

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES January 29, 2020

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer
 Matt Hawkins, Administrative Service Director
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Polk County Compensation Committee will be meeting on January 29, 2020 at 10:00 a.m. That will take place in the Board of Commissioners conference room, located at 850 Main St, Dallas, Oregon.

There will be an HFA (Hospital Facility Authority) meeting held in the Board of Commissioners conference room on January 29, 2020 at 10:00 a.m., located at 850 Main Street, Dallas, Oregon.

The Board of Commissioners will be attending the OSU Polk Extension Service District meeting on January 29, 2020 at 1:30 p.m. That will take place at 289 E Ellendale Ave, Suite 301, Dallas, Oregon.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

None.

4. APPROVAL OF AGENDA

Greg Hansen, Administrative Officer, requested a modification to the agenda. He requests agenda item 9 to number 7 and 7 to number 9.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE AGENDA AS AMENDED.

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY.

6. APPROVAL OF MINUTES OF BOARD MEETING OF JANUARY 22, 2020

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO APPROVE THE MINUTES OF JANUARY 22, 2020.

MOTION PASSED UNANIMOUSLY.

7. AUDITORS REPORT FOR FISCAL YEAR 2018-19

Linda Fox, Treasurer, introduced Brad Bingenheimer and Nicole Bourne, Auditors from the firm Boldt Carlisle & Smith and they will be presenting the June 30, 2019 Audit for the Boards approval. Brad explained that this year the audit team was led by Nicole Bourne, and they have done what they call a modified report. They applied four different sets of auditing and each of these standards have a separate report. He continued by giving the Board financial highlights and stated the county had a slight decrease in net position. When looking at the five year history you can see a downward trend on the unrestricted net position, which is a continually growing deficit. One key factor relating to that is the net pension liability that the county has to report. Effective July 1 the county contribution rates jumped up a significant amount.

He also went over the various reports from the other auditing standards they applied. The first being the Oregon minimum standards report which addresses the county compliance with specific Oregon laws and regulations. There were a few different items that were over expenditures of appropriations for the year and the second publication of a public notice was missed. This report also looks at internal controls and they found the county's internal controls to be effective. The next set of standards is the government auditing standards which also looks internal controls as well as compliance with laws, regulations, etc. that effect financial statements, and they did not detect any instances of non-compliance. The final report is under the requirements of uniform guidance. This requires them to look at specific programs and determine if the county has internal controls to ensure compliance. They looked at the Women, Infant and Children as well as the Homeland Security Grant Program. Those results did not detect any weakness in the internal controls or instances of non-compliance.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO ACCEPT THE AUDIT AS PRESENTED.

MOTION PASSED UNANIMOUSLY.

8. AG BREAKFAST – Alex Paraskevas, SEDCOR Representative, and Eric Andersson, SEDCOR President, came to discuss the Ag Breakfast that is taking place in Polk County. Eric stated that last year was the first year they held an Ag Breakfast in Polk County. This year they are trying to focus on aftermath of the NORPAC issues. They wanted to focus on the growers who were impacted because the markets are questionable right now. Alex informed the Board that this year's topics are upcoming transfer growers and the consumer preferences and how that would impact what they should be growing. The Department of Agriculture will have a panel there; another topic will be hemp in Oregon; and there will be a Q & A with the audience. This event will be held at the Eola Viticulture Center on February 27th. They would welcome a table purchased by the county if the Board wishes, last year the Board sponsored a table and it was nice to have that visibility for the county. Commissioner Pope wants to know what the target number is for the Polk County event. Alex said last year was about 90 and this year they are hoping for 120-125.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO SPONSOR A TABLE FOR \$1,000.

MOTION PASSED UNANIMOUSLY.

9. PLANNING COMMITTEE VACANCY – Austin McGuigan, Community Development Director, is before the Board asking if they would like to reappoint Bill Farmer to the Planning Commission. His term ended at the end of 2019. He is also asking if he would like to continue having Michael Schilling as the Chair of that committee and Bill Farmer as Vice Chair which is how it stands now and staff recommendation. Both of them have already agreed to serve if reappointed.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER MORDHORST SECONDED, TO ADOPT STAFF RECOMMENDATION TO REAPPOINT BILL FARMER AND APPOINT MICHAEL SCHILLING TO CONTINUE TO BE THE CHAIR AND BILL FARMER AS THE VICE CHAIR.

MOTION PASSED UNANIMOUSLY.


At 09:31 a.m., Commissioner Ainsworth asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **ORDER NO. 20-03**
Adopt Order No. 20-03 in the matter of appointing Directors for the Hospital Authority of Polk County, Oregon.
- (b) **PROCLAMATION NO. 20-02**
Adopt Proclamation No. 20-02 in the matter of supporting principles related to legislation that would result in land transfers from County Forest Trust Lands.

POLK COUNTY BOARD OF COMMISSIONERS


Mike Ainsworth, Chair


Craig Pope, Commissioner


Lyle B. Mordhorst, Commissioner