

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES August 18, 2021**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Gordon was present. Commissioner Mordhorst was excused.

Staff present: Greg Hansen, Administrative Officer  
Matt Hawkins, Administrative Service Director  
Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

**3. COMMENTS**

None.

**4. APPROVAL OF AGENDA**

Greg Hansen, Administrative Officer, requested to modify the agenda and add Contract No. 21-157 with Interface Networks, Inc. for vaccine management, outreach and marketing (Vaccine Equity Plan) to the consent calendar for approval.

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA AS AMENDED.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**6. APPROVAL OF MINUTES OF BOARD MEETING OF AUGUST 11, 2021**

**MOTION: COMMISSIONER GORDON MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF AUGUST 11, 2021.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**7. NON-LISTED ITEM**

None

At 9:07 a.m. County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660 (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Commissioner Pope called the meeting back into regular session and adjourned the meeting at 9:20 a.m.

The following items were approved by Motion under 5. APPROVAL OF CONSENT CALENDAR:

- (a) **CONTRACT NO. 21-156 – JUVENILE**  
Approve Contract No. 21-156 with the Department of Education for funds to provide Polk County Juvenile Crime Prevention services to youth referred to the County Juvenile Department.  
(Jodi Merritt, Community Corrections Director)

**POLK COUNTY BOARD OF COMMISSIONERS**

  
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Craig Pope, Chair

  
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Lyle Mordhorst, Commissioner

  
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Jeremy Gordon, Commissioner