

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES August 17, 2022

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Mordhorst declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF BOARD MEETING OF August 10, 2022

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF August 10, 2022.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. COMMUNITY DEVELOPMENT DEPARTMENT UPDATE:

Austin McGuigan, Community Development Director, provided an update to the Board for the Building, Environmental Health, and Planning in the Community Development Department. Mr. McGuigan gave an overview of their current staffing levels for each department. In the Building Department he discussed the level of business they are currently seeing as well as an overview of residential and commercial projects. Environmental Health has seen a 14% increase for Restaurant and Mobile Unit Licensing. The Household Hazardous Waste program has still been on hold due to Covid, however, Polk County residents can take their hazardous waste to the Marion County Transfer Station. Mr. McGuigan has concerns for the lack of revenue created from this program and stated that the Board may need to address this sometime in the future. Next Mr. McGuigan went over the updates for the Planning Department that included updates to current staffing levels, employees being able to work from home one day a week, and the training of two new planners. He also discussed some major projects that they have been

working on, which includes: Highway 22/51 Facility, the Stormwater Plan for Mercury, the MS4 permit for West Salem UGB (Urban Growth Boundary) and the Regional Water Planning Project. Commissioner Pope asked for an update for Code Enforcement. Mr. McGuigan discussed the process of a code enforcement complaint and how those complaints are processed and handled. Jerry Jackson is a contracted employee who is our Code Enforcement Officer and has been so for the last 15 years. Commissioner Gordon asked if they can get a report of the current open cases and Mr. McGuigan stated that his office can provide him with that information. Commissioner Mordhorst thanked Mr. McGuigan for all of his hard work and dedication, especially when working with ODOT.

8. PSILOCYBIN PROHIBITION:

Morgan Smith, County Counsel, presented a ballot measure and Ordinance No. 22-03. Per the Boards direction in the Wednesday 8/10/22 BOC meeting, staff was directed to draft a ballot measure for the November 8th, 2022 ballot to ban psilocybin in Unincorporated Polk County.

MOTION: COMMISSIONER POPE MOVED TO ADOPT ORDINANCE 22-03, COMMISSIONER MORDHORST SECONDED, TO ADOPT ORDINANCE 22-03.

MOTION PASSED BY A 2-1 VOTE WITH THE BOARD. COMMISSIONER GORDON VOTED IN OPPOSITION.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a) Polk County Contract No. 22-142, Marion County
(Rosana Warren, Behavioral Health)

At 9:31 a.m. County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations. The Executive Session ended at 9:57 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Lyle Mordhorst, Chair

unavailable to sign

Craig Pope, Commissioner



Jeremy Gordon, Commissioner

Minutes: Nicole Pineda
Approved: August 24, 2022