

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES March 2, 2022**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Mordhorst declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer  
Matt Hawkins, Administrative Service Director  
Morgan Smith, County Counsel  
Austin McGuigan, Community Development Director  
Sidney Mulder, Planning Staff Manager

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

**3. COMMENTS**

Commissioner Pope recognized Dani Haviland for her recent 2021 Ovation Award for Oregon Festivals and Events. Specifically for Falls City's Annual Christmas Tree Lighting Event. The Board of Commissioners thanked Mrs. Haviland for her dedication and work on multiple boards and committees.

**4. APPROVAL OF AGENDA**

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

**5. APPROVAL OF MINUTES OF BOARD MEETING OF FEBRUARY 23, 2022**

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE MINUTES OF FEBRUARY 23, 2022.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

**6. APPROVAL OF CONSENT CALENDAR**

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

**7. LEGISLATIVE AMENDMENT 21-03:**

Sidney Mulder, Planning Manager, gave a summary about Legislative Amendment 21-03, Amendments to the Polk County Zoning Ordinance. Ms. Mulder discussed which zone would be impacted and what changes would be made if approved by the Board. The Planning Commission recommends that the Board of Commissioners adopt these changes. Planning Staff also recommends that the Board of Commissioners adopt the changes. Commissioner Mordhorst opened the hearing to comments from the public. Jordan Winters spoke on behalf of LA21-03. Mr. Winters wished to show his support for it.

**MOTION: COMMISSIONER POPE MOVED TO APPROVE LA21-03 AND BRING BACK BEFORE THE BOARD IN TWO WEEKS, COMMISSIONER GORDON SECONDED.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

**8. RECLASSIFICATION OF AN EMPLOYEE**

Matt Hawkins, Administrative Service Director, recommended to the Board to approve a reclassification of an employee from an Appraiser II position to an Appraiser III. This would be effective March 1, 2022 and have a fiscal impact of roughly \$4000.00 including PERS for a 12 month period.

**MOTION PASSED BY CONSENSUS OF THE BOARD.**

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **ORDER NO. 22-28 – Polk County Broadband Agreement**  
(Dean Anderson, Information Services)

At 9:14 a.m. County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations. The Executive Session ended at 10:58 a.m.

**MOTION: COMMISSIONER POPE MOVED TO DIRECT STAFF TO MOVE FORWARD, COMMISSIONER GORDON SECONDED.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.**

Commissioner Mordhorst adjourned the meeting at 10:59 a.m.

**POLK COUNTY BOARD OF COMMISSIONERS**

  
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Lyle Mordhorst, Chair

  
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Craig Pope, Commissioner

  
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Jeremy Gordon, Commissioner