

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES July 1, 2020**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer  
Matt Hawkins, Administrative Service Director

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

**3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)**

None.

**4. APPROVAL OF AGENDA**

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY.

**5. APPROVAL OF CONSENT CALENDAR**

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED UNANIMOUSLY.

**6. APPROVAL OF MINUTES OF BOARD MEETING OF JUNE 24, 2020**

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF JUNE 24, 2020.

MOTION PASSED UNANIMOUSLY.

**8. NON-LISTED ITEM**

None.

At 9:04 a.m., Commissioner Ainsworth asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **RESOLUTION NO. 20-08 – MASTER FEE SCHEDULE**  
Approve Resolution No. 20-08 in the matter of fees for services performed by county agencies.
- (b) **CONTRACT NO. 20-101 – PUBLIC WORKS**  
Approve Contract No. 20-101 with Western Federal Lands Highway Division.
- (c) **CONTRACT NO. 20-102 – INFORMATION SERVICES**  
Approve Contract No. 20-102 with Dean Anderson, Information Technology Special Projects Manager.
- (d) **CONTRACT 20-108 – BEHAVIORAL HEALTH**  
Approve Contract No. 20-108 with Oregon Family Support Network.
- (e) **CONTRACT NO. 20-109 – EMERGENCY MANAGEMENT**  
Approve Contract No. 20-109 with Dean Bender, Emergency Manager.
- (f) **CONTRACT NO. 20-110 – FINANCE MANAGER**  
Approve Contract No. 20-110 with Linda fox, Polk County Finance Manager.
- (g) **RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF JUNE 2020.**

**POLK COUNTY BOARD OF COMMISSIONERS**

  
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Mike Ainsworth, Chair

  
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Craig Pope, Commissioner

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Lyle Mordhorst, Commissioner