

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES August 31, 2022**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Gordon declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope was present and Commissioner Mordhorst was absent.

Staff present: Greg Hansen, Administrative Officer  
Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

**3. COMMENTS**

None.

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**5. APPROVAL OF MINUTES OF BOARD MEETING OF August 24, 2022**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE MINUTES OF August 24, 2022.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**6. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY UNANIMOUS VOTE OF QUORUM.**

**7. DEPARTMENT UPDATE:**

Valerie Patoine, Polk County Assessor, provided a quarterly review for the Assessor's Office that went over their office growth, the new Dallas Urban Renewal District, an Enterprise Zone application, and a new appraisal software that will be used to assist appraisers in the field called Mobile Assessor/CamaCloud. Mrs. Patoine's update also discussed their ArcPro Conversion, which is a mapping conversion, an online filing option for business personal property and Property Search Online will be replacing Web Query with a goal to go live before tax season. Mrs. Patoine stated that they are in the beginning stages of their tax roll prep as taxes are due by November 15, 2022. Next, she gave an update of tax rate changes. In her handout, there was a table that showed a breakdown of the districts with their current bond amounts. Mrs. Patoine provided the numbers for the current Market (WVMLS) stats and the Ratio Study that was completed by July 1, 2022. She stated that these are the highest trends that she has ever seen in her tenure as Assessor. Commissioner Pope asked how often she has to get into these

conversations with taxpayers and describing their process to them. Mrs. Patoine stated it is not as often as you would think it was, just a couple times a year. Both Commissioners praised and thanked her for all of her great work.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**


- a) Polk County Contract No. 22-147, Service Contract  
(Bekah Quiner, Behavioral Health)

At 9:35 a.m. County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations. The Executive Session ended at 9:45a.m

**POLK COUNTY BOARD OF COMMISSIONERS**

  
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Lyle Mordhorst, Chair

  
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Craig Pope, Commissioner

  
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Jeremy Gordon, Commissioner