

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES July 20, 2022

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Mordhorst declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Polk County Dog Board will be having a public hearing on July 20, 2022 at 2 p.m. in the main conference room located at 850 Main St Dallas Or 97338.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF BOARD MEETING OF July 13, 2022

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF July 13, 2022.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. NEW JOB SPECIFICATION, WAGE SALARY & RECLASSIFICATION

Matt Hawkins, Admin Services Director, recommended to the Board to approve the new job specification, salary range and reclassification of a Senior PC Support Technician to a System Administrator I. If approved, the reclassification would be effective August 1, 2022 with a fiscal impact of approximately \$5,500 including PERS contributions.

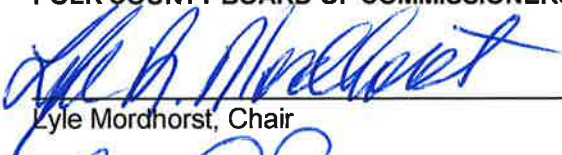
MOTION PASSED BY CONSENSUS OF THE BOARD.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) Polk County Contract No. 22-119, Employment Agreement
Greg Hansen, Administrative Officer
- (b) Polk County Contract No. 22-120, Dallas School District
Dana Goodale, Family Community Outreach
- (c) Polk County Contract No. 22-121, RadioDan LLC
Dean Bender, Emergency Management
- (d) Order No. 22-10, Polk County Dog Board Member Reappointment
Morgan Smith, County Counsel

There was no need for an executive session and Commissioner Mordhorst adjourned the meeting at 9:04 a.m.

POLK COUNTY BOARD OF COMMISSIONERS


Lyle Mordhorst, Chair


Craig Pope, Commissioner


Jeremy Gordon, Commissioner