

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES June 14, 2023

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Gordon declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope and Commissioner Mordhorst were present.

Staff present: Greg Hansen, Administrative Officer
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Homeless Prevention Advisory Council will be meeting on June 14, 2023 from 12:00 pm to 1:30 pm located in the first floor conference room at 182 SW Academy St, Dallas Oregon, 97338.

A public meeting of the Polk County Board of Commissioners will be held on June 28, 2023, at 9:00 A.M. in the Polk County Courthouse. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023 as approved by the Polk County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Board of Commissioners office, Polk County Courthouse, between the hours of 8:00 A.M. and 5:00 P.M. This budget is for an annual budget period and is prepared on a basis of accounting that is consistent with the preceding year.

A public meeting of the Polk County 4-H, Master Gardener, Agriculture, Forestry, Extension District will be held on June 28, 2023 at 10:00 am at Polk County Courthouse Conference Room, Dallas, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023 as approved by the Polk County 4-H, Master Gardener, Agriculture, Forestry, Extension District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Board of Commissioners Office, Polk County Courthouse, between the hours of 8:00 a.m. and 5:00 p.m. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same used the preceding year.

The Grand Ronde Sanitary District Board is meeting on June 21, 2023 at 9:15 a.m. The meeting will take place in the Polk County Courthouse, 850 Main Street, Dallas, OR, 97338.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

Commissioner Gordon stated that there would be two add on items for todays agenda.

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED,
TO APPROVE THE AGENDA WITH ADD ONS.**

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF BOARD MEETING OF June 7, 2023

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF June 7, 2023.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. POLK COUNTY CONTRACT NO 23-98

Greg Hansen, Administrative Officer, stated that there needs to be an add on for a contract that was received yesterday afternoon from the Polk County Public Health Department. It is Polk County Contract No. 23-98 (Amendment No. 13 to Contract No. 21-105) and Amendment 13 awards \$50,0000 to Universal Home Visiting - one-time funds to be spent by 6/30/23 to assist in recruitment/retention of home visiting nurse and \$42,209 in CDC PH Infrastructure Funding. Per amendment language, these funds are for 12/1/22 to 6/30/23

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO SIGN CONTRACT NO 23-98.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

8. CTGR/ODFW MOU LETTER OF SUPPORT

Commissioner Gordon presented a drafted letter of support for the Confederated Tribes of Grand Ronde (CTGR) and the Oregon Tribes who have been working collaboratively with the Oregon Department of Fish and Wildlife (ODFW) on hunting and fishing agreements. The agreement is set to go before the ODFW Commission Friday June 15, 2023 and they are requesting that the Board sign a letter of support. Commissioner Mordhorst stated that he wants to support this, however, he has hesitations and explained his reasons why. Commissioner Pope stated that he does not support this letter and explained his reasons why. Commissioner Mordhorst stated he would like to see a presentation to gather more info. Commissioner Gordon stated that he will reach out to them to coordinate that. The letter was not signed.

9. LENGTH OF SERVICE AWARDS – Matt Hawkins

The Polk County Board of Commissioners and staff recognized the following employees for their length of service:


- Tina Andersen, 25 years of service
- Jeff Isham, 15 years of service
- Micky Roberts, 15 years of service
- Debbie Seals, 15 years of service
- Jared Vorhees, 10 years of service

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) Polk County Contract No. 23-92, Oregon Department of Human Services
(Stephanie Gilbert, Family & Community Outreach)
- b) Notice of Election Canvass, May 16 2023 Special District Election
(Cole Steckley, Chief Elections Clerk)
- c) Polk County Contract No. 23-94, Building Codes Division
(Valerie Patoine, Assessor)
- d) Polk County Contract No. 23-95, US Dept of Transportation, Federal Highway
Admin, Western Federal Land
(Todd Whitaker, Public Works Director)
- e) Polk County Contract No. 23-96, ODOT
(Todd Whitaker, Public Works Director)

There was no need for an executive session and Commissioner Gordon adjourned the meeting at 9:09 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Jeremy Gordon, Chair



Craig Pope, Commissioner



Lyle Mordhorst, Commissioner