

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES March 8, 2023

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Gordon declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst was present and Commissioner Pope was absent.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

5. APPROVAL OF MINUTES OF BOARD MEETING OF March 1, 2023

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE MINUTES OF March 1, 2023.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

7. RURAL POLK COUNTY POINT IN TIME UNSHELTERED HOMELESS COUNT

Brent DeMoe, Family Community and Outreach Director, and Amber Kramer, Family Community and Outreach Service Integration Coordinator, provided a report on the point in time count for Rural Polk County. Their report shared an introduction to the count, some information on the survey, and the implementation methods used.

8. RECLASSIFICATION OF AN EMPLOYEE

Matt Hawkins, Admin Services Director, is recommending to the Board the reclassification of a Health Services Supervisor I to a Health Services Supervisor II. Should the reclassification be approved it would be effective March 1, 2023 and will have an impact to the FY 22-23 budget of approximately \$5000 including PERS contribution should it be for 12 months.

APPROVED BY CONSENSUS OF THE QUORUM.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

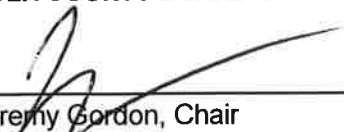
- a) Polk County Contract No. 23-31, IGA with Lake County
(Morgan Smith, County Counsel)
- b) Polk County Contract No. 23-32, Betty Sledge Enterprises
(Rosana Warren, Behavioral Health)
- c) Polk County Contract No. 23-33, Service Contract
(Rosana Warren, Behavioral Health)
- d) Polk County Contract No. 23-34, Service Contract
(Rosana Warren, Behavioral Health)
- e) Polk County Contract No. 23-35, Oregon Dept of Human Services
(Rosana Warren, Health Services Developmental Disabilities)
- f) Polk County Contract No. 23-36, Oregon Health Authority
(Rosana Warren, Public Health)
- g) Polk County Contract No. 23-37, OHSU
(Rosana Warren, Public Health)
- h) Polk County Contract No. 23-38, Multnomah Education Service District
(Rosana Warren, Public Health)
- i) Polk County Contract No. 23-39, Service Contract
(Rosana Warren, Public Health)

9. ADD ON

Morgan Smith, Polk County Counsel, recommended to the Board to delegate signing authority to Matt Hawkins, Admin. Services Director, to finalize any arrangements necessary for the closing of a bond claim from the 2022 Buena Vista Park Improvement project. The Board by consensus agreed and delegated that authority to Mr. Hawkins.

There was no need for an executive session and Commissioner Gordon adjourned the meeting at 9:27 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Jeremy Gordon, Chair



Craig Pope, Commissioner



Lyle Mordhorst, Commissioner