

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES June 15, 2022

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Mordhorst declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF BOARD MEETING OF June 8, 2022

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF June 8, 2022.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. GENERAL LIABILITY/PROPERTY INSURANCE FOR FY 2022-2023:

Greg Hansen, Administrative Officer, and Jon Woods recommends that the Board approve the following for the 2022-2023 fiscal year:

1. Purchase General Liability insurance in the amount of \$646,250.26 less a deductible of -\$277,568.00 for a net of \$368,682.26 (Option C-Liability Retro Financing Plan).
2. Purchase Automobile Liability insurance in the amount of \$47,333.54.
3. Purchase Auto Physical Damage in the amount of \$35,534.77.
4. Purchase Property/Boiler insurance from CCIS in the amount of \$139,726.79 for buildings and contents.
5. Purchase the optional Crime Coverage in the amount of \$1,778.

6. Utilize the multi-line credit of - \$29,562.17 (7.5% of premium).

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO PURCHASE THE RECOMMENDED LIABILITY/PROPERTY INSURANCE FOR THE 2022-2023 FISCAL YEAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

8. RECLASSIFICATION OF TWO ROAD MAINTENANCE WORKERS:

Matt Hawkins, Admin Services Director, recommends the reclassification of two road maintenance workers in Public Works to Heavy Equipment Operators. This would be effective July 1, 2022, and would have a fiscal impact \$5600.00 including PERS for the 2022-2023 fiscal year.

RECLASSIFICATION OF TWO ROAD MAINTENANCE WORKERS APPROVED BY CONSENSUS OF THE BOARD.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) Polk County Contract No. 22-76
(Bekah Quiner, Health Services)
- (b) Polk County Contract No. 22-77
(Bekah Quiner, Health Services)
- (c) Polk County Order No. 22-08, Solid Waste Rate Increase
(Christina Tisdell, Environmental Health Sanitarian)
- (d) Polk County Contract No. 22-79, Lake County GIS Services
(Eric McAvoy, GIS Manager)
- (e) Polk County Order No. 22-09, Fair Board Appointment
(Forrest "Kelly" Carmichael)
- (f) Reclassification of an employee,
(Matt Hawkins, Admin Services Director)
- (g) Reclassification of an employee,
(Matt Hawkins, Admin Services Director)
- (h) Polk County Contract No. 22-80, Service Contract
(Bekah Quiner, Health Services)

There was no need for an executive session and Commissioner Mordhorst adjourned the meeting at 9:12 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Lyle Mordhorst, Chair



Craig Pope, Commissioner

unavailable to sign

Jeremy Gordon, Commissioner

Minutes: Nicole Pineda
Approved: June 22, 2022