

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES September 13, 2023**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Gordon declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Pope were present.

Staff present:

Morgan Smith, County Counsel  
Matt Hawkins, Administrative Services Director

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Homeless Prevention Advisory Council will be meeting on September 13, 2023 from 12:00 pm to 1:30 pm located in the first floor conference room at 182 SW Academy St, Dallas Oregon, 97338.

The Grand Ronde Sanitary District Board is meeting on September 20, 2023 at 9:15 a.m. The meeting will take place in the Polk County Courthouse, 850 Main Street, Dallas, OR, 97338.

**3. COMMENTS**

Pat Wildman provided public comment in regards to the Public Land Use Hearing that was held on 9/6/23 for LA 23-02, and that record was left open until 9/20/23 at 5:00 pm. Mrs. Wildman wanted to address dog kennels in the EFU zone. Mrs. Wildman is asking that the Commissioners grandfather in those who have had dog kennels in those zones prior to these potential changes. Commissioner Pope asked if she has talked to the Community Development Department. Mrs. Wildman stated that yes, she has. Commissioner Mordhorst asked if she had to get any licensing or permits with the county 20 years ago when she moved here, and she stated that at that time she was told there was nothing that she needed to do in order to operate a dog kennel on her farm and that is why she is asking to be grandfathered in.

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**5. APPROVAL OF MINUTES OF BOARD MEETING OF August 30, 2023 & September 6, 2023**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF August 30, 2023 & September 6, 2023.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**6. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**7. LENGTH OF SERVICE AWARDS**

The Board of Commissioners and staff recognized and thanked the following employees for their length of service:

- Doug Akin, 15 years of service
- Brent DeMoe, 15 years of service
- John Nyberg, 10 years of service

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) Polk County Contract No. 23-182, Oregon Health Authority  
(Rosana Warren, Behavioral Health)
- (b) Right of Way Dedication Acceptance, Young  
(Todd Whitaker, Public Works Director)
- (c) Right of Way Dedication Acceptance, Lowery  
(Todd Whitaker, Public Works Director)
- (a) Right of Way Dedication Acceptance, Morrison  
(Todd Whitaker, Public Works Director)
- (b) Right of Way Dedication Acceptance, Fulmer  
(Todd Whitaker, Public Works Director)
- (c) Polk County Contract No. 23-183, Oregon Family Support Network  
(Rosana Warren, Behavioral Health)

There no need for an executive session and Commissioner Gordon adjourned the meeting at 9:08 a.m.

**POLK COUNTY BOARD OF COMMISSIONERS**

  
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Jeremy Gordon, Chair

  
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Craig Pope, Commissioner

  
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Lyle Mordhorst, Commissioner