

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES DECEMBER 16, 2020

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope and Commissioner Mordhorst were present.

Staff present: Greg Hansen, Administrative Officer
 Matt Hawkins, Administrative Service Director
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

Effective December 2, 2020 Polk County offices will be closed to the general public. In an effort to provide mandatory services, a majority of county services will be available by appointment or via telephone and electronic means.

The regularly scheduled Board of Commissioners meetings on Tuesday, December 29th and Wednesday, December 30th will be held at the Polk County Emergency Operations Center, located at 820 SW Ash St., Dallas, OR 97338.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

Greg Hansen, Administrative Officer, informed the Board that he will be doing the first round of assessments on the applications from businesses today. The county received a little over 200 applications and the total requested was approximately \$5 million, so they will not be able to meet all requests in full.

Steve Milligan, Monmouth Resident, stated that he submitted some documents yesterday at the Board meeting and he would like to make sure they are entered into the official records. Mr. Milligan provided additional copies to the Board Assistant and was also informed that the documents from the day before will also be entered into the record.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY.

6. APPROVAL OF MINUTES OF BOARD MEETING OF DECEMBER 9, 2020

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF DECEMBER 9, 2020.

MOTION PASSED UNANIMOUSLY.

At 9:03 a.m. Commissioner Ainsworth asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **CONTRACT NO. 20-232 – EMPLOYEE AGREEMENT**
Approve Contract No. 20-232 with Linda Fox to continue employment as the Finance Director through December 31, 2021.

POLK COUNTY BOARD OF COMMISSIONERS


Mike Ainsworth, Chair

Not available for signature
Craig Pope, Commissioner


Lyle Mordhorst, Commissioner