

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES MAY 19, 2021**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Ainsworth were present.

Staff present:           Greg Hansen, Administrative Officer  
                              Matt Hawkins, Administrative Service Director  
                              Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. Each meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principle subjects anticipated to be considered. Pursuant to ORS 192.640, The Board may consider and take action on subjects that are not listed on the agenda. The Board also holds a department staff meeting at 9:00 a.m. on every Monday in the Commissioners Conference Room at 850 Main Street, Dallas, Oregon.

The Grand Ronde Sanitary District Budget Committee will meet on May 19, 2021 at 9:15 a.m. That meeting will take place in the Polk County courthouse, 850 Main Street, Dallas.

The Polk County Budget Committee will meet on May 19, 2021 at 10:00 a.m. That meeting will take place in the Polk County Courthouse, 850 Main Street, Dallas.

**3. COMMENTS**

(a) Matt Hawkins, Administrative Services Director, informed the Board that new mask mandates have been announced and he will need to know how the Board wants to proceed. He asked the Board if they would like to allow employees that have been vaccinated to go without masks, and if so he would need to ask them to send him a scan or copy of their vaccine card to have on file. Mr. Hawkins also asked them if they wanted to try and enforce this policy on the public that comes into the building, however he doesn't think there is a practical way to do that since there isn't anybody to stand at the door. The Board decided they would leave the mask policy as is for now which is that employees must wear if they are in public areas such as hallways and bathrooms. Mr. Hawkins stated that the guidelines that the state set out were very specific so if they allow people in the building with no masks they have to ask for verification that they have been vaccinated and also when they were vaccinated to ensure the appropriate time has passed for them to have built up the antibodies.

The Board is in favor of asking employees to continue wearing masks as they are required to now but stated that they will not be asking the public who comes into the building for proof that they have been vaccinated. Morgan Smith, County Counsel, informed the Board that the county can't provide services to people who are not wearing masks unless they provide proof of vaccination. The Board replied that the county does not have the staff to enforce that and be the mask police and feels it would not be appropriate. They directed staff to keep signs up that say masks are required in the courthouse still and rely on the honor system for the public to follow the guidance but will not ask people to leave if they refuse to put a mask on.

b) Joe Rivera, Sheridan resident, asked if the Sheriff Office has a right to decide if the mask mandate is non-constitutional. County Counsel & Sheriff Mark Garton both replied that no the Sheriff does not have the authority to make that decision.

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE AGENDA AS AMENDED.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF MINUTES OF BOARD MEETING OF MAY 12, 2021**

**MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE MINUTES OF MAY 12, 2021.**

**MOTION PASSED UNANIMOUSLY.**

**6. SUPPLEMENTAL BUDGET 2020-2021 – RESOLUTION 21-06**

Greg Hansen, Administrative Officer, informed the Board that during fiscal year 2020-2021 budget year, the Health Services Fund, Economic Development Fund, and Fair Fund have or will have expenditures and or revenues beyond what was anticipated when the budget was adopted based upon accounting practices. Also, there is a need to create a new fund, the American Rescue Plan Fund, to receive and expend monies received as part of the new stimulus monies the County will receive from the Federal Government.

The Fair Fund will require additional General Fund transfers to address operating expenditures during the current fiscal year. The other three (3) funds will or have unanticipated received new revenues which are the result of COVID relief funds that exceeded current budget authority. All of these changes require a supplemental budget due to the changes exceeding 10% of current operating budget.

The increase in revenues and expenditures for Health Services Fund was \$1,000,000, the Economic Development Fund was \$2,000,000, Fair Fund was \$500,000 and the American Rescue Plan Fund is created with \$8,350,000. Mr. Hansen prepared Resolution No. 21-06 in the matter of a supplemental budget to increase appropriations and revenues within Health Services Fund, Economic Development Fund, Fair Fund, and the Creation of the American Rescue Plan Fund.

Commissioner Pope opened the public hearing at 9:26 a.m. for public testimony regarding Resolution No. 21-06. Joe Rivera, Sheridan resident, as if approved will the supplemental budget be included in the budget that is posted on the website for fiscal year 2020-2021. Mr. Hansen said it might be but it isn't required. He stated that it is still a public document and is open to the public and anybody can request it.

Hearing no further testimony, Commissioner Pope closed the public hearing at 9:25 a.m.

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER MORDHORST SECONDED, TO ADOPT RESOLUTION NO. 21-06.**

**MOTION PASSED UNANIMOUSLY.**

At 9:29 a.m. County Counsel announced that the meeting was recessed to Executive Session pursuant to ORS 192.660 (d) to conduct deliberation with persons designated by the governing body to carry on labor negotiations and (h) to consult with counsel concerning the legal rights

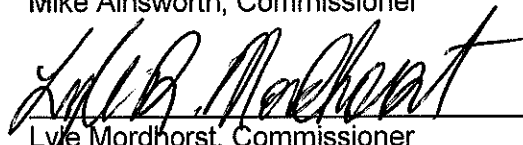
and duties of a public body with regard to current litigation or litigation likely to be filed.

Commissioner Pope called the meeting back into regular session and adjourned the meeting at 9:51 a.m.

**POLK COUNTY BOARD OF COMMISSIONERS**

  
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Craig Pope, Chair

  
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Mike Ainsworth, Commissioner

  
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Lyle Mordhorst, Commissioner