

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES November 9, 2022**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Mordhorst declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer  
Morgan Smith, County Counsel  
Matt Hawkins, Administrative Services Director

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Tuesday 11/15/2022 & Wednesday 11/16/2022 BOC meetings will be canceled due to the Commissioners and Staff attending the Association of Oregon Counties Conference that week.

**3. COMMENTS**

Fred Hertel, Fire Chief of SW Polk Fire District, wanted to address the Board of Commissioners in regards to recognizing Polk County Staff. Mr. Hertel wanted to recognize Greg Hansen, Morgan Smith, Val Unger, Valerie Patoine, Todd Whitaker, Dean Bender, Mark Garton, Austin McGuigan and Blaine Curry and Mr. Hertel wanted to say thank you from SW Polk and wanted to give them a coin commemorating 75 years of service.

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**5. APPROVAL OF MINUTES OF BOARD MEETING OF November 2, 2022**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE MINUTES OF November 2, 2022.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**6. LENGTH OF SERVICE AWARDS:**

The Board of Commissioners and staff recognized and thanked the following employees for their length of service.

- Eric Berry, 30 years
- Melanie Edwards, 25 Years
- Scott Eastlund, 20 years
- Ken Dunagan, 15 years
- Martin Axford, 10 years
- Kristin Beck, 10 years

**8. MONMOUTH URBAN RENEWAL AMENDMENT (NOTICE TO TAXING DISTRICT):**

Suzanne Dufner (Community & Economic Development Director), Marty Wine (City of Monmouth City Manager), & Elaine Howard (Consultant for the City of Monmouth) presented to the Board of Commissioners an amendment for the Monmouth Urban District. Ms. Howard went over a power point presentation that discussed the role of Polk County, the details of the amendment, and what the next steps are. The changes being made to the plan are: Increase spending authority, remove duration, revenue sharing commences, adding property, adding projects and general updating of the plan. Next Ms. Howard shared what the potential revenues would be in 3 different scenarios. Greg Hansen, Administrative Officer, asked how many times an urban renewal district can be amended. Ms. Howard stated as many times as they want, however, this is the last time the City of Monmouth can ask for this due to an increase. Mr. Hansen asked if the City of Monmouth wants revenue sharing, because if the answer is no, then this is irrelevant. Ms. Wine stated that they haven't figured that out just yet. Commissioner Pope stated that he is curious about the 2 parcels in this expansion. Ms. Dufner talked about the zoning and stated that they have had a hard time in developing these parcels due to wetlands and some other factors. They are trying to be strategic with pulling these 2 parcels into the Urban Renewal District. Commissioner Pope asked what the real tax impact is once this development is finished. Ms. Dufner stated that these will have a smaller tax impact and more of a housing development impact. Commissioner Mordhorst stated that he understand the need for these districts due to the sharing of infrastructure costs.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

n/a

At 9:45 a.m. County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. The Executive Session ended at 9:56 a.m.

**POLK COUNTY BOARD OF COMMISSIONERS**

  
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Lyle Mordhorst, Chair

  
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Craig Pope, Commissioner

  
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Jeremy Gordon, Commissioner