

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES October 4, 2023

1. CALL TO ORDER & ATTENDANCE

At 9:02 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst was present and Commissioner Gordon was absent.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Polk County Board of Commissioners will be attending the Polk County Local Public Safety Coordinating Council meeting on October 5, 2023 at 12:00 p.m., located at 850 Main St., Dallas, OR 97338.

The Homeless Prevention Advisory Council will be meeting on October 11, 2023 from 12:00 pm to 1:30 pm located in the first floor conference room at 182 SW Academy St, Dallas Oregon, 97338.

The Polk Extension Service District will be meeting at 10:00 am on October 17, 2023. The meeting will be in the main conference room located on the first floor of 850 Main St Dallas OR 97338.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

5. APPROVAL OF MINUTES OF BOARD MEETING OF September 20, 2023

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF September 20, 2023.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **Polk County Contract No. 23-190, Oregon Health Authority
(Rosana Warren, Public Health)**
- (b) **Polk County Resolution No. 23-14, Polk County Personnel Rules
(Matt Hawkins, Admin. Services Director)**
- (c) **O & C Litigation Payment**
- (d) **Polk County Contract No. 23-198, ODOT
(Todd Whitaker, Public Works Director)**
- (e) **New Job Specification and Wage, Emergency Management Coordinator
(Matt Hawkins, Admin Services Director)**

There no need for an executive session and Commissioner Pope adjourned the meeting at 9:04 a.m.

POLK COUNTY BOARD OF COMMISSIONERS

Jeremy Gordon, Chair

Craig Pope, Commissioner

Lyle Mordhorst, Commissioner