

**TUESDAY WORK SESSION AGENDA**  
**June 6, 2023**  
**Courthouse Conference Room**

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS (503-623-8173)  
AT LEAST 24 HOURS IN ADVANCE IF YOU NEED SPECIAL ACCOMMODATIONS TO ATTEND OR TO PARTICIPATE IN THE  
MEETING VIRTUALLY.

**Approximate  
Time**

**AGENDA**

- |           |   |
|-----------|---|
| 9:00 a.m. | 1. CALL TO ORDER – PLEDGE OF ALLEGIANCE   |
|           | 2. COMMENTS (for items not on this agenda and limited to 3 minutes)                               |
|           | 3. APPROVE MINUTES OF May 30, 2023  |
|           | 4. MWVCAA – EMERGENCY SOLUTIONS GRANT RE-CERTIFICATION<br>REQUEST – Jimmy Jones & Ashley Hamilton |
|           | 5. NON-LISTED ITEMS (Pursuant to ORS 192.640)   |

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Board of Commissioners' conference room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m., and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on Every Monday in the Commissioners Conference Room at 850 main Street, Oregon.

The Homeless Prevention Advisory Council will be meeting on June 14, 2023 from 12:00 pm to 1:30 pm located in the first floor conference room at 182 SW Academy St, Dallas Oregon, 97338.

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**APPEARANCE OF INTERESTED CITIZENS**

The Board sets aside a time at each regular meeting for comment by the public on subjects not appearing on the Agenda. Individuals may come forward and make any statement they wish, but not to exceed three (3) minutes in length, except as is required to give concise answers to questions from Board members. If the subject will require a lengthier presentation, or merits inclusion as an item on the Agenda of a future meeting, the Board shall schedule it accordingly.

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**May 30, 2023**

1. At 9:02 a.m., Commissioner Gordon declared the Tuesday meeting of the Polk County Board of Commissioners in session and led the Board and attending audience in the Pledge of Allegiance. Commissioner Mordhorst was present and Commissioner Pope was absent.

**2. COMMENTS (for items not on this agenda):**

Mandy Straus wanted to address the Board of the Commissioners to recognize Rest Lawn Memory Gardens & Funeral Home and the beautiful ceremony they held for Memorial Day.

**3. MINUTES:**      **COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON  
SECONDED TO APPROVE THE MINUTES OF May 23, 2023**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**4. NOTICE OF GRANT AWARD FROM MWVHA**

Brent DeMoe, Family & Community Outreach Director, along with Stephanie Gilbert presented to the Board a memorandum notifying them of a grant that was recently awarded to his department from the Mid-Willamette Valley Homeless Alliance. The memorandum provided the details of the grant and the dates that it must be spent. Mr. DeMoe's memo also went over the details of how the funds will be spent. Mr. DeMoe is recommending that the Board approves and signs the contract.

**COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST  
SECONDED TO APPROVE AND SIGN THE CONTRACT FOR THE GRANT.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**5. NON-LISTED ITEMS** - (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

None.

Commissioner Gordon adjourned the meeting at 9:17 a.m.

Mid-Willamette Valley Community Action Agency

*EMERGENCY SOLUTIONS GRANT (ESG)*

**Grant Context:**

<sup>1</sup>ESG is a formula grant program distributed by the U.S Department of Housing and Urban Development (HUD). Eligible recipients are states, metropolitan cities, urban counties and territories. Within Oregon, HUD identified the primary ESG recipient is Oregon Housing and Community Services (OHCS). Funding is released upon the submittal of an annual Consolidated Plan, otherwise known as a statewide action plan.

The Emergency Solutions Grant Program assists low-income individuals and families quickly regain stability into permanent housing after experiencing a housing crisis or homelessness. ESG program funds can:

- Engage homeless individuals and families living on the street;
- Improve the number and quality of emergency shelters for homeless individuals and families;
- Help operate these shelters;
- Provide essential services to shelter residents;
- Rapidly re-house homeless individuals and families;
- Prevent families and individuals from becoming homeless.

**History of ESG:**

ESG began in 1986 as the **Emergency Shelter Grant**, which was a HUD grant for local communities developing emergency shelters, at a time when most of the homeless shelters in America were in the largest cities. The grant was folded into the **McKinney-Vento Homeless Assistance Act** authorization in 1987. Thereafter it became a block grant to fund renovation/conversion of buildings into homeless shelters, shelter operations, and other homeless services. The grant became one of four in HUD's **Office of Special Needs Assistance Programs** (which funds the Continuum of Care System)

The grant was restructured under the HEARTH Act (2009), which consolidated HUD's competitive grant programs, changed the homeless definitions, and focused the federal grant process on competition and performance. The name of the grant was changed to the **Emergency Solutions Grant**. HUD awarded the first Emergency Solutions Grants in 2011.

**Community Action Agencies** were established under the **Economic Opportunity Act of 1964**, to deliver federal anti-poverty programs in local communities. Those programs included

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<sup>1</sup> <https://files.hudexchange.info/resources/documents/Homelessness-Programs-Toolkits-for-State-ESG-Recipients-Basics.pdf>

the Community Services Block Grant (CSBG), Low Income Home Energy Assistance Program (LIHEAP), and the US Department of Energy Weatherization Assistance Program (WAP).

Every two years, CAA's must have their ESG grant endorsed by counties and continuums of care. The purpose of that authorization is to make sure that recipients have been engaged in local planning activities, and that grants are being used in coordination with other local efforts to end homelessness.

### **Statewide Community Action Distribution:**

In 1997, the Community Action network in Oregon, which covers all 36 counties, was designated by the Legislature as the delivery system of all federal anti-poverty funds, including the Emergency Solutions Grant. The State of Oregon is the federal block grant designee, and the state (through Oregon Housing and Community Services) distributes ESG to Community Action Agencies by state formula, under OAR.<sup>2</sup>

<sup>3</sup>Oregon Housing and Community Services makes funds available annually to community action agencies throughout the state. These lead agencies are responsible to coordinate the use of the funds to serve their communities.

<sup>4</sup>This ruling was adopted by Statute ORS 456.55, in chapter 813, Division 145, Condition 1, under Administration.

*"OHCS may contract with subgrantees to provide eligible ESG services (see OAR 813-145-0030) in service areas in such manner to provide holistic coverage statewide without duplication or overlap of services. In a service area where a Community Action Agency (CAA) exists, the CAA has the conditional right of first refusal to serve as the subgrantee for the given service area."*

### **MWVCAA recipient for MWVHA:**

Mid-Willamette Valley Community Action Agency is the primary recipient of ESG funding per 2022 MOU with CoC-MWVCAA (pg.2)

- "WHEREAS, Community Action: (a) is designated... (b) is the region's primary recipient of ESG program funds; (c) has the experience and capacity..."

### **MWVCAA Allocation:**

Contracts are executed on a Bi-annual basis with Oregon Housing and Community Services, with annual allocations.

- Total: **\$243,140.00 annually**

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<sup>2</sup> [https://oregon.public.law/rules/oar\\_813-145-0020](https://oregon.public.law/rules/oar_813-145-0020)

<sup>3</sup> <https://www.oregon.gov/ohcs/for-providers/Documents/factsheets/FACTSHEET-ESG.pdf>

<sup>4</sup> [https://secure.sos.state.or.us/oard/viewSingleRule.action;JSESSIONID\\_OARD=fgULyEJII71t7YlaeW8NTRYLXTc-KvFc3cVZZPdYQ9A0MLyhp0-X!344130564?ruleVrsnRsn=264137](https://secure.sos.state.or.us/oard/viewSingleRule.action;JSESSIONID_OARD=fgULyEJII71t7YlaeW8NTRYLXTc-KvFc3cVZZPdYQ9A0MLyhp0-X!344130564?ruleVrsnRsn=264137)

- Program Delivery: \$236,742.00
- Admin: \$6,398.00

**MWVCAA Scope of Use:**

Funds will provide staffing capacity and supplies to ARCHES Community Outreach Program. Services related to reaching out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility based care.

- Salary & fringe of .2 FTE Program Manager, .5 FTE Program Coordinator, 3 FTE Outreach Coordinators = **\$216,652.91**
- Outreach supplies (e.g. tents, tarps, sleeping bags, backpacks, food/water): **\$26,487.09**

**MWVCAA Community Outreach Program:**

MWVCAA’s Community Outreach team serves Marion and Polk Counties, meeting the needs of unsheltered individuals. Adept at working in all climates, urban and rural encampments, MWVCAA provides over **4,000 hours of outreach services annually.**



Provision of basic need supplies includes: provision of food, water, tents, tarps, sleeping bags, hygiene supplies, mobile showers, socks, and underwear. Additionally, teams assist individuals with mainstream benefit attainment and maintenance, referrals to community organizations, connection to the regional Coordinated Entry System, and navigation to medical, mental health, substance use disorder treatment, and emergency shelter.

To ensure wrap around services in rural Polk County, MWVCAA regularly works with Polk County Family Community Outreach and the Confederated Tribes of Grand Ronde. Our partnership with Polk County FCO ensures the weekly provision of Coordinated Entry assessments in rural Polk County as well as a pipeline for connecting individuals to services provided through Polk County FCO. MWVCAA and Polk FCO Outreach services differ in that Polk County FCO places an emphasis on homeless prevention whereas MWVCAA currently experiencing unsheltered homelessness.

**How to access services:**

MWVCAA provides dedicated outreach services in rural Polk County every Tuesday from 9am-1pm and Thursday from 1pm-5pm. Outside of these hours, community partners and service providers can request assistance from our outreach team by calling our direct **outreach line (971) 304.9802**. This line is monitored weekdays 8am-7pm. Those calling outside of that time are encouraged to leave a message and we’ll return their call the next business day.

Emergency Solutions Grant Certification of Polk County Approval for Sub-grantee's Proposed  
Use of OHCS 2023 – 2025 ESG Funds

I, \_\_\_\_\_, duly authorized to act on behalf of, Polk County, hereby approve the project(s) listed below proposed by Mid-Willamette Valley Community Action Agency, which serves Marion and Polk Counties:

Project Name:	Mid-Willamette Valley Community Action Agency – ARCHES Project Mobile Outreach
Target Population:	Unsheltered and chronically homeless
Proposed Services:	Salary and fringe benefits for Outreach staff (4.5 FTE) who provide resource navigation (especially to shelter, coordinated entry, and housing), provision of basic need items, transportation to services, response to citizen/local government/partner/emergency services requests, and community partner collaboration. All services are aimed at improving quality of life outcomes, as well as increasing positive entries into housing.

Approved By:

\_\_\_\_\_  
Signature of Polk County Official

\_\_\_\_\_  
Date