

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES September 7, 2022

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Mordhorst declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

3. COMMENTS

Commissioner Mordhorst wanted to discuss an email that he received about a Vietnam War Memorial Fund and so far there are 14 other counties that have donated to this fund.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF BOARD MEETING OF August 31, 2022

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE MINUTES OF August 31, 2022.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. NEW JOB SPECIFICATION AND SALARY RANGE AND RECLASSIFICATION

Matt Hawkins, Admin Services Director, is recommending that the Board of Commissioners adopt a new job specification for a Child Support Case Manager and the reclassification of two employees. Should the new job specification, salary range and reclassification be approved, this would be effective September 1, 2022 with a fiscal impact of approximately \$6,000.00 including PERS contributions for FY 22-23.

MOTION PASSED BY CONSENSUS OF THE BOARD.

8. RECLASSIFICATION OF THE EARLY LEARNING & FAMILY ENGAGEMENT SUPERVISOR

Matt Hawkins, Admin Services Director, is recommending that the Board of Commissioners approve the reclassification of an employee from an Early Learning and Family Engagement Supervisor to the Family and Community Outreach Manager. Should the reclassification be approved it would be effective September 1, 2022. The reclassification will have an impact on the budget for FY 22-23 of approximately \$4500.00 including PERS contribution should it be for 12 months.

MOTION PASSED BY CONSENSUS OF THE BOARD.

9. FAMILY COMMUNITY OUTREACH DEPARTMENT UPDATE

Brent DeMoe, Family Community Outreach Director, along with Eric Enderle, Stephanie Gilbert, and Dana Goodale were here today to share some highlights from their department.

Stephanie Gilbert, Family and Community Outreach Manager, gave an overview of their current programs. She spoke about Mid-Valley Parenting that highlighted Fam Jam 2022, Jumpstart 2021, Financial Literacy, and stated that in-person programming is back. Ms. Gilbert shared a success story about how they were able to help a family that they met at the Krazy Dayz event who were homeless get set up with assisted living. Next she talked about the Mid-Valley Suicide Prevention Coalition and what they are currently working on with that program. Another program they offer is the Play Box, where Mid-Valley Parenting brought back the Play Box for the entire month of April. 50 local families received a weekly box full of family fun activities. Ms. Gilbert also talked about the Polk County Prevention Program which had 21 high school interns who took part in the program, received \$40,000 in grant funding to be devoted to you programs and activities in Polk County, and had 66 in-person prevention presentations since the beginning of the year.

Dana Goodale, School Based Mental Health Supervisor, shared a 2022 Polk County school based mental health report. Her report went over 2021-2022 staffing levels, shared statistics, talked about suicide screenings, and shared that the Falls City School District was added back to our support area with a 2 year contract beginning August 2022. Ms. Goodale stated this was the first year that summer school was offered and how they were able to help support the school districts. Commissioner Pope stated that he wanted to state on the record so that tax payers understand that this is a progress point. Commissioner Pope wanted to make sure that people understand how far Polk County has come. Ms. Goodale said that she agrees and shared a success story about a local family. Brent DeMoe stated that when he took over the program about 10 years ago, the only families that were being helped, were people who were on OHP. He also stated that 10 years ago, Polk County was funding these programs 50%. Today, the schools are 100% funding these programs and the families that they service is much more diverse. Commissioner Pope asked about the feedback from the teachers. Ms. Goodale said they have been receiving great feedback from the teachers. She stated that they are seeing a positive change in students being able to positively connect with each other. They have said that they are grateful to ask for assistance with having these supporters come and connect with the kids. Commissioner Pope asked which school districts we are missing from these programs. Ms. Goodale stated West Salem is the area they are not a part of. Commissioner Pope stated thank you to Dana for her leadership and to the entire FCO department for all of their hard work.

Eric Enderle, Veterans Services Programs Supervisor, provided an update on the Veterans Services Office. Mr. Enderle stated that they received a lot of great feedback from the community on the Purple Heart Ceremony that occurred in April 2022. Mr. Enderle talked about Gale's Lodge and that June 2022 marked the third year of operations for the Polk County Veteran Transitional Housing Program. Since opening, the lodge has served veteran's ranging in ages 19-74. Brent DeMoe wanted to publically recognize Eric for all of his hard work on this program. They are able to assist veterans on housing and employment in their resource center. Mr. Enderle stated that the PACT Act was signed August 10, 2022. Mr. DeMoe stated what that means is that there will be veterans who will qualify for services who may not have qualified before, however, there won't be an increase in government funding for this estimated 20% increase in new clients.

Brent DeMoe discussed the projects and programs that he is working on, which includes Service integration, a comprehensive health assessment for Falls City, and a heavy focus on prevention for homelessness. Mr. DeMoe stated that Brittany Kima, Polk County Communications Specialist, is currently helping FCO to better their website. Commissioner Pope asked if they have a number on total Polk County lives touched that they can share with the public today. Brent DeMoe stated that yes they can get that number but they don't have the number with them today. Commissioner Pope stated that in the future he would recommend having that number and showcasing it on their website.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) New Job Specification and Salary Range, Community Training & Education Supervisor
(Matt Hawkins, Admin Services Director)
- b) SB 111 Plan, Law Enforcement Intentional Use Of Deadly Physical Force Plan
(Mark Garton, Polk County Sheriff)
- c) Polk County Contract No. 22-152, Oregon Family Support Network
(Rosana Warren, Behavioral Health)

There was no need for an executive session and the meeting was adjourned at 10:06 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Lyle Mordhorst, Chair



Craig Pope, Commissioner



Jeremy Gordon, Commissioner