

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
May 12, 2020

1. At 9:00 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Mordhorst and Commissioner Pope were present.

2. **MINUTES** : **COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF MAY 5, 2020**

MOTION PASSED UNANIMOUSLY.

3. 2020 PAVEMENT PRESERVATION

Todd Whitaker, Public Works Director, recommends the Board approve the notice of award that Sierra Santa Fe Corporation in the amount of \$261,288 for pavement preservation for 2020. This is the first contract chip seal that they are doing that will occur in the West Salem and Rickreall areas. This bid has been received and they have gone through the mandatory 7 day protest period and they received no protest.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED TO APPROVE THE RECOMMENDATION.

MOTION PASSED UNANIMOUSLY.

4. RECLASS IN HEALTH SERVICES

Matt Hawkins, Administrative Services Director, requested a reclassification of a Health Services Application Support Analyst, specifically for Debbie McMillian. He is requesting she be reclassified to a Health Systems Administrators, and would be working with our electronic health records system, Credible, and as the Administrator she will serve as the main person over that program and will be able to oversee it. This would be effective May 1, 2020 if approved and would have a fiscal impact of approximately \$3,100 for a 12 month period, including PERS contributions.

BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION OF DEBBIE MCMILLIAN FROM A HEALTH SERVICES APPLICATION SUPPORT ANALYST TO A HEALTH SYSTEMS ADMINISTRATOR.

5. RECLASS IN BEHAVIORAL HEALTH

Matt Hawkins, Administrative Services Director, requested that Amanda McMullen be reclassified from a Health Services Administrative Specialist to a Health Services Application Support Specialist. The electronic health records has grown immensely in Behavioral Health and we need more people to be able to keep up with it so our billing is correct. It would be effective May 1, 2020 and this would have a fiscal impact of approximately \$4,000 for a 12 month period including PERS contributions.

BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION OF AMANDA MCMULLEN FROM A HEALTH SERVICES ADMINISTRATIVE SPECIALIST TO A HEALTH SERVICES APPLICATION SUPPORT SPECIALIST.

6. NON-LISTED ITEMS - (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

a) COVID-19 RESPONSE TEAM

Greg Hansen, Administrative Officer, stated that our application for phase 1 reopening was turned in on yesterday and we received confirmation later that day that it was received and under review. There are 28 other counties that are also under review and everyone in our region has an application in with the exception on Lincoln County. We do not know if the fact that one of the counties in our region have not submitted one yet will affect the decision by the state. We mailed out a press release and the application to our local papers and now it is on the county website with links to rules pertaining to all of the various sectors that the Governor has developed rules for and we will continue to update that as we receive them. We are in the process of getting our contact tracers on board and trained. Yesterday there were three more positive cases in Polk County and no hospitalizations for the last three days.

John Golly, Dallas resident, asked if anybody found out if this contact tracing they are requiring has any constitutionality. Greg said that he has not looked into that and it is one of the criteria that the state has imposed on us. Morgan Smith, County Counsel, has no issues with the legality of it. It is simply tracing people's contacts throughout the community. It is just information gathering to inform people that they have been in contact with someone who has tested positive so they can then self-monitor their symptoms.

Marilyn Morton asked if the state was governing the testing and the contact tracing or the county. Commissioner Pope said each county needed to have individual plans for contact tracing and there was an outline given to us on the expectations and we have acknowledged that we will meet that. Our team has already identified where those people will come from and most of them are internal so they will need very minimal training. The testing is a regional hospital responsibility and Oregon Health Authority is monitoring that and making sure they are communicating with local hospitals and clinics.

Zack Steele, local business owner and also Public Policy Director for the Dallas Area Chamber of Commerce, thanked Commissioner Pope and Commissioner Mordhorst for being involved in their town hall with the city and the state officials and asking a lot of questions of the business community. Following that meeting the Dallas Area Chamber of Commerce authored a letter to Governor Brown in support of the Commissioners for her to release the \$1.6 billion in funds to the county where it belongs.

Dean Bender, Emergency Management Supervisor, stated that they opened the new Emergency Operations Center and moved in. They have been serving as a logistic branch for the personal protection equipment (PPE) that is coming from the state. They just received 6 pallets of PPE yesterday. The state is distributing that without us having to request it. He has reached out to all of their partners, first responders, the care facilities who are requesting PPE via Public Health. Public Health reviews the requests and make sure they are orders that we can fill because there is still criteria for who we can distribute PPE to. He stated he is acting as a support branch for Public Health with handling all of the PPE. Dean said that until that market can take it over again counties will manage the local PPE stockpile. He wants to make sure that they do eventually get out of the management of PPE because they don't want to be giving out PPE when there is a supply chain that should be happening. Commissioner Pope asked who will manage the stockpile locally for the next wave or the next incident. Dean said that will be something the state will figure out in the after action reports. The equipment belongs to FEMA and anything left over will go back to them and they will help backfill the national stockpile. He informed them there is a place now that can re-sanitize the N-95 masks and other things and Polk County purchased some desensitizing

units. One is a backpack unit that could sanitize the building and other large areas, as well as some handhelds units so the Sheriff's office can sanitize the back of a car and other places that are smaller.

John asked the Board if there is any way to get the money appropriated to the county directly rather than having to get it from the state. Commissioner Pope said that the funding comes from the federal level down through state Public Health and then down to counties. We have tried getting money straight from the federal government but because they are under contract and under intergovernmental agreements with the states they have to follow the agreed upon pathway of distributing money. Commissioner Pope also pointed out that there are probably some counties that are not as responsible with the funds so there is a need for a central clearing house to make sure there is accountability.

Commissioner Ainsworth adjourned the meeting at 9:40 am.

Minutes: Ciera Atha
Approved: May 19, 2020