

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES June 3, 2020**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Pope were present.

Staff present:           Greg Hansen, Administrative Officer  
                              Matt Hawkins, Administrative Service Director  
                              Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

**3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)**

None

**4. APPROVAL OF AGENDA**

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY.

**5. APPROVAL OF CONSENT CALENDAR**

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED UNANIMOUSLY.

**6. APPROVAL OF MINUTES OF BOARD MEETING OF MAY 27, 2020**

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF MAY 27, 2020.

MOTION PASSED UNANIMOUSLY.

**7. PUBLIC HEARING – COMMUNITY DEVELOPMENT**

Austin McGuigan, Community Development Director, informed the Board that the Dallas, Monmouth, Independence enterprise zone II is going to expire July 1, 2020 and Polk County is a co-sponsor of the enterprise zone, which is a special taxing economic development incentive that is offered by Business Oregon. There is an application process and Business Oregon has to approve the application. The enterprise zone in our area started in Dallas in 1987 and we have consistently had some version of that since then. Dallas wants to submit an application for a renewal of the existing enterprise zone and is asking Polk County to be a sponsor again. Oregon state law does not require

a public hearing for the matter but Austin does recommend it to take any comments by anybody who might want to comment. Commissioner Ainsworth asked if there was any public testimony and there was not. Commissioner Pope asked who the managing agent would be. Austin said it would be the Dallas City Manager or their designee.

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE**

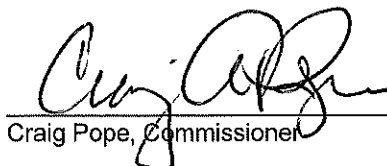
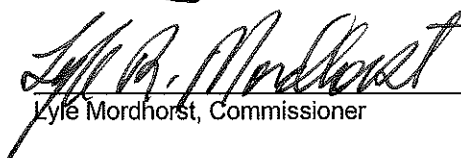
**MOTION PASSED UNANIMOUSLY.**

At 09:09 a.m., Commissioner Ainsworth asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **CONTRACT NO. 20-72 COMMUNITY DEVELOPMENT**  
Approve Contract No. 20-72 with Jerry Jackson to continue to provide Polk County with code enforcement services.
- (b) **CONTRACT NO. 20-75 – PUBLIC WORKS**  
Approve Contract No. 20-75 WITH Sierra Santa Fe Corp. for Chip Seal in the Eola Heights subdivision.
- (c) **CONTRACT NO. 20-76 – PUBLIC WORKS**  
Approve Contract No. 20-76 for an IGA with Confederated Tribes of Grand Ronde.
- (d) **CONTRACT NO. 20-77- COMMUNITY DEVELOPMENT**  
Approve Contract No. 20-77 with Leslie Howell to provide Hearings Officer services to Polk County.
- (e) **ORDER NO. 20-12 – EMERGENCY MANAGEMENT**  
Approve Order No. 20-12 which re-structures the Emergency Management Program.
- (f) **RATIFIED VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF MAY 2020.**

**POLK COUNTY BOARD OF COMMISSIONERS**

  
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Mike Ainsworth, Chair  
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Craig Pope, Commissioner  
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Lyle Mordhorst, Commissioner