

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES May 4, 2022

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Mordhorst declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer
Morgan Smith, County Counsel
Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Polk County Extension Office Service District Budget Hearing will be held on May 11, 2022 at 11:00 a.m. in the Polk County Courthouse conference room, located at 850 Main St, Dallas, Oregon.

The Polk County Budget Committee will meet on May 18, 2022 at 9:30 a.m. That meeting will take place in the Polk County Courthouse, 850 Main Street, Dallas, OR, 97338.

The Grand Ronde Sanitary District Budget Committee will meet on May 18, 2022 at 10:30 a.m. That meeting will take place in the Polk County Courthouse, 850 Main Street, Dallas, OR, 97338.

3. COMMENTS

None.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

5. APPROVAL OF MINUTES OF BOARD MEETING OF April 27, 2022

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE MINUTES OF April 27, 2022.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

6. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

7. ROCC PRESENTATION:

Jill Bird, Peer Wellness Specialist Communications Manager, and Christina Korkow, Executive Director, presented to the Board a power point presentation that gave an overview of ROCC

(Recovery Outreach Community Center.) The presentation highlighted their programs and activities, as well as, their successes and involvement in multiple communities.

8. HB4004 WORKFORCE STABILITY GRANT DISCUSSION:

Greg Hansen, Administrative Officer, and Noelle Carroll, Health Services Director, provided a recap of what HB4004 and stated they are ready to submit the grant application. Mr. Hansen and Ms. Carroll both recommend the submission of the application for the grant and is looking for approval from the Board.

SUBMITTING THE APPLICATION WAS APPROVED BY CONSENSUS OF THE BOARD.

9. RECLASSIFICATION OF AN EMPLOYEE:

Matt Hawkins, Admin Services Director, requested the approval from the Board for the reclassification of an employee from from an Accounting Technician 1 to Chief Tax Clerk effective May 1, 2022. The fiscal impact for FY21-22 will be approximately \$8,300.00 including PERs contribution.

RECLASSIFICATION APPROVED BY CONSENSUS OF THE BOARD.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) Polk County Contract No. 22-49 (Amendment 5 to Contract No. 21-105) – OHA
(**Rosana Warren, Public Health**)
- (b) Polk County Contract No. 22-50 - Columbia County
(**Dean Andersen, Information Services**)
- (c) New Job Spec and Wage for a Temp Background Investigator
(**Matt Hawkins, Admin Services Director**)

There was no need for an executive session and Commissioner Mordhorst adjourned the meeting at 9:46 a.m.

POLK COUNTY BOARD OF COMMISSIONERS



Lyle Mordhorst, Chair



Craig Pope, Commissioner



Jeremy Gordon, Commissioner