

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
November 23, 2021

1. At 9:00 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session and led the Board and attending audience in the Pledge of Allegiance. Commissioner Gordon and Commissioner Mordhorst were present.

2. MINUTES: **COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON
SECONDED TO APPROVE THE MINUTES OF NOVEMBER 9, 2021**

MOTION PASSED UNANIMOUSLY.

3. DISTRICT ATTORNEY UPDATE

District Attorney Aaron Felton, shared a letter with the Board that he is requesting them to support and sign. The letter expresses their dismay regarding Governor Brown's decision to grant clemency to 75 violent criminals across Oregon. If the Board approves and would like to sign it along with the DA and Mark Garton, the Polk County Sheriff they will create a final draft and send it to the local papers as well as the Governor's office.

BY CONSENSUS, THE BOARD APPROVED THE LETTER AS WRITTEN.

Mr. Felton also informed the Board know that his office has had some turnover and that there are very few applicants applying for the positions they have open.

4. LEGISLATIVE AMENDMENT LA 21-03

Sidney Mulder, Planning Manager, and Austin McGuigan, Community Development Director, recommend that the Board direct them to initiate a Legislative Amendment process to change the text of Polk County Zoning Ordinance Section 127.022(G)(5) to allow properties within the Suburban Residential zone, that are located outside of an Urban Growth Boundary, to be exempt from the three-car garage limitation. It is not uncommon for SR zoned properties that are located outside of a UGB to be larger acreage properties that require equipment for property maintenance. The current three-car garage limit could make it difficult for some property owners to construct an accessory structure for the equipment needed to maintain the property.

The proposed text amendments would not apply to SR zoned properties that are located within a UGB. The application fee for a Legislative Amendment is \$2,575. Fiscal impacts to Polk County for administering a legislative amendment process would include the cost of staff time, copies and materials, notice publications and postage for the process; and limited data collection.

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED,
TO APPROVE THE RECOMMENDATION AND DIRECTS STAFF TO INITIATE THE
PROPOSED LEGISLATIVE AMENDMENT PROCESS.**

MOTION PASSED UNANIMOUSLY.

5. ROUND 2 BUSINESS RELIEF GRANT UPDATE

Greg Hansen, Administrative Office, let the Board know that the second round of business relief grant is in process and the deadline to submit applications has passed. There is approximately \$110,000 left and he plans to have checks going in the mail by the beginning of December.

6. RECLASSIFICATION

Matt Hawkins, Administrative Services Director, recommended that Tanner Shadbolt be reclassified from a Juvenile Probation Office I to a Juvenile Probation Officer II. Tanner came to Polk County with experience and has now completed his trial service period, and meets the two years of experience expectation. If approved this would be effective December 1, 2021 and would have a fiscal impact of approximately \$2,700 including PERS contributions should it be for a 12 month period.

BY CONSENSUS, THE BOARD APPROVED THE RECOMMENDED RECLASSIFICATION OF TANNER SHADBOLT.

7. NON-LISTED ITEMS - (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

Commissioner Pope adjourned the meeting at 9:33 a.m.