

**BEFORE THE BOARD OF COMMISSIONERS
FOR POLK COUNTY, OREGON**

In the matter of Increasing Revenues,)
Appropriations and Transferring Appropriations)
within the General Fund, and)
)
Increasing Resources and Appropriations in the)
Dog Control Fund, Law Library Fund, Veteran's)
Services Fund and Insurance Fund with a transfer)
from the General Fund, and)
)
Increasing Resources and Appropriations in the)
Health Services Fund with a transfer from the)
General Fund and other sources, and)
)
Increasing Resources and Appropriations in the)
Fair Fund, and)
)
Increasing Appropriations in the Building Inspection)
Fund, Public Works Fund, Public Health Fund,)
Behavioral Health Fund and Management Services)
Fund, and)
)
All adjustments relate to the 2022-2023)
Fiscal Year)

RESOLUTION NO. 23-07

WHEREAS, the above matter came before the Polk County Board of Commissioners in regular session on June 21, 2023; and

WHEREAS, the General Fund of Polk County incurred unexpected materials & services expenses related security improvements and holding elections in the Clerk – Elections division (\$60,000), cost overruns in personal services in District Attorney – Support Enforcement (\$10,000), cost overruns associated with special projects in the Sheriff's Office – Jail (\$275,000), unanticipated expenses in materials and services related to communications in the Emergency Management (\$250,000), unexpected increases in Transfers to the Dog Control Fund (\$15,000), Law Library Fund (\$8,000), Health Services Fund (FCO) (\$200,000), Veteran's Services Fund (\$15,000) and Insurance Fund (\$100,000); and a corresponding reduction (\$933,000) in the operating Contingency to balance the budget; and

WHEREAS, the Building Inspection Fund requires an increase in appropriations in the amount of \$20,000 to address cost overruns in personal services and a corresponding reduction in Operating Contingency (\$20,000); and

WHEREAS, the Public Works Fund requires an increase in appropriations in a three divisions due to

unexpected expenditures. Increases in the Shops (\$50,000), Road Construction (\$400,000) and Survey (\$20,000) and the corresponding reduction in Operating Contingency (\$470,000); and

WHEREAS, the Dog Control Fund requires an increased General Fund transfer to materials & services costs in the amount of \$15,000 which increase both resources and appropriations; and

WHEREAS, the Law Library Fund requires an increased General Fund transfer to materials & services costs in the amount of \$8,000 which increase both resources and appropriations; and

WHEREAS, the Health Services Fund requires an increase in appropriations and revenues as a result of a General Fund transfer and additional charges for services in the amount of \$400,000 to be allocated to the Human Services Administration (\$200,000) and the Family & Community Outreach (\$200,000) to balance the budget; and

WHEREAS, the Public Health Fund requires an increase in appropriations in the WIC program to cover unanticipated expenses, and the corresponding reduction in Operating Contingency (\$30,000) to balance the budget; and

WHEREAS, the Behavioral Health Fund requires an increase in appropriations in the Addictions program to cover unanticipated expenses, and the corresponding reduction in Operating Contingency (\$300,000) to balance the budget; and

WHEREAS, the Fair Fund requires an increase in appropriations and revenues as a result of increased State grant monies in the amount of \$60,000 to be allocated to the Annual Fair (\$10,000) and the Year Around Operation (\$50,000) to balance the budget; and

WHEREAS, the Veteran's Services Fund will receive a \$15,000 General Fund transfer which will increase both revenues and appropriations to cover costs associated with operations in the amount of \$15,000; and

WHEREAS, the Management Services Fund had additional expenditures in five (5) programs requiring additional appropriations; cost overruns in personal services in the Jail Maintenance (\$10,000), cost overruns in materials and services in Information Services (\$30,000) unanticipated expenses in personal services for the Finance program (\$10,000), and unexpected expenses in materials & services for the Personnel program (\$160,000), personal services cost overruns in County Legal Counsel (\$10,000) and a corresponding decrease in Special Projects – Non-departmental to balance the budget (\$220,000); and

WHEREAS, the Insurance Fund will receive a \$100,000 General Fund transfer which will increase both revenues and appropriations to cover costs associated with operations in the amount of \$100,000; and

WHEREAS, ORS 294.450 (1)(3) provides the authority for transfer of appropriations within a given fund or from the General Fund to any other fund when authorized by official resolution of the governing body; and ORS 294.326 (3) provides authority for the expenditure of grants, gifts, bequests or devises transferred to a municipal corporation in trust for specific purposes after the enactment of a resolution authorizing the expenditure; and ORS 294.470 (4) provides the authority to increase appropriations in an internal service fund; now, therefore,

IT IS HEREBY RESOLVED that the Board of Commissioners, County of Polk, adopt this resolution in full in the amounts shown below:

GENERAL FUND – 100

<u>Total Requirements</u>	<u>\$ 32,466,100</u>
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Clerk - Elections (130) Increase from \$411,068 to \$471,068	60,000
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District Attorney – Support Enforcement (415) Increase from \$465,337 to \$475,337	10,000
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Sheriff – Jail (435) Increase from \$7,194,699 to \$7,469,699	275,000
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Emergency Management (440) Increase from \$705,118 to \$955,118	250,000
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Transfers:

Dog Control Fund (220) Increase from \$125,000 to \$140,000	15,000
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Law Library Fund (230) Increase from 20,000 to \$28,000	8,000
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Health Services Fund (260) Increase from \$150,000 to \$350,000	200,000
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Veteran’s Services Fund (254) Increase from \$105,000 to \$120,000	15,000
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Insurance Fund (620) Increase from \$0 to \$100,000	100,000
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Fund Operating Contingency Decrease from \$3,924,887 to \$2,991,887	(933,000)
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TOTAL ADJUSTED REQUIREMENTS	\$ <u>32,466,100</u>
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BUILDING INSPECTION FUND (110)

<u>Total Requirements</u>	<u>\$ 1,000,000</u>
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Building Inspection (325)	
Increase from \$800,000 to \$820,000	20,000
Fund Operating Contingency	
Decrease from \$200,000 to \$180,000	(20,000)
TOTAL ADJUSTED REQUIREMENTS	<u>\$ 1,000,000</u>

PUBLIC WORKS FUND (210)

<u>Total Requirements</u>	<u>\$ 12,892,000</u>
Public Works – Shops (620)	
Increase from \$709,486 to \$759,486	50,000
Public Works – Road Construction (640)	
Increase from \$833,500 to \$1,233,500	400,000
Public Works – Survey (650)	
Increase from \$447,696 to \$467,696	20,000
Contingency (610)	
Decrease from \$3,061,028 to \$2,591,028	(470,000)
TOTAL ADJUSTED REQUIREMENTS	<u>\$ 12,892,000</u>

DOG CONTROL FUND (220)

<u>Total Requirements</u>	<u>\$ 215,000</u>
Dog Control (220)	
Increase from 215,000 to 230,000	15,000
TOTAL ADJUSTED REQUIREMENTS	<u>\$ 230,000</u>

LAW LIBRARY FUND (230)

<u>Total Requirements</u>	<u>\$ 80,000</u>
Law Library (230)	
Increase from \$80,000 to 88,000	8,000
TOTAL ADJUSTED REQUIREMENTS	<u>\$ 88,000</u>

HEALTH SERVICES FUND (260)

<u>Total Requirements</u>	<u>\$ 6,160,000</u>
Human Services Administration (510) Increase from \$1,984,748 to \$2,184,748	200,000
Family and Community Outreach (582) Increase from \$4,175,252 to \$4,375,252	200,000
TOTAL ADJUSTED REQUIREMENTS	<u>\$ 6,560,000</u>

PUBLIC HEALTH FUND (235)

<u>Total Requirements</u>	<u>\$ 3,922,500</u>
WIC (528) Increase from \$342,638 to \$372,638	30,000
Fund Operating Contingency Decrease from \$264,523 to \$234,523	(30,000)
TOTAL ADJUSTED REQUIREMENTS	<u>\$ 3,922,500</u>

BEHAVIORAL HEALTH FUND (240)

<u>Total Requirements</u>	<u>\$ 31,841,000</u>
Addiction Program (535) Increase from \$1,506,985 to \$1,806,985	300,000
Fund Operating Contingency Decrease from \$4,117,850 to \$3,817,850	(300,000)
TOTAL ADJUSTED REQUIREMENTS	<u>\$ 31,841,000</u>

VETERAN'S SERVICES FUND (254)

<u>Total Requirements</u>	<u>\$ 300,000</u>
Veteran's Services Fund (254) Increase from \$300,000 to \$315,000	15,000
TOTAL ADJUSTED REQUIREMENTS	<u>\$ 315,000</u>

FAIR FUND (260)

<u>Total Requirements</u>	<u>\$ 832,000</u>
Annual Fair (710)	
Increase from \$209,512 to \$219,512	10,000
Year Around Operation (720)	
Increase from \$697,488 to \$747,488	50,000
TOTAL ADJUSTED REQUIREMENTS	<u>\$ 892,000</u>

MANAGEMENT SERVICES FUND (610)

<u>Total Requirements</u>	<u>\$ 8,250,000</u>
Jail Maintenance. (817)	
Increase from \$427,658 to \$437,658	10,000
Information Services (825)	
Increase from \$1,595,338 to \$1,625, 338	30,000
Finance (850)	
Increase from \$846,692 to \$856,692	10,000
Personnel (855)	
Increase from \$493,877 to \$653,877	160,000
County Legal Counsel (870)	
Increase from \$181,976 to \$191,976	10,000
Special Projects Reserve (195)	
Decrease from \$566,661 to \$346,661	(220,000)
TOTAL ADJUSTED REQUIREMENTS	<u>\$ 8,250,000</u>

INSURANCE FUND (254)

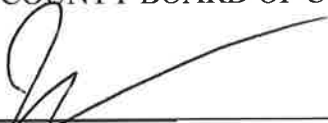
<u>Total Requirements</u>	<u>\$ 1,025,000</u>
Insurance Fund (840)	
Increase from \$1,025,000 to \$1,125,000	100,000

TOTAL ADJUSTED REQUIREMENTS

\$ 1,125,000

Dated this 21st day of June, 2023 at Dallas, Oregon.

POLK COUNTY BOARD OF COMMISSIONERS



Jeremy Gordon, Chair



Craig Pope, Commissioner



Lyle Mordhorst, Commissioner

Approved as to Form:



Morgan Smith, County Counsel