

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES May 3, 2023

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Gordon declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope and Commissioner Mordhorst were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

Discussion:

Due to Valerie Patoine being out ill, the agenda has been modified to remove and reschedule item # 7 in regards to Polk County Order No. 23-07 until next Wednesday.

Greg Hansen stated that he is adding Polk County Resolution No. 23-05 to the agenda for discussion.

MOTION: COMMISSIONER POPE MOVED TO APPROVE THE AGENDA AS MODIFIED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA AS MODIFIED.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

5. APPROVAL OF MINUTES OF BOARD MEETING OF April 26, 2023

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF April 26, 2023.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

7. POLK COUNTY RESOLUTION NO. 23-05

Greg Hansen, Admin Officer, provided some background information on Resolution 23-05 in regards to amending the Master Fee Schedule that was approved last year in Resolution No. 22-08 . Mr. Hansen provided the options of approving this Resolution or waiting until

July 2023 when we adopt a new Master Fee Schedule. Commissioner Pope stated that he asked for this to be a separate item so that he could ask some questions on the record. Commissioner Pope asked who pays for these increases. Mr. Hansen stated it comes from the Treasury, Federally, and from income taxes. Commissioner Pope stated that he wanted to make sure that the public understood that this is not coming from property taxes or the General Fund. Mr. Hansen stated that the Behavioral Health Fund is funding solely from the State and not from the General Fund.

MOTION: COMMISSIONER POPE MOVED TO APPROVE AND SIGN RESOLUTION NO. 23-05, COMMISSIONER GORDON SECONDED, TO APPROVE AND SIGN RESOLUTION NO. 23-05.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

8. COMMUNITY CORRECTIONS UPDATE:


Jodi Merritt, Community Corrections Director, provided an update for the Board for the Community Corrections Department. Mrs. Merritt's update focused on the Adult Parole/Probation department. The update highlighted their current staffing levels and caseloads, the state funded population, Community Corrections Review (CCR), highlights from their most recent review, and their departments current focus. The Commissioners asked questions in regards to the data that was shared on the employment rates and Mrs. Merritt answered their questions. Commissioner Pope stated that he would like to get more of a breakdown at a later time in the numbers that were provided for the treatment goals. The Commissioners asked about recovering from COVID and what that looks like. Mrs. Merritt stated what they are currently focusing on with working with people and eliminate any barriers, but also make sure that they are meeting the requirements. Commissioner Pope asked a clarifying question about the current 3-year Recidivism rate data. Mrs. Merritt answered his question.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) Polk County Contract No. 23-60, Jackson County IGA
(Dean Anderson, Information Services)
- b) Polk County Contract No. 23-61, Yamhill County IGA
(Dean Anderson, Information Services)
- c) New Job Specification & Wage, Engineer Survey Tech 1/Emergency
Management Coordinator
(Matt Hawkins, Admin Services Director)

There was no need for an executive session and Commissioner Gordon adjourned the meeting at 9:55 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Jeremy Gordon, Chair



Craig Pope, Commissioner



Lyle Mordhorst, Commissioner

Minutes: Nicole Pineda
Approved: May 10, 2023