

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES January 19<sup>th</sup>, 2022**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Mordhorst declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer  
Matt Hawkins, Administrative Service Director  
Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

**3. COMMENTS**

None

**4. APPROVAL OF AGENDA**

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

**5. APPROVAL OF MINUTES OF BOARD MEETING OF JANUARY 12TH, 2022**

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER GORDON SECONDED, TO APPROVE THE MINUTES OF JANUARY 12TH, 2022.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

**6. APPROVAL OF CONSENT CALENDAR**

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE BOARD.

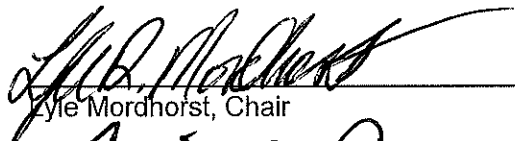
**7. RECLASSIFICATION OF AN EMPLOYEE**

Matt Hawkins, Administrative Service Director, requested the reclassification of Haley Mode from Account Technician to Payroll Clerk.

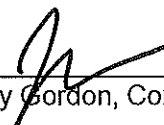
BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION OF HALEY MODE.

Commissioner Mordhorst adjourned the meeting at 9:04 a.m.

POLK COUNTY BOARD OF COMMISSIONERS

  
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Kyle Mordhorst, Chair

  
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Craig Pope, Commissioner

  
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Jeremy Gordon, Commissioner

Minutes: Nicole Pineda  
Approved: January 19, 2022