

**POLK COUNTY BOARD OF COMMISSIONERS**

**DATE:** November 2, 2022  
**TIME:** 9:00 a.m.  
**PLACE:** Polk County Courthouse, Dallas, Oregon

**THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS AT (503-623-8173), AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED TO ATTEND OR TO PARTICIPATE IN THE MEETING VIRTUALLY.**

**PAGE:** **AGENDA ITEMS**

1. **CALL TO ORDER AND NOTE OF ATTENDANCE**
2. **ANNOUNCEMENTS**
  - (a) Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00am on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.
  - (b) The Polk County Courthouse will be lit up green in observance of Operation Green Light from November 7, 2022 through November 13, 2022. Operation Green Light is a national collaborative initiative of the National Association of Counties (NACo) to support military veterans, as well as raise awareness about the unique challenges faced by many of the veterans and the resources that are available at the county, state, and federal level to assist veterans and their families.
  - (c) The Tuesday 11/15/2022 & Wednesday 11/16/2022 BOC meetings will be canceled due to the Commissioners and Staff attending the Association of Oregon Counties Conference that week.
3. **COMMENTS (for items not on this agenda)**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF THE MINUTES FROM October 26, 2022**
6. **RESOLUTION 22-10 / FAIR HOUSING – Greg Hansen**

**CONSENT CALENDAR**

n/a

**THE BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION  
PURSUANT TO ORS 192.660.**

**ADJOURNMENT**

POLK COUNTY PUBLIC MEETINGS AND PUBLIC HEARINGS  
GUIDELINE FOR CITIZENS

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REGULAR MEETING AGENDA

Regular meetings of the Polk County Board of Commissioners convene at 9 a.m. each Wednesday morning. Any person wishing to bring a matter before the Board at one of these meetings may do so by mailing or delivering written notice, concisely describing the nature of the item, to the Board of Commissioners, Polk County Courthouse, Dallas, Oregon 97338, by noon on the preceding Thursday. Unless otherwise announced, meetings are held in the Main Conference Room of the Courthouse.

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APPEARANCE OF INTERESTED CITIZENS

The Board sets aside a time at each regular meeting for comment by the public on subjects not appearing on the Agenda. Individuals may come forward and make any statement they wish, but not to exceed three (3) minutes in length, except as is required to give concise answers to questions from Board members. If the subject will require a lengthier presentation, or merits inclusion as an item on the Agenda of a future meeting, the Board shall schedule it accordingly.

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PUBLIC HEARING FORMAT

Land Use

1. Chairman opens hearing.
  - a. Reading of hearing request or appeal statement.
  - b. Call for abstentions (ex parte contact or conflict of interest).
2. County staff presents background, summary and its recommendation (20-minute limit).
3. Applicant (Appellant) presents his/her case (15-minute limit).
4. Public testimony. Note that all testimony and evidence must be directed toward the applicable factual and legal criteria as identified in the record and/or during this hearing. Do not repeat previous testimony. Simply note for the record that you are in agreement with that earlier testimony. Your time to present testimony is limited. FAILURE TO RAISE AN ISSUE IN THIS HEARING, IN PERSON OR BY LETTER, OR FAILURE TO PROVIDE ADEQUATE SPECIFICITY TO AFFORD THE BOARD AN OPPORTUNITY TO RESPOND TO THE ISSUE MAY PRECLUDE LATER APPEAL TO LUBA ON THAT ISSUE.
  - a. Individuals in favor of the application or appeal.
  - b. Individuals against the application or appeal. At the discretion of the Chairman, an attorney, consultant, or other designated representative of two or more individuals may be allowed the combined time for each represented individual who does not speak, not to exceed 20 minutes. The Chairman may require proof of designation.
5. Rebuttal by Applicant (Appellant) (10-minute limit).
6. Questions from Board (discussion limited to individuals questioned by the Board).
  - a. Staff.
  - b. Applicant (Appellant).
  - c. Individuals testifying.
7. Chairman closes hearing and announces closing of Record.
8. Chairman announces date for deliberation and decision.
9. The Board's decision is deemed the final decision of Polk County. It may be appealed to LUBA within 21 days of its issuance in written form. The address and phone number of LUBA may be obtained from the Polk County Community Development Department and will also appear on the Notice of Decision which will be mailed to all persons who testify, submit comments, or print their name and address on the hearing attendance sheet at the back of the hearing room.

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES October 26, 2022**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Mordhorst declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer  
Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

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**3. COMMENTS**

Commissioner Pope stated on the record that at 11:30 today he will be having a conversation with legal counsel representing the Association of O & C Counties versus BLM (Bureau of Land Management)/United States on the resource management plan of 2016.

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**5. APPROVAL OF MINUTES OF BOARD MEETING OF October 19, 2022**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE MINUTES OF October 19, 2022.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**6. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) Polk County Contract No. 22-173, Liberty House  
(Aaron Felton, District Attorney)
- b) Polk County Contract No. 22-174, Juliette's House  
(Aaron Felton, District Attorney)

There was no need for an executive session and Commissioner Mordhorst adjourned the meeting at 9:05 a.m.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Lyle Mordhorst, Chair

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Craig Pope, Commissioner

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Jeremy Gordon, Commissioner

**BEFORE THE BOARD OF COMMISSIONERS  
FOR THE COUNTY OF POLK, STATE OF OREGON**

)  
In the Matter of Fair Housing )  
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**RESOLUTION 22-10**

WHEREAS, discrimination in the sale, rental, lease, advertising of sale, rental, or lease, financing of housing or land to be used for construction of housing, or in the provision of brokerage or rental services because of race, color, religion, sex, disability (physical or mental), familial status (children) or national origin is prohibited by Title VIII of the Federal Fair Housing Amendments Act of 1988; and

WHEREAS, it is the policy of Polk County to support the Fair Housing Amendments Act of 1988, and to implement a Fair Housing Program to ensure equal opportunity in housing for all persons, regardless of race, color, religion, sex, disability (physical or mental), familial status (children and actual or perceived sexual orientation, gender identity or marital status or its members) or national origin; NOW, THEREFORE,

**BE IT RESOLVED BY THE COUNTY COMMISSION OF POLK COUNTY:**

Section 1. Within the resources available to Polk County through county, state, federal and community volunteer sources, Polk County will assist all persons who feel they have been discriminated against because of race, color, religion, sex, disability (physical and mental), familial status (children and actual or perceived sexual orientation, gender identity, or marital status or its members) or national origin in the process of filing a complaint with the Oregon Civil Rights Division or the U. S. Department of Housing and Urban Development, Seattle Regional Officer Compliance Division, that they may seek equity under federal and state laws.

Section 2. Polk County shall publicize this Resolution, and through this publicity, shall cause real estate brokers and sellers, private home sellers, rental owners, rental property managers, real estate and rental advertisers, lenders, builders, developers, home buyers and home or apartment renters to become aware of their respective responsibilities and rights under the Fair Housing Amendments of 1988 and any applicable state or local laws or ordinances.

Section 3. The County's Fair Housing Program, for the purpose of informing those affected of their respective responsibilities and rights concerning Fair Housing law and complaint procedures, will at a minimum include, but not be limited to, the printing, publicizing and distribution of this Resolution; the distribution of posters, flyers, pamphlets and other applicable Fair Housing

information provided by local, state and federal sources, through local media or community contacts; and the publicizing of a location where assistance will be provided to those seeking to file a discrimination complaint.

Section 4. This resolution shall be effective upon its passage.

Dated this 2nd day of November 2022, at Dallas, Oregon.

POLK COUNTY BOARD OF COMMISSIONERS

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Lyle Mordhorst, Chair

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Craig Pope, Commissioner

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Jeremy Gordon, Commissioner

Approved as to Form:

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Morgan Smith  
County Counsel