

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES September 20, 2023**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Gordon declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Pope were present.

Staff present:

Morgan Smith, County Counsel  
Matt Hawkins, Administrative Services Director

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Grand Ronde Sanitary District Board is meeting on September 20, 2023 at 9:15 a.m. The meeting will take place in the Polk County Courthouse, 850 Main Street, Dallas, OR, 97338.

**3. COMMENTS**

None.

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**5. APPROVAL OF MINUTES OF BOARD MEETING OF September 13, 2023**

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF September 13, 2023.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**6. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**7. HONORING JUDGE LUUKINEN**

The Polk County Board of Commissioners and staff would like to offer their condolences to the family of the late Judge Charles Luukinen. Commissioner Pope read aloud a statement in regards to the recent passing of the Honorable Judge.

**8. RESOLUTION 23-13**

Commissioner Mordhorst presented Polk County Resolution No. 23-13, in the matter of proclaiming Polk County's call for the repeal of the decriminalization provisions enacted pursuant to Oregon Ballot Measure 110, to the Board and staff and provided background information on what the resolution is about and the work that has gone into this resolution. Commissioner Gordon read aloud a prepared statement after Commissioner Mordhorst finished speaking.

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE AND SIGN RESOLUTION NO. 23-13.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**9. RECLASSIFICATION OF AN EMPLOYEE**

Matt Hawkins, Admin Services Director, is recommending the reclassification of a Civil Engineer I to a Civil Engineer II. Should the reclassification be approved, it would be retroactive to June 1, 2023 and will have an impact to the FY 23-24 budget of approximately \$9500.00 including PERS contribution should it be for 12 months.

**APPROVED BY CONSENSUS OF THE BOARD.**

Jeff Havlin appeared before the board to make a public statement in regards to the drug paraphernalia that is all over in Downtown Portland, Oregon. He stated that he has housed a homeless person in the past and worked with CASA in Iowa. Mr. Havlin shared some background information with housing that person. Next Mr. Havlin shared his backstory while working with CASA in Iowa. Mr. Havlin stated he is pleased with adoption of Resolution No. 23-13. Commissioner Pope wanted to plug in that there was an article from the Salem Reporter stating that there is a potential recall on Measure 110 on the 2024 ballot. Commissioner Mordhorst made a comment in regards to the homelessness issue. There was some discussion about the proposed micro shelter in Dallas.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) Polk County Contract No. 23-186, Central School District  
(Dana Goodale, Family & Community Outreach)
- b) Polk County Contract No. 23-188, Salem Health West Valley  
(Rosana Warren, Public Health)

There no need for an executive session and Commissioner Gordon adjourned the meeting at 9:17 a.m.

**POLK COUNTY BOARD OF COMMISSIONERS**

*unavailable to sign*

Jeremy Gordon, Chair

A handwritten signature in black ink, appearing to read "Craig Pope", written over a horizontal line.

Craig Pope, Commissioner

A handwritten signature in black ink, appearing to read "Lyle Mordhorst", written over a horizontal line.

Lyle Mordhorst, Commissioner

Minutes: Nicole Pineda  
Approved: October 4, 2023