

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES September 28, 2022**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Mordhorst declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon was present and Commissioner Pope was absent.

Staff present: Greg Hansen, Administrative Officer  
Morgan Smith, County Counsel  
Matt Hawkins, Administrative Services Director

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Grand Ronde Sanitary District Board will meet on September 28, 2022 following the BOC meeting. That meeting will take place in the Polk County Courthouse, 850 Main Street, Dallas, OR, 97338.

**3. COMMENTS**

Gary Weis, Polk County Resident, wanted to make public comments about Measure 111 and Measure 114 and that he thinks these are going to have an impact on the Polk County Budget and Public Safety Levy. Mr. Weis spoke about how poorly written Measure 114 is. Mr. Weis is very concerned about the cost to the Public Safety budget. Commissioner Mordhorst stated that Measure 114 has him concerned as well. Commissioner Gordon stated that he appreciates his advocacy on the Public Safety Levy because it is very important.

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**6. PUBLIC WORKS UPDATE**

Todd Whitaker, Public Works Director, provided an update for the Public Works Department that went over their staffing levels, recently completed projects, and upcoming projects. Mr. Whitaker went over the 2022 Chip Seal projects that included: rural areas, urban areas, approach paving, grader ditching, the Courthouse and Academy Building parking lots, and patch paving. Mr. Whitaker stated Polk County was awarded Grant Funding to start engineering on the Helmick Road Bridge Rehabilitation Project which will have a total estimated budget of \$3 million. Mr. Whitaker stated that the GIS Tool Development has been making really great progress and he is very happy with the development of those tools and the efficiency that those bring. Next Mr. Whitaker gave a breakdown of the road and bridge maintenance projects that

are underway. Commissioner Gordon stated that he is really happy to hear about his staffing levels and wanted to say thank you for provided a great work environment for his staff. Commissioner Gordon thanked him for his work with ODOT. Commissioner Mordhorst thanks Mr. Whitaker for all of his hard work as well.

**7. RECLASSIFICATION OF AN EMPLOYEE**

Matt Hawkins, Admin Services Director, is recommending that the Board of Commissioners approved the reclassification of an Office Specialist II to a Permit Specialist. Should the reclassification be approved it would be effective October 1, 2022 and will have an impact on the FY 22-23 budget of approximately \$2500.00 including PERS contributions should it be for 12 months.

**MOTION PASSED BY CONSENSUS OF THE BOARD.**

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) Polk County Contract No. 22-156m Oregon Health Authority  
(Rosana Warren, Behavioral Health)
- b) Polk County Contract No. 22-158, Service Agreements  
(Bekah Quiner, Behavioral Health)
- c) Polk County Contract No. 22-159, Oregon Health Authority  
(Rosana Warren, Public Health)
- d) Polk County Contract No. 22-161, MINET  
(Dean Andersen, Information Services)

At 9:30 a.m. County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. The Executive Session ended at 10:14 a.m

**POLK COUNTY BOARD OF COMMISSIONERS**

  
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Lyle Mordhorst, Chair

  
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Craig Pope, Commissioner

  
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Jeremy Gordon, Commissioner