday in the Commissioners Conference Room at 850 main Street, Oregon.

The Compensation Committee will be meeting on February 6, 2024 at 9:30 am, in the main conference room in the Polk County Courthouse located at 850 Main Street., Dallas, OR 97338.

The Homeless Prevention Advisory Council (AKA P.A.T.H.S) meeting on February 14, 2024 has been cancelled.

APPEARANCE OF INTERESTED CITIZENS

The Board sets aside a time at each regular meeting for comment by the public on subjects not appearing on the Agenda. Individuals may come forward and make any statement they wish, but not to exceed three (3) minutes in length, except as is required to give concise answers to questions from Board members. If the subject will require a lengthier presentation, or merits inclusion as an item on the Agenda of a future meeting, the Board shall schedule it accordingly.

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
January 30, 2024

1. At 9:00 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session and led the Board and attending audience in the Pledge of Allegiance. Commissioner Gordon and Commissioner Mordhorst were present.

2. COMMENTS (for items not on this agenda):

None.

3. MINUTES: **COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON
SECONDED TO APPROVE THE MINUTES OF January 23, 2024**

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

4. DECLARING SURPLUS PROPERTY

Todd Whitaker, Public Works Director, presented the Board and staff with a memorandum declaring surplus property. Mr. Whitaker is recommending that the Board declares the P1620, 2016 Ford F150 and P883, 1988 Chevy Utility Flatbed Truck, as surplus property and to instruct the Public Works Department to sell the equipment either to another government agency or by advertisement for the public bid in accordance with the requirements of Polk County Code of Ordinances 15.135- Disposition of Personnel Property.

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST
SECONDED TO DECLARE THE LISTED ITEMS AS SURPLUS PROPERTY.**

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. SAFE ROUTES TO SCHOOLS, HOFFMAN & GUNCLUB ROAD

Todd Whitaker, Public Works Director, presented the Board and staff with a memorandum discussing the recent bids that were received for the Safe Routes to School Grant Project. Mr. Whitaker gave some background information on the what project is and also talked about how many bids were received in for this bid. Public Works recommends the approval of a "Notice of Intent to Award" to North Santiam Paving in the amount of \$966,361.50 to be set to all the bidders for the Polk County – Safe Routes to School Grant Project contract.

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST
SECONDED TO APPROVE THE NOTICE OF INTENT TO AWARD TO NORTH SANTIAM
PAVING.**

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. PUBLIC WORKS DEPARTMENT UPDATE

Todd Whitaker, Public Works Director, provided the Board of Commissioners an update for his department for the year 2023. Mr. Whitaker's update went over their department funding, their administration side of the department and the Polk County Shops, Engineering & Survey, Road Maintenance, Chip Seal Program, and some 2023 Highlights. Mr. Whitaker also discussed some upcoming projects. Commissioner Gordon asked if they have seen any relief in the cost of goods yet and Mr. Whitaker said that they have not. Commissioner Pope asked about the revenue side of things and revenue share with that state and stated that he is curious if they have received the funding that they were expecting to receive. Mr. Whitaker stated that by category yes they are but by the amount, no they are not and he explained what he meant by that. Mr. Hansen weighed in on what their budget and funding looks like for this fiscal year. Commissioner Pope asked for his take on where they are at with their interactions with ODOT, specifically with operations and maintenance. Mr. Whitaker answered his question. Commissioner Pope stated that he wanted to hear their vegetation plan and how they will manage it for 2024. Mr. Whitaker answered his question. Commissioner Mordhorst asked how many times a year they spray and Mr. Whitaker stated they spray in the spring and in the fall. Commissioner Gordon wanted to give them kudos for all their hard work recently during the ice and snow storm. Commissioner Mordhorst and Commissioner Pope wanted to recognize them for having the highest pavement rating and for everything that they do with their current budget and funding.

7. NON-LISTED ITEMS - (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

None.

Commissioner Pope adjourned the meeting at 9:27 a.m.

Minutes: Nicole Pineda
Approved: February 6, 2024