

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES March 22, 2023

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Gordon declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope and Commissioner Mordhorst were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

A public meeting of the Budget Committee for Polk County will be held in the Main Conference Room, Polk County Courthouse, 9:00 a.m., on Tuesday, April 4, 2023. The purpose of the meeting is to discuss the budget for fiscal year July 1, 2023 to June 30, 2024 and to receive the budget message and document. The public meeting will continue on Wednesday, April 5, 2023. Additional time is reserved for public comment at 10:30 a.m. Wednesday, April 5, 2023. A copy of the budget document may be inspected or obtained on or after April 1, 2023 at the Board of Commissioners' Office, Polk County Courthouse, during regular business hours. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed budget with the Budget Committee. Please advise the Board of Commissioners (503-623-9237) at least 24 hours in advance if you need special accommodations to attend or participate in the meeting virtually.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF BOARD MEETING OF March 15, 2023

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF March 15, 2023.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. POLK COUNTY FINANCIAL STATEMENT AUDIT DELIVERY FOR THE YEAR ENDED 6/30/2022

Brad Bingenheimer & Kathy Wilson from SingerLewak presented to the Board of Commissioners the audit report for the fiscal year ending in 6/30/2022. Brad Bingenheimer directed the commissioners to flip to page five to discuss the footnote describing a new asset. Footnote six was also pointed out to the Commissioners regarding Pers. Brad also mentioned that there was a budget that was non-compliant with Oregon's State Law, the fair funds. These funds increased by more than 10% and within the fair fund there was one over expenditure of \$5,000. No questions were raised from the Commissioners.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) Polk County Contract No. 23-41, CHA/CHIP MOU
(Noelle Carroll, Health Services Director)
- b) Polk County Contract No. 23-43, Confederated Tribes of Grand Ronde
(Todd Whitaker, Public Works Director)
- c) Polk County Contract No. 23-44, Confederated Tribes of Grand Ronde
(Todd Whitaker, Public Works Director)

There was no need for an executive session. Commissioner Gordon adjourned the meeting at 9:12 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Jeremy Gordon, Chair



Craig Pope, Commissioner



Lyle Mordhorst, Commissioner