

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES October 27, 2021**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon and Commissioner Mordhorst were present.

Staff present: Greg Hansen, Administrative Officer  
Matt Hawkins, Administrative Service Director

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

**3. COMMENTS**

None.

**4. APPROVAL OF AGENDA**

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED,  
TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY.

**5. APPROVAL OF MINUTES OF BOARD MEETING OF OCTOBER 20, 2021**

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED,  
TO APPROVE THE MINUTES OF OCTOBER 20, 2021.

MOTION PASSED UNANIMOUSLY.

**6. APPROVAL OF CONSENT CALENDAR**

MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER MORDHORST SECONDED,  
TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED UNANIMOUSLY.

**7. ORDINANCE NO. 21-02**

Greg Hansen, Administrative Officer, discussed the amendments proposed in Ordinance No. 21-02 to the Ambulance Service Area Advisory Committee. The amendments will increase the number of fire/ambulance representatives. This amendment will also add a spot for the Confederated Tribes of Grand Ronde as well as change the Sheriff or Sheriff's designee position to the County Administrator or Administrator's designee.

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER GORDON SECONDED,  
TO ADOPT ORDINANCE NO. 21-02.

MOTION PASSED UNANIMOUSLY.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **NEW JOB SPECIFICATION AND WAGE**  
Approve the new job specification and wage for the position of Health Service Quality and Analytics Coordinator.
- (b) **CONTRACT NO. 21-201 – COMMUNITY CORRECTIONS**  
Approve Contract No. 21-201 with the Criminal Justice Commission for funds to support Polk County Specialty Courts.
- (c) **CONTRACT NO. 21-202 – COMMUNITY CORRECTIONS**  
Approve Contract No. 21-201 with the State of Oregon Department of Corrections for funds to provide Community Supervision to qualifying offenders.

Commissioner Pope adjourned the meeting at 9:10 a.m.

**POLK COUNTY BOARD OF COMMISSIONERS**

not available for signature  
Craig Pope, Chair

Lyle Mordhorst  
Lyle Mordhorst, Commissioner

Jeremy Gordon  
Jeremy Gordon, Commissioner