

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES April 15, 2020

1. CALL TO ORDER & ATTENDANCE

At 9:05 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer
 Matt Hawkins, Administrative Service Director
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

Polk County offices will be closed to the general public until further notice. A majority of county services will be available by appointment only or via telephone and electronic means. Those department contact numbers are listed on the county website.

The Polk County Budget Hearings have been rescheduled to Tuesday, April 21, 2020 through Thursday, April 23, 2020. This will take place in the Polk County Courthouse conference room, located at 850 Main Street, Dallas.

There will be no Board meetings on Tuesday, April 21, 2020 or Wednesday, April 22, 2020 due to Budget Hearings.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

None.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR AS AMENDED.

MOTION PASSED UNANIMOUSLY.

6. APPROVAL OF MINUTES OF BOARD MEETING OF APRIL 8, 2020

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF APRIL 8, 2020.

MOTION PASSED UNANIMOUSLY.

At 09:10 a.m., Commissioner Ainsworth asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.


The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) NEW JOB SPECIFICATION AND SALARY RANGE**
Approve new job specification and salary range for the position of Health Services Supervisor.
- (b) CONTRACT NO. 20-53 – PUBLIC WORKS**
Approve Contract No. 20-53 awarding the 2020 Overlay (Schedule B) Contract to Knife River.
- (c) CONTRACT NO. 20-54 – PUBLIC WORKS**
Approve Contract No. 20-54 awarding the 2020 Overlay (Schedule A) Contract to Riverbend Materials.

POLK COUNTY BOARD OF COMMISSIONERS



Mike Ainsworth, Chair



Craig Pope, Commissioner



Lyle Mordhorst, Commissioner