

TUESDAY WORK SESSION AGENDA
December 26, 2023
Courthouse Conference Room

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS (503-623-8173)
AT LEAST 24 HOURS IN ADVANCE IF YOU NEED SPECIAL ACCOMMODATIONS TO ATTEND OR TO PARTICIPATE IN THE
MEETING VIRTUALLY.

**Approximate
Time**

AGENDA

- | | |
|-----------|--|
| 9:00 a.m. | 1. CALL TO ORDER – PLEDGE OF ALLEGIANCE |
| | 2. COMMENTS (for items not on this agenda and limited to 3 minutes) |
| | 3. APPROVE MINUTES OF December 19, 2023 |
| | 4. POLK SWCD LETTER OF SUPPORT REQUEST FOR PFA GRANT PROPOSAL – Kevin Porter |
| | 5. NATIONAL HISTORIC REGISTER – Greg Hansen |
| | 6. SELECTION OF BOC CHAIR FOR 2024 |
| | 7. 2024-2025 BUDGET CALENDAR – Greg Hansen |
| | 8. NON-LISTED ITEMS (Pursuant to ORS 192.640) |

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Board of Commissioners' conference room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m., and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on Every Monday in the Commissioners Conference Room at 850 main Street, Oregon.

The Homeless Prevention Advisory Council (AKA P.A.T.H.S) will be meeting on January 10, 2024 from 12:00 pm to 1:30 pm located in the first floor conference room at 182 SW Academy St, Dallas Oregon, 97338.

APPEARANCE OF INTERESTED CITIZENS

The Board sets aside a time at each regular meeting for comment by the public on subjects not appearing on the Agenda. Individuals may come forward and make any statement they wish, but not to exceed three (3) minutes in length, except as is required to give concise answers to questions from Board members. If the subject will require a lengthier presentation, or merits inclusion as an item on the Agenda of a future meeting, the Board shall schedule it accordingly.

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
December 19, 2023

1. At 9:00 a.m., Commissioner Gordon declared the Tuesday meeting of the Polk County Board of Commissioners in session and led the Board and attending audience in the Pledge of Allegiance. Commissioner Pope and Commissioner Mordhorst were present.

2. COMMENTS (for items not on this agenda):

None.

3. MINUTES: **COMMISSIONER GORDON MOVED, COMMISSIONER POPE
SECONDED TO APPROVE THE MINUTES OF December 12, 2023**

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

4. POLK COUNTY DISTRICT ATTORNEY UPDATE:

Aaron Felton, Polk County District Attorney, provided an update to the Board for his department. DA Felton thanked the Commissioners for having him here today and allowing him to address the Board and the public. DA Felton wanted to highlight some things that his office has currently been working on and he talked about the amount of active working cases his attorneys are working on. He also provided an update to his current staffing levels and stated that filings are up. DA Felton talked about Measure 110 and how that is a heavily discussed topic right now. Commissioner Mordhorst stated that he was very impressed with how his office participated with the Community Corrections Department during the DA Lunch and Learn Meetings and asked what kind of feedback he received from his employees about those meetings. DA Felton stated that Jodi Merritt, Community Corrections Director, deserves the recognition for organizing those meetings and for her participation. Commissioner Mordhorst asked some clarifying questions about the information that DA Felton shared today and DA Felton responded. Commissioner Pope stated that he is always happy to give him and his team kudos for not being a controversial District Attorney. Commissioner Pope wanted DA Felton to give his input on the statement that there is a lack of District Attorneys all over. DA Felton answered his question. Commissioner Pope wanted his input on the number of crimes that have been happening with youth defendants and what his office has currently seeing. DA Felton answered his question. Commissioner Gordon thanked the DA for his hard work and partnership.

5. NON-LISTED ITEMS - (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

None.

Commissioner Gordon adjourned the meeting at 9:40 a.m.



Pineda, Nicole <pineda.nicole@co.polk.or.us>

Polk SWCD LOS for a proposal to the ODFW PFA fund

1 message

Kevin Porter <Manager@polkswcd.com>

Wed, Dec 20, 2023 at 4:33 PM

To: "pineda.nicole@co.polk.or.us" <pineda.nicole@co.polk.or.us>

Nicole,

The Polk SWCD is working on a proposal to the ODFW Private Forest Accord conservation grant fund for extensive restoration work on one of the District's properties, "Cornerstone". We hope to use this money for local contractors to work at Cornerstone for the next 3-5 years, with annual maintenance after that. Support from the Commissioners would assist us in securing this funding for Polk County.

I have attached a draft LOS for the proposal. If you could copy paste in your letterhead, it would be fantastic if one or all of the Commissioners would sign this. We need to have this proposal in on the 31st of December.

Thanks, and feel free to call me with any questions.

Kevin Porter

District Manager

Polk Soil and Water Conservation District

www.polkswcd.com

(503) 623 9680 x110

(971) 720 0583

 PFA GRANT LOS.docx
14K

Letterhead (if applicable) or address

December 31st, 2023

Oregon Department of Fish and Wildlife
4034 Fairview Industrial Drive SE
Salem, OR 97302
Re: Private Forest Accord Grant Program

Dear PFA Grant Review Team:

(YOUR BUSINESS OR AGENCY HERE) enthusiastically endorses the conservation restoration proposal that the Polk Soil and Water Conservation District is submitting to the Private Forest Accord Grant Program for funding. Polk SWCD owns a conservation property ("Cornerstone") in fee title that is protected under the Willamette Wildlife Mitigation Program. This priority habitat protects rare and threatened upland and aquatic species. Polk SWCD has identified conservation priority areas on Cornerstone as part of the purchase and management process involved in WWMP easements. Priority areas at Cornerstone have shovel-ready projects that await funding to complete.

While native fish and wildlife species occur across nearly every property in Polk County, quality habitat is limited due to conversion of uplands and floodplains to agricultural fields and urban development. This project would take an important step in returning the property's pre-European settlement condition and function. It would directly increase upland white oak habitat and improve conditions for Endangered Species Act-listed winter steelhead, coastal cutthroat trout, Pacific and brook lamprey, western pond turtle and various migratory waterfowl. Other species on the Oregon Conservation Strategy include: Slender-billed nuthatch, Sandhill Crane, Western bluebird, and Vesper Sparrow which have been observed at Cornerstone.

Prairie and oak habitat is extremely rare in the Willamette Valley landscape, having suffered large scale depletion and fragmentation as a result of human development. Less than 1% of historical prairie habitat remains, and oak savanna and woodland habitat has also been greatly reduced. This has led to a corresponding decline in a suite of species that depend on these habitats, including threatened and endangered plants, butterflies, birds, amphibians, and others. Healthy oak and prairie habitat filters winter rains to headwater streams that host salmon, steelhead, trout, and lamprey. Oak uplands often contain seeps and springs that discharge cool water year-round, providing some flow in drier months as well as water for wildlife. Cornerstone holds 0.55 stream miles of a tributary to Salt Creek.

Our ecoregion has a huge network of partners who have been working both individually and collaboratively to restore prairie and oak habitat in the Willamette Valley and recover the species that call this habitat their home. Polk SWCD has partnered with multiple organizations and agencies for work at Cornerstone. Most recently, 2,822 endangered Willamette Daisy were planted on 0.71 acres at Cornerstone. Ensure further restoration of this important property by recommending it for funding.

Best Regards,

Your Name, Title



Oregon

Tina Kotek, Governor

Parks and Recreation Department

Headquarters - Administration

725 Summer St NE Ste C

Salem, OR 97301-1266

(503) 986-0707

Fax: (503) 986-0794

stateparks.oregon.gov



December 7, 2023

POLK COUNTY
850 MAIN ST
DALLAS, OR 97338

Dear POLK COUNTY:

The State Advisory Committee on Historic Preservation (SACHP) will consider the Dallas Downtown Historic District for nomination to the National Register of Historic Places at their next meeting and your property (850 MAIN ST, Dallas, Tax lot# 07533BC06300, Account #322214) is located within the boundary of the proposed historic district. You are invited to attend the forthcoming meeting of the SACHP.

DALLAS DOWNTOWN HISTORIC DISTRICT

GENERALLY BOUNDED BY WASHINGTON, CHURCH, OAK, AND JEFFERSON STREETS

DALLAS, POLK COUNTY

NATIONAL REGISTER NOMINATION

The next SACHP meeting will be on February 16, 2024, at the North Mall Office Building, 725 Summer Street NE, Room 124A/B, Salem, Oregon. The meeting location is accessible to persons of all abilities. Special accommodations for the hearing impaired can be provided with at least three days in advance notification to the State Historic Preservation Office. Please visit our website at www.oregonheritage.org for additional information.

Properties listed in the National Register are:

- Recognized as significant to the nation, state, or community;
- Considered in the planning of federal or federally assisted projects;
- Eligible for federal and state tax benefits;
- Qualify for historic preservation grants when funds are available;
- Eligible for leniency in meeting certain building code requirements.

Owners of properties listed in the National Register choosing to take advantage of federal and state tax benefits and grant programs must comply with federal standards. Oregon State law requires local governments to review proposals to demolish or relocate properties listed in the National Register.

Any individual, government entity, or organization may comment on pending National Register nominations. Please send email to ORSHPO.NationalRegisterProgram@opr.d.oregon.gov or mail comments to: Oregon Parks and Recreation Department, State Historic Preservation Office, 725 Summer Street NE, Suite C, Salem, OR 97301.





Oregon

Tina Kotek, Governor

Parks and Recreation Department

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stateparks.oregon.gov



Property owners holding fee simple absolute or fee simple defeasible estate title to real property within the nominated district may object to the listing by submitting a statement to the State Historic Preservation Office. A form is available on our website or may be requested by calling (503) 986-0668 or by email at ORSHPO.NationalRegisterProgram@oregon.gov. The proposed district will not be listed if a majority of the property owners object.

If you have any questions regarding the proposed National Register nomination or process, contact the State Historic Preservation Office at ORSHPO.NationalRegisterProgram@oregon.gov or (503) 986-0668, or by mail at 725 Summer Street N.E., Suite C, Salem, OR 97301.

LOCAL GOVERNMENT PROTECTION OF HISTORIC AND PREHISTORIC PROPERTIES

In addition to Oregon State law that requires demolition and relocation review for properties listed in the National Register, local governments have the authority to form local historic districts and landmarks. Local governments may also create additional protections for properties listed in the National Register through a separate local process. Contact Tyler Ferrari, City of Dallas at (503) 831-3579 for information on local historic preservation programs.

Sincerely,

Robert Olguin
National Register Program Coordinator

Encl.





Oregon Parks and Recreation Department State Advisory Committee on Historic Preservation

The State Advisory Committee on Historic Preservation (SACHP) is a body whose members represent the professional fields of American history, architectural history, historic architecture, archaeology, and other professional disciplines. The SACHP reviews and recommends National Register nominations concerning whether or not they meet the criteria for evaluation.

Committee Members:

Stephen Dow Beckham (Chair); Mark Tveskov; Julie Osborne; Gwendolyn Trice; Stephen Mark; Heidi Slaybaugh; Jacqueline Cheung

February 16, 2024

Salem, OR

North Mall Office Building, Room 124A & B,
725 Summer St. NE, Salem, OR 97301

Meeting will be streamed live to YouTube. Details at:

<https://www.oregon.gov/oprd/OH/Pages/Commissions.aspx#SACHP>

Agenda

Friday, February 16, 2024

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|---|-----------------|
| 1. Tour | 9:00 AM |
| a) Meet at the North Mall Office Building, Room 124A & B,
725 Summer St. NE, Salem, OR 97301 | |
| 2. Lunch | 12:00 PM |
| a) Presentation | |
| 3. Business Meeting | 1:00 PM |
| a) Welcome and Introductions (Information) | |
| b) Issues of interest or concern to the public not on the agenda (Information) | |
| c) Approval of minutes of previous meeting (Action) | |
| d) Approval of February agenda (Action) | |
| e) Update from the Deputy SHPO and Associate Deputy SHPO (Information) | |
| 4. Review of properties proposed for listing in the National Register | 1:30 PM |
| a) Alderway Building, Portland, Multnomah County | |
| b) Hotel Alma, Portland, Multnomah County (Amendment) | |
| c) Normandale Field, Portland, Multnomah County | |
| d) Cumberland Presbyterian Church, Albany, Linn County | |
| e) Dallas Downtown Historic District, Dallas, Polk County | |

The services, programs and activities of the Oregon Parks and Recreation Department are covered by the Americans with Disabilities Act (ADA). If you need special accommodations to participate in this meeting, please contact Mary Newcomb at (503) 986-0690 or mary.newcomb@oprd.oregon.gov at least 72 hours prior to the start of the meeting.

NATIONAL REGISTER BENEFITS AND RESTRICTIONS

Fall 2021

The National Register of Historic Places is the nation's official list of buildings, structures, sites, objects, and districts significant in American history, architecture, and/or archaeology. Over 2,000 Oregon properties are listed in the National Register, with all of the state's 36 counties represented. Listing in the National Register is primarily an honorific designation intended to encourage preserving important historic places. The National Register is maintained by the National Park Service in Washington, D.C., and is administered in Oregon by the State Historic Preservation Office (SHPO). The regulation of National Register-listed properties in Oregon takes place at the local level. The following benefits and restrictions apply to National Register-listed properties in Oregon.

BENEFITS

Recognition: Owners may purchase a plaque that can be placed on the building. Please visit the NPS website for more information. <https://www.nps.gov/subjects/nationalregister/faqs>

Federal Tax Credit Eligibility: The SHPO administers a federal tax credit program that can save building owners twenty percent (20%) of the cost of rehabilitating their National Register-listed commercial, industrial, or rental residential building. Requirements include submitting a short application form and performing only work that meets appropriate rehabilitation standards. Because the tax implications are complex, individuals should consult legal counsel, an accountant, and/or the appropriate Internal Revenue Service office for assistance in determining the tax consequences of the above provisions.

State Tax Benefit: This program allows owners of properties listed in the National Register of Historic Places to apply to have the property specially assessed for a 10-year period. The program is designed as an incentive to assist property owners in the preservation of historic resources. As a condition of the property tax benefit the owner must provide a preservation plan for the building that meets SHPO standards.

Grant Eligibility: Owners may apply for the Preserving Oregon grant when money is available. Contact the SHPO for the grant schedule. Grants are awarded competitively since demand exceeds the availability of funds.

Building Code Leniency: Under Section 3409.1 of the Oregon Structural Specialty Code, National Register properties and other certified historic buildings may receive waivers for certain code requirements in the interest of preserving the integrity of the property.

Consideration in planning for federal projects: Section 106 of the National Historic Preservation Act of 1966 requires that federal agencies take into consideration the effects of their projects on properties eligible for or listed in the National Register. This program is administered by the SHPO.

RESTRICTIONS

While National Register listing is an honorific designation, some restrictions apply.

- Owners of properties listed in the National Register choosing to take advantage of federal and state tax benefits and grant programs must comply with federal standards.
- Oregon State law requires local governments to review proposals to demolish or relocate properties listed in the National Register.
- Local jurisdictions (county or city) may have other regulations for National Register-listed properties per their local ordinances. Contact your local planning department to determine the level of regulation in your community.

COMMENTING ON NOMINATIONS TO THE NATIONAL REGISTER

Private Property Owners: Private property owners may submit letters of support or additional information for consideration during the review process. Any private owner with fee-simple absolute title to real property within the nominated boundary may object to the listing by submitting a notarized statement to the State Historic Preservation Office. The statement must certify that they are an owner of the property and that they object to the listing. The proposed nomination is not listed in the National Register if the majority of the owners object. However, the National Park Service may determine that the proposed nomination would remain eligible for nomination again in the future.

Public Property Owners: Public property owners may support or object to the listing of a publicly owned property, but owner consent is not required for nominations of public properties to move forward per federal regulations.

Review by Local Governments: Communities participating in the federal-sponsored Certified Local Government (CLG) program review nominations to the National Register of Historic Places and provide comments to the SHPO office. A CLG may support, support with conditions, or object to a nomination document.

If you wish to comment on the nomination of a property to the National Register, please send your comments to the SHPO before the next scheduled meeting of the State Advisory Committee on Historic Preservation. A copy of the nomination and information on the National Register is available from the SHPO upon request.

Oregon Parks and Recreation Department
State Historic Preservation Office
725 Summer Street, N.E., Suite C
Salem, OR 97301

Oregon Heritage website: www.oregonheritage.org

National Register website: www.nps.gov/nr

For **general information** about the National Register of Historic Places, contact SHPO by calling (503) 986-0690 or by emailing ORSHPO.NationalRegisterProgram@oprds.oregon.gov.

National Register Program Staff:

Robert Olguin, National Register Program Coordinator
(503) 986-0668

Robert.Olguin@oprds.oregon.gov

**Fiscal Year 2024-2025
Budget Calendar**

- | | | | |
|-----|---|-------------------------|-----------|
| 1. | Compensation Committee meets to Recommend Elected Officials Salaries | 02/06/2024 | Tuesday |
| 2. | Departmental Budget Request Forms to Department Heads | 02/09/2024 | Friday |
| 3. | Department Budget Request forms Returned to Budget Officer | 03/06/2024 | Wednesday |
| 4. | Budget Officer Meets with Department Heads to discuss budget request | 03/11/2024- 03/14/2024 | |
| 5. | Deliver to Newspaper of Record Notice of Budget Committee Meeting (1 st notice) | 03/15/2024 | Friday |
| 6. | Publication of Notice of 9:00 a.m. 04/09/2024 Budget Committee Meeting (not more than 30 days prior to meeting) | 03/20/2024 | Wednesday |
| 7. | Deliver to Newspaper of Record Notice of Budget Committee Meeting (2 nd notice) | 03/29/2024 | Friday |
| 8. | Publication of Notice of 9:00 a.m. 04/09/2024 Budget Committee Meeting (not less than 5 days prior to meeting) | 04/03/2024 | Wednesday |
| 9. | Budget Officer delivers to the Budget Committee the Proposed Budget and the Budget Message | 04/05/2024 | Friday |
| 10. | Budget Committee meets on the FY 2024-2024 Proposed Budget Approval (Recess to 5/15/2024) | 04/09/2024 - 04/11/2024 | |
| 11. | Budget Committee Meeting for approval of the Budget | 05/15/2024 | Wednesday |
| 12. | Mail Public Improvement List to State (ORS 279.023) by | 05/31/2024 | Friday |

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|-----|---|------------|----------------|
| 13. | Deliver to Newspaper of Record the Notice of Approved Budget Summary and Public Hearing on 06/26/2024 | 06/07/2024 | Friday |
| 14. | Publication of Notice of Approved Budget Summary and Public Hearing on 06/26/2024 (5-25 days prior to meeting). | 06/12/2024 | Wednesday |
| 15. | Public Hearing on Approved Budget in conjunction with BOC meeting | 06/26/2024 | Wednesday |
| 16. | Adopt 2024 - 2025 Budget, make appropriations and declare tax levies | 06/26/2024 | Wednesday |
| 17. | Submit Notice of Tax Levy (LB-50), Copy of Adopted Budget and Resolution adopting the Budget making appropriations and Levy of Tax to the Assessor. | 07/15/2024 | (on or before) |
| 18. | One copy of the Adopted Budget to County Clerk | | |