

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES June 29, 2022

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Mordhorst declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF BOARD MEETING OF June 22, 2022

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE MINUTES OF June 22, 2022.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. RESOLUTION 22-07, ADOPTION OF THE 2022-2023 BUDGET:

Greg Hansen, Administrative Officer, provided a recap of our previous Budget Hearings in both April and May. He then went over a memorandum that was given to each Commissioner that discussed his recommendation to increase the budget \$1.25 million, bringing the total budget to approximately \$121 million. Mr. Hansen recommends that the Board adopt the 2022-2023 Budget and Resolution 22-07.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO ADOPT THE 2022-2023 BUDGET AND ADOPT RESOLUTION 22-07.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

8. RECLASSIFICATION OF AN EMPLOYEE:

Matt Hawkins, Admin Services Director, recommends the reclassification of an Office Specialist I to an Office Specialist II. If approved, the reclassification would be effective July 1, 2022 and have a fiscal impact of approximately of \$3000.00 including PERS for fiscal year 21-22.

MOTION PASSED BY CONSENSUS OF THE BOARD.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) Polk County Contract No. 22-88, ODOT
(Todd Whitaker, Public Works Director)
- (b) Polk County Contract No. 22-90, Service Contract
(Bekah Quiner, Behavioral Health)
- (c) Polk County Contract No. 22-91, Service Contract
(Austin McGuigan, Community Development Director)
- (d) New Job Spec and Wage, Rural Homeless Program Administrator
(Matt Hawkins, Admin Services Director)
- (e) Polk County Contract No. 22-96, Employment Contract
(Greg Hansen, Administrative Officer)

At 9:11 a.m. County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(2)(d) to conduct deliberations with individuals designated to carry on labor negotiations. The Executive Session ended at 10:10 a.m

POLK COUNTY BOARD OF COMMISSIONERS

unavailable to sign

Lyle Mordhorst, Chair

Craig Pope

Craig Pope, Commissioner

Jeremy Gordon

Jeremy Gordon, Commissioner