

POLK COUNTY BOARD OF COMMISSIONERS

DATE: January 4, 2023
TIME: 9:00 a.m.
PLACE: Polk County Courthouse, Dallas, Oregon

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS AT (503-623-8173), AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED TO ATTEND OR TO PARTICIPATE IN THE MEETING VIRTUALLY.

PAGE: **AGENDA ITEMS**

- 1. CALL TO ORDER AND NOTE OF ATTENDANCE**
- 2. ANNOUNCEMENTS**
 - (a)** Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00am on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.
 - (b)** The Homeless Prevention Advisory Council will be meeting on Thursday January 11, 2023 from 12:00 pm to 1:30 pm located in the first floor conference room at 182 SW Academy St, Dallas Oregon, 97338.
 - (c)** The Service Extension District will be meeting at 10:00 am on January 18, 2022. The meeting will be in the main conference room located on the first floor of 850 Main St Dallas OR 97338.
- 3. COMMENTS (for items not on this agenda)**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF THE MINUTES FROM December 28, 2022**
- 6. APPROVAL OF CONSENT CALENDAR**
- 7. SELECTION OF BOC CHAIR FOR 2023**

CONSENT CALENDAR

- a)** Polk County Resolution No. 23-01, In the matter of designating regular public meeting times and dates
- b)** Polk County Order No. 23-01, In the matter of designating official newspapers for publication of County public notices.

**THE BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION
PURSUANT TO ORS 192.660.**

ADJOURNMENT

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES December 28, 2022

1. CALL TO ORDER & ATTENDANCE

At 9:11 a.m., Commissioner Mordhorst declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF BOARD MEETING FROM December 20, 2022 & December 21, 2022

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE MINUTES OF December 21, 2022.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. PERS EMPLOYER CONTRIBUTION RATES 2023-2025

Greg Hansen, Administrative Officer, provided the Board of Commissioners an update on the PERS Employer Contribution rates for 2023-2025. Mr. Hansen stated that the increase was below that of past years and we had a little over a 1.5% increase in contribution rates, which equates to an approximate additional \$400,000 annual cost spread over all funds. These rates will be good beginning July 1, 2023 through 2025. Commissioner Gordon inquired about the fiscal impact to the County and if the deputy DA's were put into the P&F PERS. Mr. Hansen stated that it would be minimal as P&F would be around 6% increase but we would have a minimal number of DDAs affected.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) Polk County Resolution No. 22-11, In the matter of exempting the County's proposed Family and Community Outreach Building per PCCO 15.120 (Morgan Smith, County Counsel)

Meeting recessed at 9:27, to conduct separate meeting for the Grand Ronde Sanitary District.

At 9:39 a.m. County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the board to conduct labor negotiations. The Executive Session ended at 10:15 a.m

POLK COUNTY BOARD OF COMMISSIONERS

Lyle Mordhorst, Chair

Craig Pope, Commissioner

Jeremy Gordon, Commissioner

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9 **BEFORE THE BOARD OF COMMISSIONERS**
10 **FOR POLK COUNTY, OREGON**
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13 In the Matter of)
14 Designating Official)
15 Newspapers for Publication)
16 of County Public Notices)
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19 **ORDER NO. 23-01**
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21 **WHEREAS**, Polk County is required by numerous provisions of state and local
22 law to publish notice of its business, suits, actions and proceedings in one or more
23 newspapers of general circulation in Polk County; and
24

25 **WHEREAS**, the Itemizer-Observer is the only newspaper of general circulation in
26 Polk County which is published in Polk County; and
27

28 **WHEREAS**, the Statesman Journal is a newspaper of general circulation in Polk
29 County that is published in Marion County; and
30

31 **WHEREAS**, ORS 255.145 requires publication of ballot titles for district
32 measures in a newspaper of general circulation within Polk County, which has been
33 selected by the Board of Commissioners at its first regular meeting each year; and
34

35 **WHEREAS**, ORS 311.615 and ORS 312.040 require the Board of
36 Commissioners to identify a newspaper of general circulation within Polk County for
37 publication of tax warrants and real property tax foreclosure lists and information; now,
38 therefore:
39

40 **The Polk County Board of Commissioners hereby orders that:**
41

- 42 (1) The Itemizer-Observer is designated as the newspaper in which facsimile
43 ballots for Polk County shall be published. A copy of this order shall be
44 forwarded to the County Clerk by the Executive Assistant to the Board of
45 Commissioners after adoption of this order; and
46
47 (2) The Itemizer-Observer is designated as the newspaper in which the
48 County's real property tax foreclosure lists and service of warrants by
49 publication shall be published; and
50
51 (3) The Itemizer-Observer and the Statesman Journal are both recognized as
52 newspapers of general circulation in Polk County. Any time that the law
53 requires that the County publish a notice of County business, suits, actions

1 and proceedings in a newspaper of general circulation in Polk County,
2 either newspaper may be used to satisfy that requirement.
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7 DATED this 4th day of January 2023, at Dallas, Oregon.
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10 POLK COUNTY BOARD OF COMMISSIONERS
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15 Lyle Mordhorst, Chair
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20 Craig Pope, Commissioner
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25 Jeremy Gordon, Commissioner
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30 Approved as to Form:
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Morgan Smith
County Counsel

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5 **BEFORE THE BOARD OF COMMISSIONERS FOR**
6 **POLK COUNTY, OREGON**
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9 In the Matter of Designating)
10 Regular Public Meetings)
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13 **RESOLUTION NO. 23-01**
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15 **WHEREAS**, the effective and lawful operation of county government includes the
16 holding of numerous public meetings; and
17

18 **WHEREAS**, in a number of instances, the public meetings that are held by Polk
19 County occur on a regular basis and therefore can be designated in advance at the
20 outset of the calendar year; and
21

22 **WHEREAS**, it is the intent and desire of the Polk County Board of
23 Commissioners that annual notice of regular meetings be announced by Resolution if at
24 all possible;
25

26 **NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Polk County Board of
27 Commissioners:
28

- 29 1. The attached Exhibit "A" identifies regular public meetings, and designates
30 the time and location for said meetings.
31

32 Dated: January 4, 2023 at Dallas, Oregon.
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34 **POLK COUNTY BOARD OF COMMISSIONERS**
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38 Lyle Mordhorst, Chair
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42 Craig Pope, Commissioner
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46 Jeremy Gordon, Commissioner
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48 Approved as to Form:
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50 _____
51 Morgan Smith
52 County Counsel

EXHIBIT "A"
Resolution 22-01

POLK COUNTY

2023 Regular Public Meetings

The Polk County Board of Commissioners will hold its regular meetings each Tuesday and Wednesday beginning at 9:00 a.m. in the main Conference Room of the Courthouse. Opportunity for public comment is given.

Department staff meetings each Monday, Thursday, and Friday between the hours of 9:00 a.m. and noon in the Board office. Matters for discussion and/or action will include on-going matters, upcoming matters, and new matters.

If a regularly scheduled meeting falls on a legal holiday, it will be rescheduled. Information may be obtained by calling the Commissioners' Office at (503) 623-8173.

The time and place of any special meeting will be stated when public notice of the meeting is given.

Information about meetings of Polk County's advisory boards, commissions, and committees may be obtained by calling the Commissioners' Office at (503) 623-8173.

Except as otherwise provided by law, all meetings are open and the public is welcome to attend.