

TUESDAY WORK SESSION AGENDA
December 13, 2022
Courthouse Conference Room

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD OF COMMISSIONERS (503-623-8173)
AT LEAST 24 HOURS IN ADVANCE IF YOU NEED SPECIAL ACCOMMODATIONS TO ATTEND OR TO PARTICIPATE IN THE
MEETING VIRTUALLY.

**Approximate
Time**

AGENDA

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|-----------|---|
| 9:00 a.m. | 1. CALL TO ORDER – PLEDGE OF ALLEGIANCE |
| | 2. COMMENTS (for items not on this agenda) |
| | 3. APPROVE MINUTES OF December 6, 2022 |
| | 4. FY2023-2024 BUDGET CALENDAR – Greg Hansen |
| | 5. LEVY DISCUSSION – Greg Hansen |
| | 6. NON-LISTED ITEMS (Pursuant to ORS 192.640) |

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Board of Commissioners' conference room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m., and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on Every Monday in the Commissioners Conference Room at 850 main Street, Oregon.

The Homeless Prevention Advisory Council will be meeting on Thursday December 15, 2022 from 12:00 pm to 1:30 pm located in the first floor conference room at 182 SW Academy St, Dallas Oregon, 97338.

The Grand Ronde Sanitary District Board is meeting on December 28, 2022 at 9:15 a.m. The meeting will take place in the Polk County Courthouse, 850 Main Street, Dallas, OR, 97338.

Polk County is completing a Child Care Assistance project funded with Community Development Block Grant funds from the Oregon Business Development Department. The location of the project is: Rural Polk County. It is estimated that the project has benefited at least 8 persons of whom 100% are low or moderate income. A public hearing will be held by the Polk County Board of Commissioners at The Polk County Courthouse in the Main Conference Room on December 21st at 9:00 am. The purpose of the hearing is for the Polk County Board of Commissioners to obtain citizens views about the project and to take comments about the local government's performance. Written comments are also welcome and must be received by 5:00 pm on December 20th at 850 Main St. Dallas OR 97338. Both oral and written comments will be reviewed by the Polk County Board of Commissioners. The location of the hearing is accessible to the disabled. Please let Nicole Pineda at 503-623-0896 know if you need any special accommodations to attend or participate in the hearing. More information about the Oregon Community Development Block Grant program and the project is available for public review at The Polk County Courthouse during regular office hours. Advance notice is requested.

AVISO PÚBLICO Y NOTICIA DE AUDIENCIA PÚBLICA

El condado de Polk está completando un proyecto de asistencia de pago de cuidado infantil patrocinado con el Community Development Block Grant del Oregon Business Development Department. La ubicación del proyecto es el condado de Polk. Está estimado que el proyecto propuesto beneficiará a por lo menos 8 personas, de los cuales 100% serán de ingresos moderados o bajos.

Una audiencia pública se llevará a cabo por la Junta de Comisionados del condado de Polk a las 9:00 el 21 de Diciembre, en el Juzgado del condado de Polk en la sala de conferencias en el 850 Main St. Dallas OR 97338.

El propósito de este segundo audiencia pública es para que el receptor puede examinar los resultados del proyecto con los ciudadanos y para tomar comentario de la ejecución del gobierno municipal. Los comentarios escritos son también bienvenidos y deben ser recibidos antes de 5:00 pm el 20 de Diciembre en el 850 Main St. Dallas OR 97338. Ambos comentarios, escritos y orales serán considerados por la Junta de Comisionados del condado de Polk.

La ubicación de la audiencia es accesible para personas con incapacidades. Por favor llame Nicole Pineda, a 503-623-0896, para avisar si usted necesitará cualquier tipo de acomodaciones especiales para asistir o participar en la reunión.

Más información sobre el Oregon Community Development Block Grants, y el proyecto están disponibles para la revisión pública en el Juzgado del condado de Polk, 850 Main St. Dallas OR 97338, durante las horas regulares de oficina. Se requiere del aviso anticipado.

Public Works will be holding a Public Hearing in conjunction with the BOC meeting on December 21, 2022 for the vacation of several portions of undeveloped right of way in the un-incorporated community of Ballston.

Public Works will be holding a Public Hearing in conjunction with the BOC meeting on December 21, 2022 for the vacation of a portion of Morris Road.

APPEARANCE OF INTERESTED CITIZENS

The Board sets aside a time at each regular meeting for comment by the public on subjects not appearing on the Agenda. Individuals may come forward and make any statement they wish, but not to exceed three (3) minutes in length, except as is required to give concise answers to questions from Board members. If the subject will require a lengthier presentation, or merits inclusion as an item on the Agenda of a future meeting, the Board shall schedule it accordingly.

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
December 6, 2022

1. At 9:01 a.m., Commissioner Mordhorst declared the Tuesday meeting of the Polk County Board of Commissioners in session and led the Board and attending audience in the Pledge of Allegiance. Commissioner Pope and Commissioner Gordon were present.

2. COMMENTS (for items not on this agenda):

None.

3. MINUTES: **COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST
SECONDED TO APPROVE THE MINUTES OF November 29, 2022**

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

4. DEPARTMENT UPDATE:

Noelle Carroll, Public Health Director, provided an update to the Board of Commissioners for the Public Health Department. Ms. Carroll's presentation went over Health Services workforce and recruitments for hard to fill positions. Commissioner Gordon asked a clarifying question about the number of positions needed. Ms. Carroll stated that their after hours crisis is a high need for their department as they are having a hard time filling those positions. Ms. Carroll wanted to recognize Cindy Rettler on the record for her years of outstanding service as she is going to be retiring soon. Commissioner Pope stated that he understands why counties have a need for Public Health, but there has always been a push to get these services managed through Primary Care Physicians and he asked will we ever get there. Ms. Carroll stated that Public Health is more of a safety net for these services and that there will most likely always be the need for the safety net. The biggest need they are seeing are with immunizations. Commissioner Pope stated that he has been asking these questions for 10 years and it has not changed and told Ms. Carroll that he is open to any ideas going forward to making those changes. Next Ms. Carroll went over the different types of funding for Behavioral Health and some fiscal impacts. The presentation also went over Developmental Disabilities services, Behavioral Health Programming updates, and upcoming impacts to her department. Greg Hansen, Administrative Officer, asked Ms. Carroll if she thought Developmental Disabilities would need to be separated from Behavioral Health for funding purposes. Ms. Carroll stated yes at some point that would be best. Mr. Hansen stated they will start working on that. Commissioner Mordhorst asked if they had anyone internally who can take the positions of the 2 people retiring within the next year. Ms. Carroll stated no they don't. Commissioner Mordhorst asked what the workload of the counselors looked like currently. Ms. Carroll said that their counselors would normally be working with 50 patients but are currently working with 75 to 80 patients. Commissioner Gordon thanked Ms. Carroll for her leadership during these times.

5. NON-LISTED ITEMS - (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

None.

Commissioner Mordhorst adjourned the meeting at 9:36 a.m.

Minutes: Nicole Pineda
Approved: December 13, 2022

**Fiscal Year 2023-2024
Budget Calendar**

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|-----|---|-------------------------|-----------|
| 1. | Compensation Committee meets to Recommend Elected Officials Salaries | 02/08/2023 | Wednesday |
| 2. | Departmental Budget Request Forms to Department Heads | 02/10/2023 | Friday |
| 3. | Department Budget Request forms Returned to Budget Officer | 03/03/2023 | Friday |
| 4. | Budget Officer Meets with Department Heads to discuss budget request | 03/07/2023- 03/10/2023 | |
| 5. | Deliver to Newspaper of Record Notice of Budget Committee Meeting (1 st notice) | 03/10/2023 | Friday |
| 6. | Publication of Notice of 9:00 a.m. 04/04/2023 Budget Committee Meeting (not more than 30 days prior to meeting) | 03/15/2023 | Wednesday |
| 7. | Deliver to Newspaper of Record Notice of Budget Committee Meeting (2 nd notice) | 03/24/2023 | Friday |
| 8. | Publication of Notice of 9:00 a.m. 04/04/2023 Budget Committee Meeting (not less than 5 days prior to meeting) | 03/29/2023 | Wednesday |
| 9. | Budget Officer delivers to the Budget Committee the Proposed Budget and the Budget Message | 03/31/2023 | Friday |
| 10. | Budget Committee meets on the FY 2023-2024 Proposed Budget Approval (Recess to 5/17/2023) | 04/04/2023 & 04/06/2023 | |
| 11. | Budget Committee Meeting for approval of the Budget | 05/17/2023 | Wednesday |
| 12. | Mail Public Improvement List to State (ORS 279.023) by | 05/26/2023 | Friday |

13. Deliver to Newspaper of Record the Notice of Approved Budget Summary and Public Hearing on 06/28/2023 06/09/2023 Friday
14. Publication of Notice of Approved Budget Summary and Public Hearing on 06/28/2023 (5-25 days prior to meeting). 06/14/2023 Wednesday
15. Public Hearing on Approved Budget in conjunction with BOC meeting 06/28/2023 Wednesday
16. Adopt 2023 - 2024 Budget, make appropriations and declare tax levies 06/28/2023 Wednesday
17. Submit Notice of Tax Levy (LB-50), Copy of Adopted Budget and Resolution adopting the Budget making appropriations and Levy of Tax to the Assessor. 07/15/2023 (on or before)
18. One copy of the Adopted Budget to County Clerk