

POLK COUNTY BOARD OF COMMISSIONERS

DATE: February 8, 2023
TIME: 9:00 a.m.
PLACE: Polk County Courthouse, Dallas, Oregon

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS AT (503-623-8173), AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED TO ATTEND OR TO PARTICIPATE IN THE MEETING VIRTUALLY.

PAGE: **AGENDA ITEMS**

- 1. CALL TO ORDER AND NOTE OF ATTENDANCE**
- 2. ANNOUNCEMENTS**
 - (a) Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00am on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.
 - (b) The Polk County Board of Commissioners will be attending the Polk County Local Public Safety Coordinating Council meeting on February 6, 2023 at 12:00 p.m., located at 850 Main St., Dallas, OR 97338.
 - (c) The Polk County Board of Commissioners will be conducting Public Hearing(s) for consideration of placing on the ballot a Public Safety Levy for May 16, 2023 at both 9 a.m. and 6 p.m. located in the Main Conference Room at 850 Main Street, Dallas, Oregon.
 - (d) The Compensation Committee will be meeting February 8, 2023 at 10 a.m. located in the Main Conference Room located at 850 Main Street Dallas, Oregon.
 - (e) The Polk County Board of Commissioners will be meeting with Congresswoman Andrea Salinas on February 21, 2023 at 1pm located in the small conference room in the Board of Commissioners Office.
- 3. COMMENTS (for items not on this agenda)**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF THE MINUTES FROM February 1, 2023**
- 6. APPROVAL OF CONSENT CALENDAR**
- 7. RECLASSIFICATION OF AN EMPLOYEE – Matt Hawkins**
- 8. PUBLIC HEARING – CONSIDERATION OF A BALLOT MEASURE FOR PUBLIC SAFETY – Greg Hansen**

CONSENT CALENDAR

- (a) Polk County Contract No. 23-13, Oregon Health Authority
(Rosana Warren, Behavioral Health)
- (b) Polk County Contract No. 23-18, Oregon Health Authority
(Rosana Warren, Behavioral Health)

**THE BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION
PURSUANT TO ORS 192.660.**

**THIS MEETING WILL BE RECESSED UNTIL 6 PM TO RECONVENE THE PUBLIC HEARING FOR
CONSIDERATION OF A BALLOT MEASURE FOR PUBLIC SAFETY**

ADJOURNMENT

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES February 1, 2023

1. CALL TO ORDER & ATTENDANCE

At 9:03 a.m., Commissioner Gordon declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope was present and Commissioner Mordhorst was absent.

Staff present: Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

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The Compensation Committee will be meeting February 8, 2023 at 10 a.m. located in the Main Conference Room located at 850 Main Street Dallas, Oregon.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

5. APPROVAL OF MINUTES OF BOARD MEETING OF January 25, 2023

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE MINUTES OF January 25, 2023.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

6. APPROVAL OF CONSENT CALENDAR

Commissioner Gordon requested that Polk County Contract No. 23-13, Oregon Health Authority, be removed from the consent calendar this week in order to give them more time to review it.

MOTION: COMMISSIONER POPE MOVED TO APPROVE THE CONSENT CALENDAR WITH THE REQUESTED AMENDMENT, COMMISSIONER GORDON SECONDED, TO APPROVE THE CONSENT CALENDAR WITH THE REQUESTED AMENDMENT.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) Polk County Contract No. 23-12, ODOT
(Todd Whitaker, Public Works Director)

There was no need for an executive session and Commissioner Gordon adjourned the meeting at 9:06 am.

POLK COUNTY BOARD OF COMMISSIONERS

Jeremy Gordon, Chair

Craig Pope, Commissioner

Lyle Mordhorst, Commissioner

Minutes: Nicole Pineda
Approved: February 8, 2023



MEMORANDUM

TO: Board of Commissioners
FROM: Matt Hawkins, Admin. Services Director
DATE: January 31, 2023
SUBJECT: Reclassification of an Engineer Survey Tech II

Wednesday – February 8, 2023 (5 minutes)

RECOMMENDATION:

The Board of Commissioners approve the reclassification of an Engineer Survey Tech II.

ISSUE:

Shall the Board approve the reclassifications?

DISCUSSION:

It is recommended that Josh Herzberg in Public Works be reclassified from an Engineer Survey Tech II to an Engineer Survey Tech III. Josh has performed well in his current position and has already taken on the duties of an Engineer Survey Tech III. Thus we need to reclassify Josh into the higher position.

Josh is currently at step L15-7 of the Engineer Survey Tech II position which is \$5,337. If the reclassification is approved he will move to step L15-6 of the Engineering Survey Tech III position which is \$5,549.

Should the reclassification be approved it would be effective February 1, 2023.

FISCAL IMPACT:

This reclassification will have an impact on the budget for FY 22-23 of approximately \$3,500 including PERS contribution should it be for 12 months.



POLK COUNTY

POLK COUNTY COURTHOUSE * DALLAS, OREGON 97338-3177
(503) 623-8173 * FAX (503) 623-0896

BOARD OF COMMISSIONERS

Commissioners
CRAIG A. POPE
JEREMY GORDON
LYLER MORDHORST

GREGORY P. HANSEN
Administrative Officer

TO: BOARD OF COMMISSIONERS

FROM: GREG HANSEN, ADMIN. OFFICER

DATE: JANUARY 25, 2023

SUBJECT: PUBLIC SAFETY OPERATING LEVY – RE-AUTHORIZATION

RECOMMENDATION:

The Polk County Board of Commissioners consider the following:

1. To place a Local Option Tax (operating levy) measure on the ballot for the May 16, 2023, general election to re-authorize the 2019 public safety levy in Polk County.
2. A local option tax (operating levy) in an amount not to exceed \$0.495/\$1,000 assessed value for the duration of five (5) years.
3. As part of the measure, the County would eliminate the final year of the 2019 voter approved public safety operating levy.

ISSUE:

Should the County Board of Commissioners consider placing on the ballot a measure to re-authorize the public safety operating levy for the May election of 2023?

BACKGROUND:

In 2015, the County asked the citizens to approve a 5-year, \$0.45/\$1,000 of assessed value operating levy to address public safety needs. The levy passed 56.38% to 43.62% with all but three precincts passing.

In 2019, the County was successful in re-authorizing the Public Safety levy for an additional five (5) years at a rate of \$0.425/\$1,000. We re-authorized that levy one year early to protect our initial investment in personnel that was established in the initial Public Safety levy.

As the current levy nears the end, it is time for the County to consider moving forward with a ballot measure to re-authorize a third levy to maintain our current Public Safety system.

QUESTIONS:

There will be some questions centered on the re-authorization. The following are some of the most likely asked questions:

1. **Why are we seeking re-authorization of the Public Safety levy?** At the time of initial approval in 2015, it was stated more than once that to maintain this level of service in the future, a continued re-authorization of the levy would be necessary. As a result, we went before the voters to re-authorize the levy in 2019. The County was successful in that effort and re-authorized the levy for an additional 5 years. It is now time again to consider a second re-authorization to maintain services.
2. **Why re-authorize a year early?** Re-authorizing in May of 2023 provides a guarantee in continuity of services. Waiting until the final year of the levy to re-authorize could cause the loss of employees due to the uncertainty of funding. Also, a major investment was made in the initial levy to hire and train law enforcement officers (approximately \$2,400,000) and failing to re-authorize could jeopardize that initial investment.
3. **What would the tax rate be?** At first glance, I would propose a tax rate of \$0.495/\$1,000. This amount would generate approximately \$3.83 million in the initial year of the new proposed levy. This tax amount would allow the County to maintain the existing staffing from the current operating levy. The increase of 7 cents over the existing levy is due to the cost associated with employees and operations.
4. **How many years would the levy be?** The recommended duration of the levy is 5 years. A levy of this length would last through fiscal year 2027-28.
5. **When would we hold the election?** The earliest we could get an Operating Levy on the ballot would be the May of 2023 election. A May election, if successful would allow the County to levy taxes in November of 2023. If approved, the re-authorization will eliminate the final year of the 2019 levy.

ALTERNATIVE:

The following are alternatives to consider:

1. Do nothing this upcoming May and re-authorize in November 2023 and/or May of 2024. This would maintain the final year of the existing 2019 levy and gives the County less opportunity to re-authorize a successor levy if needed.
2. Go forward with a May 2023 election, but change the amount of the levy that we are seeking re-authorization. Since this levy is pretty much staff driven increasing associated employees funded by the levy would increase the amount of the levy and decreasing the amount of employees would allow you to decrease the proposed levy amount.
3. Not seek another operating levy and live within existing funding. This option would require cuts in all programs throughout the General Fund including those programs receiving a General Fund transfer. Not recommended.

FISCAL IMPACT:

The revenue generated with an operating levy is dependent upon the amount of the tax rate. A tax rate of \$0.495/\$1,000 would generate approximately \$3,835,000 and allow the County to maintain the existing staffing from the existing levy.

As estimated by the County the \$0.495/\$1,000 local option tax will generate in the initial year \$3,835,000, \$3,989,000 in 2024, \$4,148,000 in 2025, \$4,314,000 in 2026, and in the final year \$4,487,000 in 2027.

Operating Levy Re-authorization

Timetable

Subject	Date
Internal Staff Recommendation	Nov/Dec of 2022
Latest Dates:	
BOC Meeting – Public Hearing – Local Option Tax	February 8, 2023
BOC Meeting – Board Order	February 22, 2023
Measure Delivered to the County Clerk	February 24, 2023
Measure Filed with County Clerk	March 16, 2023
Election	May 16, 2023
Formation of PAC	??????
Meeting with advocacy groups	??????

EXHIBIT A

NOTICE OF PUBLIC HEARINGS ON LOCAL OPTION TAX

Notice is hereby given that public hearings will be held before the Board of County Commissioners of Polk County, Oregon, on the following dates, locations and times:

Date	Location	Time
February 8, 2023	Polk County Courthouse 850 Main Street Dallas, OR 97338	9:00am and 6:00pm

Regarding the submission of the following question to the electors of the County at the election to be held May 16, 2023:

CAPTION:

POLK COUNTY PUBLIC SAFETY LOCAL OPTION TAX RE-AUTHORIZATION

QUESTION:

Shall Polk County authorize a five-year Public Safety local option tax of up to \$0.495/\$1,000 assessed value beginning 2023?

This measure may cause property taxes to increase more than three percent.

PURPOSE:

This measure re-authorizes Polk County to levy a five (5) year local option tax of up to \$0.495/\$1,000 assessed value beginning in tax year 2023. The purpose of the levy is to maintain funding to Public Safety services (Sheriff-Patrol, Sheriff-Jail, District Attorney Prosecution, Juvenile Detention, and Community Service) in Polk County. By re-authorizing the local option tax, you will be eliminating the final year of the approved 2019 local option tax.

All interested persons may attend and shall be given a reasonable opportunity to be heard. The location of this meeting is handicapped accessible. Please advise the Board of Commissioners (623-8173) if you will need any special accommodations to attend or participate in the meeting, at least 24 hours in advance.

BOARD OF COUNTY COMMISSIONERS
OF POLK COUNTY, OREGON

Jeremy Gordon, Chair

To be published in the Itemizer Observer: **January 25 and February 1, 2023.**

To be posted no later than: **January 20, 2023**

NOTICE OF LOCAL OPTION TAX
POLK COUNTY, OREGON

DRAFT

Notice is hereby given on Wednesday, February 8, 2023, that a measure election will be held in Polk County, Oregon on Tuesday, May 16, 2023.

The following shall be the ballot title of the measure to be submitted to the county's voters.

CAPTION: (10 words)

POLK COUNTY PUBLIC SAFETY
LOCAL OPTION TAX RE-AUTHORIZATION

QUESTION: (20 words)

Shall Polk County re-authorize a five-year Public Safety local option tax of up to \$0.495/\$1,000 assessed value beginning 2023?

This measure may cause property taxes to increase more than three percent.

SUMMARY: (175 words)

This measure re-authorizes Polk County to levy a five (5) year local option tax of up to \$0.495/\$1,000 assessed value beginning in 2023 for the purpose of providing funding to Public Safety (Sheriff-Patrol, Sheriff-Jail, District Attorney-Prosecution, Juvenile Detention, Court Security, and Community Service).

This re-authorization will be the second re-authorization of the original 2015 Public Safety Levy which re-established basic public safety service levels that primarily included 24 hour Sheriff's Patrol staffing and additional District Attorney Prosecution.

This re-authorization will eliminate the final year of the existing 2019 Public Safety Levy to ensure continuity of service by providing an additional five (5) years of funding, while increasing the levy amount from the current \$0.425/\$1,000 to \$0.495/\$1,000.

The re-authorization of this measure will have a net increase of \$17.50 on your total property taxes if your house has an assessed value, not market value, of \$250,000.

The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the County Assessor at the time of estimate. The \$0.495/\$1,000 local option tax will generate \$3,835,000 in 2023, \$3,989,000 in 2024, \$4,148,000 in 2025, \$4,314,000 in 2026, and \$4,487,000 in 2027.

Scenario #2

Assessed Value Growth

4.00%

2023 Levy Projections

		Cops (19)	DA's (5)	Juvenile Beds Comm. Corr/Svcs	additional	Total
2022-2023	\$	2,700,000	\$ 540,000	\$ 200,000	\$	\$ 3,440,000
2023-2024	\$	2,889,000	\$ 577,800	\$ 200,000	\$	\$ 3,666,800
2024-2025	\$	3,091,230	\$ 618,246	\$ 225,000	\$	\$ 3,934,476
2025-2026	\$	3,307,616	\$ 618,246	\$ 250,000	\$	\$ 4,175,862
2026-2027	\$	3,562,303	\$ 661,523	\$ 275,000	\$	\$ 4,498,826
2027-2028	\$	3,811,664	\$ 707,830	\$ 300,000	\$	\$ 4,819,494

LEVY

2022-2023	3,650,000.00		\$	0.490	
2023-2024	3,796,000.00	\$ 3,666,800			129,200.00
2024-2025	3,947,840.00	\$ 3,934,476			13,364.00
2025-2026	4,105,753.60	\$ 4,175,862			(70,108.50)
2026-2027	4,269,983.74	\$ 4,498,826			(228,842.02)
2027-2028	4,440,783.09	\$ 4,819,494			(378,710.47)
					(535,096.98)
2022-2023	3,688,000.00		\$	0.495	
2023-2024	3,835,520.00	\$ 3,666,800			168,720.00
2024-2025	3,988,940.80	\$ 3,934,476			54,464.80
2025-2026	4,148,498.43	\$ 4,175,862			(27,363.67)
2026-2027	4,314,438.37	\$ 4,498,826			(184,387.39)
2027-2028	4,487,015.90	\$ 4,819,494			(332,477.66)
					(321,043.92)
2022-2023	3,725,000.00		\$	0.500	
2023-2024	3,874,000.00	\$ 3,666,800			207,200.00
2024-2025	4,028,960.00	\$ 3,934,476			94,484.00
2025-2026	4,190,118.40	\$ 4,175,862			14,256.30
2026-2027	4,357,723.14	\$ 4,498,826			(141,102.62)
2027-2028	4,532,032.06	\$ 4,819,494			(287,461.50)
					(112,623.83)
2022-2023	3,762,000.00		\$	0.505	
2023-2024	3,912,480.00	\$ 3,666,800			245,680.00
2024-2025	4,068,979.20	\$ 3,934,476			134,503.20
2025-2026	4,231,738.37	\$ 4,175,862			55,876.27
2026-2027	4,401,007.90	\$ 4,498,826			(97,817.86)
2027-2028	4,577,048.22	\$ 4,819,494			(242,445.34)
					95,796.27

Department/Program	2022-23 Total Budget	General Fund Support	Levy Support	Dept./Program Revenue	Percentage of the Levy
Sheriff - Patrol	\$ 6,982,841.00	\$ 4,356,841.00	\$ 1,800,000.00	\$ 826,000.00	59.11%
Sheriff - Jail	\$ 7,144,699.00	\$ 5,722,699.00	\$ 570,000.00	\$ 852,000.00	18.72%
D.A. - Prosecution	\$ 1,920,104.00	\$ 1,337,104.00	\$ 500,000.00	\$ 83,000.00	16.42%
D.A. - Medical Examinier	\$ 74,173.00	\$ 74,173.00	\$ -	\$ -	
D.A. - Support Enforcement	\$ 465,337.00	\$ 135,337.00	\$ -	\$ 330,000.00	
D.A. - Victim's Assistance	\$ 431,277.00	\$ 201,277.00	\$ -	\$ 230,000.00	
Community Corrections	\$ 2,675,774.00	\$ 118,274.00	\$ -	\$ 2,557,500.00	
Community Service	\$ 419,918.00	\$ 29,918.00	\$ 100,000.00	\$ 290,000.00	3.28%
Emergency Management	\$ 605,119.00	\$ 5,119.00	\$ -	\$ 600,000.00	
Dog Control	\$ 200,000.00	\$ 110,000.00	\$ -	\$ 90,000.00	
Marine Patrol	\$ 72,000.00	\$ 5,000.00	\$ -	\$ 67,000.00	
Juvenile Fund - (Detention Beds)	\$ 1,177,500.00	\$ 725,000.00	\$ 75,000.00	\$ 377,500.00	2.46%
TOTALS	\$ 22,168,742.00	\$ 12,820,742.00	\$ 3,045,000.00	\$ 6,303,000.00	
Total General Fund	\$ 32,466,100.00				100.00%
Percentage of the General Fund	68.28%	57.83%	13.74%	28.43%	



CONTRACT REVIEW SHEET

Staff Contact: Rosana Warren Phone Number (Ext): 2428
Department: Health Services: Behavioral Health Consent Calendar Date: February 02, 2023
Contractor Name: Oregon Health Authority
Address: 635 Capitol St NE Suite 350
City, State, Zip: Salem, OR 97301
Effective Dates - From: December 20, 2022 Through: December 31, 2022
Contract Amount: \$(211,000.00)

Background:

Oregon Health Authority provides funds to finance Community Mental Health, Addiction Treatment, Recovery & Prevention and Problem Gambling services. This contract is an amendment to the initial award from the state IGA 173147. The award may be modified from time-to-time throughout the calendar year to reflect changes to funds and/or programs that are made a part of the grant.

Discussion:

This Amendment 5 reduces funds for MHS 17 for Non-OHP Community & Residential Assistance services that remained unutilized under Part C funds.

Fiscal Impact:

The total amount reduced for this amendment is \$211,000.00 for FY22-23.

Recommendation:

It is recommended that Polk County sign amendment 5 to IGA 173147 with the Oregon Health Authority.

Copies of signed contract should be sent to the following:

Name: <u>Rosana Warren</u>	E-mail: <u>hs.contracts@co.polk.or.us</u>
Name: _____	E-mail: _____
Name: _____	E-mail: _____



In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications and other electronic formats. To request an alternate format, please send an e-mail to dhs-oha.publicationrequest@state.or.us or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

**FIFTH AMENDMENT TO
OREGON HEALTH AUTHORITY
2022 INTERGOVERNMENTAL AGREEMENT FOR THE FINANCING OF
COMMUNITY MENTAL HEALTH, ADDICTION TREATMENT, RECOVERY, &
PREVENTION, AND PROBLEM GAMBLING SERVICES AGREEMENT #173147**

This Fifth Amendment to Oregon Health Authority 2022 Intergovernmental Agreement for the Financing of Community Mental Health, Addiction Treatment, Recovery, & Prevention, and Problem Gambling Services effective as of January 1, 2022 (as amended, the “Agreement”), is entered into, as of the date of the last signature hereto, by and between the State of Oregon acting by and through its Oregon Health Authority (“OHA”) and **Polk County** (“County”).

RECITALS

WHEREAS, OHA and County wish to modify the Financial Assistance Award set forth in Exhibit C of the Agreement.

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

AGREEMENT

1. The financial and service information in the Financial Assistance Award are hereby amended as described in Attachment 1 attached hereto and incorporated herein by this reference. Attachment 1 must be read in conjunction with the portion of Exhibit C of the Agreement that describes the effect of an amendment of the financial and service information.
2. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
3. County represents and warrants to OHA that the representations and warranties of County set forth in section 4 of Exhibit F of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
4. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect.
5. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

IN WITNESS WHEREOF, the parties hereto have executed this amendment as of the dates set forth below their respective signatures.

6. Signatures.

Polk County

By:

Authorized Signature

Printed Name

Title

Date

State of Oregon acting by and through its Oregon Health Authority

By:

Authorized Signature

Printed Name

Title

Date

Approved by: Director, OHA Health Systems Division

By:

Authorized Signature

Printed Name

Title

Date

Approved for Legal Sufficiency:

Approved by Steven Marlowe, Senior Assistant Attorney General, Department of Justice, Tax and Finance Section, on November 15, 2021; e-mail in contract file.

ATTACHMENT 1

EXHIBIT C
Financial Pages

MODIFICATION INPUT REVIEW REPORT

MOD#: M0711

CONTRACT#: 173147

CONTRACTOR: POLK COUNTY

INPUT CHECKED BY: _____ DATE CHECKED: _____

SE#	FUND	CODE	CPMS	PROVIDER	EFFECTIVE DATES	SLOT CHANGE/TYPE	RATE	OPERATING DOLLARS	STARTUP PART DOLLARS ABC	PART IV	PAAF CD	BASE	CLIENT CODE	SF#
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FISCAL YEAR: 2021-2022

SE#	FUND	CODE	CPMS	PROVIDER	EFFECTIVE DATES	SLOT CHANGE/TYPE	RATE	OPERATING DOLLARS	STARTUP PART DOLLARS ABC	PART IV	PAAF CD	BASE	CLIENT CODE	SF#
17	804	INVOIC			1/1/2022 - 6/30/2022	0 /N/A	\$0.00	-\$105,800.00	\$0.00	C	1	Y		1
TOTAL FOR SE# 17								-\$105,800.00	\$0.00					
TOTAL FOR 2021-2022								-\$105,800.00	\$0.00					

FISCAL YEAR: 2022-2023

SE#	FUND	CODE	CPMS	PROVIDER	EFFECTIVE DATES	SLOT CHANGE/TYPE	RATE	OPERATING DOLLARS	STARTUP PART DOLLARS ABC	PART IV	PAAF CD	BASE	CLIENT CODE	SF#
17	804	INVOIC			7/1/2022 - 12/31/2022	0 /N/A	\$0.00	-\$105,800.00	\$0.00	C	1	Y		1
TOTAL FOR SE# 17								-\$105,800.00	\$0.00					
TOTAL FOR 2022-2023								-\$105,800.00	\$0.00					
TOTAL FOR M0711 173147								-\$211,000.00	\$0.00					

OREGON HEALTH AUTHORITY
Financial Assistance Award Amendment (FAAA)

CONTRACTOR: POLK COUNTY
DATE: 12/20/2022

Contract#: 173147
REF#: 006

REASON FOR FAAA (for information only):

Non-OHP Community and Residential Assistance (MHS 17), payments have been removed.

The following special condition(s) apply to funds as indicated by the special condition number in column 9. Each special condition set forth below may be qualified by a full description in the Financial Assistance Award.

M0711 1 Special Condition #M0514-3 in Base Agreement regarding "MHS 17- Non OHP Community and Residential Assistance" applies.



CONTRACT REVIEW SHEET

Staff Contact: Rosana Warren Phone Number (Ext): 2428
Department: Health Services: Public Health Consent Calendar Date: February 8, 2023
Contractor Name: Oregon Health Authority
Address: 635 Capitol Street NE, Room 350
City, State, Zip: Salem, OR 97301
Effective Dates - From: October 01, 2022 Through: June 30, 2023
Contract Amount: \$223,288.00

Background:

The County receives funds from the Oregon Health Authority to provide Public Health Services to residents of the County by way of a grant. This is an amendment to contract 169527 recorded as No. 21-105, which is the initial award from the State. The grant award may be modified from time-to-time throughout the fiscal year to reflect changes to funds and/or programs that are made as part of the grant.

Discussion:

Amendment 11 is a sweepback of unspent and underspent funds from FY22 in the amount of \$152,424.51 as well as awarding of funds for FY23 in the amount of \$223,288. The sweepback includes unspent funds for STD Investigation FTE (unfilled), Home Visiting FTE (unfilled), Clean Air Compliance (TPEP) as the State fulfilled that role. Underspent funds include Maternal, Child, and Adolescent Health and RH Assurance. Funds were restored to full level for FY23. Amendment also awards funds related to Ballot Measure 108, Commercial Tobacco Use, for FY23.

Fiscal Impact:

There is no fiscal impact for the sweepback of FY22 funds as we did not encounter the expenses. Funds allocated for BM 108 will be used over the next 2 years.

Recommendation:

It is recommended that Polk County sign amendment 11 to IGA 169527 with the Oregon Health Authority.

Copies of signed contract should be sent to the following:

Name: Rosana Warren E-mail: hs.contracts@co.polk.or.us
Name: _____ E-mail: _____
Name: _____ E-mail: _____

OHA - 2021-2023 INTERGOVERNMENTAL AGREEMENT - FOR THE FINANCING OF PUBLIC HEALTH SERVICES**Agreement #169527**

**ELEVENTH AMENDMENT TO OREGON HEALTH AUTHORITY
2021-2023 INTERGOVERNMENTAL AGREEMENT FOR THE
FINANCING OF PUBLIC HEALTH SERVICES**

In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications and other electronic formats. To request an alternate format, please send an e-mail to dhs-oha.publicationrequest@state.or.us or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

This Eleventh Amendment to Oregon Health Authority 2021-2023 Intergovernmental Agreement for the Financing of Public Health Services, effective July 1, 2021, (as amended and restated the “Agreement”), is between the State of Oregon acting by and through its Oregon Health Authority (“OHA”) and Polk County, (“LPHA”), the entity designated, pursuant to ORS 431.003, as the Local Public Health Authority for Polk County.

RECITALS

WHEREAS, OHA and LPHA wish to modify the Fiscal Year 2022 (FY22) Financial Assistance Award set forth in Exhibit C of the Agreement.

WHEREAS, OHA and LPHA wish to modify the Fiscal Year 2023 (FY23) Financial Assistance Award set forth in Exhibit C of the Agreement.

WHEREAS, OHA and LPHA wish to modify the Exhibit J information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200 for (FY22);

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows

AGREEMENT

1. This Amendment is effective on October 1, 2022, regardless of the date this amendment has been fully executed with signatures by every Party and when required, approved by the Department of Justice. However, payments may not be disbursed until the Amendment is fully executed.
2. The Agreement is hereby amended as follows:
 - a. Section 1 of Exhibit C of the Agreement entitled “Financial Assistance Award” for FY22 is hereby superseded and replaced in its entirety by Attachment A, entitled “Financial Assistance Award (FY22)”, attached hereto and incorporated herein by this reference. Attachment A must be read in conjunction with Section 3 of Exhibit C of the Agreement.
 - b. Section 1 of Exhibit C of the Agreement, entitled “Financial Assistance Award” for FY23 is hereby superseded and replaced in its entirety by Attachment B, entitled “Financial Assistance Award (FY23)”, attached hereto and incorporated herein by this reference. Attachment B must be read in conjunction with Section 3 of Exhibit C.
 - c. Exhibit J of the Agreement entitled “Information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200” for (FY22) is amended to add to the federal award information datasheet as set forth in Attachment C, attached hereto and incorporated herein by this reference.
3. LPHA represents and warrants to OHA that the representations and warranties of LPHA set forth in Section 4 of Exhibit F of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
4. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
5. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect.
6. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below their respective signatures.

7. Signatures.

STATE OF OREGON, ACTING BY AND THROUGH ITS OREGON HEALTH AUTHORITY

Signature: _____

Name: /for/ Nadia A. Davidson

Title: Director of Finance

Date: _____

POLK COUNTY LOCAL PUBLIC HEALTH AUTHORITY

By: _____

Name: _____

Title: _____

Date: _____

DEPARTMENT OF JUSTICE – APPROVED FOR LEGAL SUFFICIENCY

Agreement form group-approved by Wendy Johnson, Senior Assistant Attorney General, Tax and Finance Section, General Counsel Division, Oregon Department of Justice by email on September 19, 2022, copy of email approval in Agreement file.

REVIEWED BY:

OHA PUBLIC HEALTH ADMINISTRATION

By: _____

Name: Lynn Marie Blankenship (or designee)

Title: LPHA Fiscal and Contracts Analyst

Date: _____

Attachment A
Financial Assistance Award (FY22)

State of Oregon Oregon Health Authority Public Health Division		
1) Grantee Name: Polk County Street: 182 SW Academy, Suite 302 City: Dallas State: OR Zip: 97338-1900	2) Issue Date Thursday, June 30, 2022	This Action Amendment FY 2022
	3) Award Period From July 1, 2021 through June 30, 2022	

4) OHA Public Health Funds Approved			
Number	Program	Previous Award Balance	Current Award Balance
PE01-01	State Support for Public Health	\$99,489.00	\$99,489.00
PE01-07	ELC ED Contact Tracing	\$0.00	\$0.00
PE01-08	COVID Wrap Direct Client Services	\$20,000.00	\$20,000.00
PE01-09	COVID-19 Active Monitoring - ELC	\$739,447.81	\$739,447.81
PE01-10	OIP - CARES	\$208,284.63	\$208,284.63
PE10-02	Sexually Transmitted Disease (STD)	\$75,627.00	\$0.00
PE12-01	Public Health Emergency Preparedness and Response (PHEP)	\$92,126.00	\$92,126.00
PE13-01	Tobacco Prevention and Education Program (TPEP)	\$7,500.00	\$0.00
PE40-01	WIC NSA: July - September	\$57,362.00	\$57,362.00
PE40-02	WIC NSA: October - June	\$169,145.00	\$169,145.00
PE40-05	Farmer's Market	\$2,699.00	\$2,699.00
PE42-03	MCAH Perinatal General Funds & Title XIX	\$2,955.00	\$0.00
PE42-04	MCAH Babies First! General Funds	\$9,440.00	\$0.00
PE42-06	MCAH General Funds & Title XIX	\$5,543.00	\$0.00

4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
PE42-11	MCAH Title V	\$31,261.00	(\$13,779.06)	\$17,481.94
PE42-12	MCAH Oregon Mothers Care Title V	\$4,082.00	\$0.00	\$4,082.00
PE42-14	Home Visiting	\$25,000.00	(\$25,000.00)	\$0.00
PE43-01	Public Health Practice (PHP) - Immunization Services	\$24,756.00	\$0.00	\$24,756.00
PE43-06	CARES Flu	\$0.00	\$0.00	\$0.00
PE44-01	SBHC Base	\$60,000.00	\$0.00	\$60,000.00
PE44-02	SBHC - Mental Health Expansion	\$70,000.00	\$0.00	\$70,000.00
PE46-05	RH Community Participation & Assurance of Access	\$22,488.00	(\$12,580.45)	\$9,907.55
PE50	Safe Drinking Water (SDW) Program (Vendors)	\$10,703.00	\$0.00	\$10,703.00
PE51-01	LPHA Leadership, Governance and Program Implementation	\$281,495.00	\$0.00	\$281,495.00
PE51-03	ARPA WF Funding	\$19,091.43	\$0.00	\$19,091.43
		\$2,038,494.87	(\$152,424.51)	\$1,886,070.36

5) Foot Notes:	
PE01-01	5/1/21: Bridge funding for July-Sept 2021. Additional funds to be awarded once budgets are final.
PE01-01	9/1/21: Prior comment null and void. Funding is now for FY22 7/1/2021-6/30/2022.
PE01-07	9/1/2021: Funds are available 07/01/2021 - 06/30/2023
PE01-08	9/1/2021: Funds are available 07/01/2021 - 06/30/2023
PE01-09	9/1/2021: Funds are available 7/1/2021 - 06/30/2023
PE01-10	Awarded funds can be spent on allowable costs for the period of 7/1/2021 - 6/30/2024. Any unspent funds as of 6/30/22 will be rolled over into the FY23 award. Please see provided budget guidance for more details on roll over information.
PE40-01	5/2021: All SFY2022 Q1 funding award needs to be spent down by 9/30/2021. No unspent funds carryover to Q2-4 period is allowed.
PE40-01	
PE40-02	5/2021: SFY2022 Q2-4 funds need to be spent by 6/30/2022.
PE40-02	12/2021: December grant adjustment for one-time funding.
PE40-05	7/2021: Funds will be paid in two installments in August and October of 2021.
PE40-05	
PE42-11	6/2022 - indirect rate maximum is 10%
PE42-12	6/2022: indirect rate maximum is 10%
PE43-06	9/1/2021: Activities funded under PE43-06 are the same as PE01-10. Please use PE43-06 funds first and if possible, use by 6/30/2022. No additional funds will be added to PE43-06. Current FY22 awards are a rollover of unspent FY21 awards.
PE51-01	5/1/21: Bridge funding for July-Sept 2021. Additional funds to be awarded once budgets are final.
PE51-01	9/1/21. Prior comment null and void. Award is for FY22 7/1/2021-6/30/2022.

6) Comments:	
PE01-08	10/2021: Rollover of unspent FY21 award to FY22
PE01-09	9/2022: rollover unspent funds from FY22 to FY23; 10/2021: Rollover of unspent funds from FY21 to FY22
PE01-10	9/2022: rollover unspent funds from FY22 to FY23; 10/2021: Rollover of Unspent funds 361,236 from FY21 to FY22
PE10-02	10/2022: deob unspent award; 1/2022: Funds must be spent between 1/1/2022-06/30/2022
PE12-01	10/2021: SFY22 award of unspent funds from SFY21 - must be spent by 06/30/2022 and an updated Budget is required by 12/31/2021
PE13-01	10/2022: De-obligate the amount based on the SFY22 final R&E report
PE40-01	5/2021: SFY2022 Q1 funding: Spend \$11,472 on Nutrition Ed, \$1,681 on BF Promotion
PE40-02	5/2021: SFY2022 Q2-4 funding: spend \$32,117 on Nutrition Ed, \$5,043 on BF Promotion.
PE40-05	07/2021: WIC FDNP Season 2021. Funds must be spent by 12/31/2021.
PE42-03	10/22: SFY22 close out amendment
PE42-04	10/2022: SFY22 close out amendment
PE42-06	10/2022: SFY22 close out amendment
PE42-11	10/2022: SFY22 close out amendment
PE42-14	10/2022: SFY22 close out amendment; 3/2022: SFY22 award of 25,000 is for the period of 1/1/2022 to 6/30/2022.
PE43-01	9/2022: redist between funding sources
PE46-05	10/2022: deob unspent funds
PE51-01	9/2022: move unspent funds from FY22 to FY23; 9/2021: added funding for FY22
PE51-03	9/2022: move unspent funds from FY22 to FY23;

7) Capital outlay Requested in this action:				
Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$5,000 and a life expectancy greater than one year.				
Program	Item Description	Cost	PROG APPROV	

Attachment B
Financial Assistance Award (FY23)

State of Oregon Oregon Health Authority Public Health Division		
1) Grantee Name: Polk County Street: 182 SW Academy, Suite 302 City: Dallas State: OR Zip: 97338-1900	2) Issue Date Saturday, October 1, 2022	This Action Amendment FY 2023
	3) Award Period From July 1, 2022 through June 30, 2023	

4) OHA Public Health Funds Approved			
Number	Program	Previous Award Balance	Current Award Balance
PE01-01	State Support for Public Health	\$99,489.00	\$99,489.00
PE01-09	COVID-19 Active Monitoring - ELC	\$321,568.16	\$321,568.16
PE01-10	OIP - CARES	\$328,128.37	\$328,128.37
PE10-02	Sexually Transmitted Disease (STD)	\$151,254.00	\$151,254.00
PE12-01	Public Health Emergency Preparedness and Response (PHEP)	\$84,687.00	\$84,687.00
PE13-01	Tobacco Prevention and Education Program (TPEP)	\$7,500.00	\$230,788.00
PE40-01	WIC NSA: July - September	\$58,734.00	\$58,734.00
PE40-02	WIC NSA: October - June	\$176,201.00	\$176,201.00
PE40-05	Farmer's Market	\$2,627.00	\$2,627.00
PE42-03	MCAH Perinatal General Funds & Title XIX	\$3,072.00	\$3,072.00
PE42-04	MCAH Babies First! General Funds	\$9,818.00	\$9,818.00
PE42-06	MCAH General Funds & Title XIX	\$5,764.00	\$5,764.00
PE42-11	MCAH Title V	\$32,518.00	\$32,518.00
PE42-12	MCAH Oregon Mothers Care Title V	\$2,500.00	\$2,500.00

4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
PE42-14	Home Visiting	\$50,000.00	\$0.00	\$50,000.00
PE43-01	Public Health Practice (PHP) - Immunization Services	\$25,092.00	\$0.00	\$25,092.00
PE44-01	SBHC Base	\$60,000.00	\$0.00	\$60,000.00
PE44-02	SBHC - Mental Health Expansion	\$70,000.00	\$0.00	\$70,000.00
PE46-05	RH Community Participation & Assurance of Access	\$23,780.22	\$0.00	\$23,780.22
PE50	Safe Drinking Water (SDW) Program (Vendors)	\$11,695.00	\$0.00	\$11,695.00
PE51-01	LPHA Leadership, Governance and Program Implementation	\$346,091.00	\$0.00	\$346,091.00
PE51-03	ARPA WF Funding	\$199,077.57	\$0.00	\$199,077.57
		\$2,069,596.32	\$223,288.00	\$2,292,884.32

5) Foot Notes:	
PE01-01	9/1/2022: Funds are available 07/01/2022 - 06/30/2023. Not eligible for Carryover
PE01-09	9/1/2022: Funds are available 07/01/2022 - 06/30/2023
PE01-10	9/2022: Awarded funds can be spent on allowable costs for the period of 7/1/2022 - 6/30/2024. Any unspent funds as of 6/30/23 will be rolled over into the FY24 award. Please see provided budget guidance for more details on roll over information.
PE40-01	5/2022: Underspent SFY2023 Q1 funding award needs to be spent by 9/30/2022. No unspent funds carryover to Q2-4 period.
PE40-05	5/2022: Submit final quarterly Revenue and Expense Report to State LPHA by 1/31/2023.
PE42-11	5/2022: Indirect rate maximum is 10%
PE42-12	5/2022: Indirect rate maximum is 10%
PE51-01	9/2022: Funds available for 7/1/22-6/30/23. Not eligible for carryover.
PE51-03	10/2022: unspent funds from FY23 can be carried over to FY24 – Funds must be spent by 6/30/2024.

6) Comments:

PE01-09	9/2022: rollover unspent funds from FY22 to FY23;
PE01-10	9/2022: rollover unspent funds from FY22 to FY23;
PE13-01	10/2022: Amendment to add FY22 Carry over funds of \$7,500 & BM108 funds of \$215,788
PE40-01	5/2022: SFY23 award; require spend \$11747 on Nutrition Ed, \$1528 on BF Promotion
PE40-02	5/2022: SFY23 Q2-4 award: spend \$35240 on Nutrition Ed, \$4585 on BF Promotion
PE40-05	5/2022:SFY2023 WIC FDNP mini grant, to be paid in equal installment on 7/1 and 10/1 of 2022.
PE42-04	5/2022: SFY23 award is for the period of 7/1/2022 to 6/30/2023.
PE44-02	8/2022: realignment of funding source
PE46-05	07/2022: SFY23 Title X Initial Award
PE50	10/2022: realign funding sources;
PE51-01	9/2022: move unspent funds from FY22 to FY23;
PE51-03	9/2022: rollover unspent funds from FY22

7) Capital outlay Requested in this action:

Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$5,000 and a life expectancy greater than one year.

Program	Item Description	Cost	PROG APPROV	

Attachment C

Information required by CFR Subtitle B with guidance at 2 CFR Part 200 (FY22)

PE10-02 Sexually Transmitted Disease (STD)	
Federal Award Identification Number:	NH25PS005149
Federal Award Date:	12/16/20
Budget Performance Period:	01/01/2019-12/31/2023
Awarding Agency:	Centers for Disease Control & Prevention
CFDA Number:	93.977
CFDA Name:	Preventive Health Services - Sexually Transmitted Diseases Control Grants
Total Federal Award:	2,975,291.00
Project Description:	STD Prevention & Control
Awarding Official:	Cassandra Davis
Indirect Cost Rate:	17.64%
Research and Development (T/F):	FALSE
HIPPA	No
PCA:	53195
Index:	50403

Agency	UEI	Amount	Grand Total:
Polk	000030805865	\$0.00	\$0.00

PE42-03 MCAH Perinatal General Funds & Title XIX			
Federal Award Identification Number:	State Funds	05-0305OR5048	06-0305OR5048
Federal Award Date:		09/26/20	09/26/21
Budget Performance Period:		10/01/2020-9/30/2021	10/01/2021-9/30/2022
Awarding Agency:		Medicaid XIX	Medicaid XIX
CFDA Number:		93.778	93.778
CFDA Name:		Medical Assistance Program	Medical Assistance Program
Total Federal Award:		N/A	N/A
Project Description:		N/A	N/A
Awarding Official:		N/A	N/A
Indirect Cost Rate:		N/A	N/A
Research and Development (T/F):	FALSE	FALSE	FALSE
HIPPA	No	No	No
PCA:	52180	52502	52425
Index:	50336	50336	50336

Agency	UEI	Amount	Amount	Amount	Grand Total:
Polk	000030805865	\$0.00	\$0.00	\$0.00	\$0.00

PE42-06 MCAH General Funds & Title XIX

Federal Award Identification Number:	State Funds	05-0305OR5048	06-0305OR5048
Federal Award Date:		09/26/20	09/26/21
Budget Performance Period:		10/01/2020-09/30/2021	10/01/2021-9/30/2022
Awarding Agency:		Medicaid XIX	Medicaid XIX
CFDA Number:		93.778	93.778
CFDA Name:		Medical Assistance Program	Medical Assistance Program
Total Federal Award:		N/A	N/A
Project Description:		N/A	N/A
Awarding Official:		N/A	N/A
Indirect Cost Rate:		N/A	N/A
Research and Development (T/F):	FALSE	FALSE	FALSE
HIPPA	No	No	No
PCA:	52174	52498	52419
Index:	50336	50336	50336

Agency	UEI	Amount	Amount	Amount	Grand Total:
Polk	000030805865	\$0.00	\$0.00	\$0.00	\$0.00

PE42-11 MCAH Title V

Federal Award Identification Number:	B0440157
Federal Award Date:	03/08/21
Budget Performance Period:	10/01/2020 - 09/30/2022
Awarding Agency:	DHHS/HRSA
CFDA Number:	93.994
CFDA Name:	MCH Title V Block Grant
Total Federal Award:	\$4,627,120
Project Description:	Maternal and Child Health Services
Awarding Official:	Ann Ferrero
Indirect Cost Rate:	10%
Research and Development (T/F):	FALSE
HIPPA	No
PCA:	52308
Index:	50336

Agency	UEI	Amount	Grand Total:
Polk	000030805865	\$17,481.94	\$17,481.94