

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**October 22, 2019**

1. At 9:00 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Mordhorst was present. Commissioner Pope was excused.
2. **MINUTES** : **COMMISSIONER MORDHORST MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE MINUTES OF OCTOBER 15, 2019.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

3. **COMMUNITY CORRECTIONS BIENNIUM PLAN** – Jodi Merritt, Community Corrections Director, presented the Board with an update for the biennium. There are 18 FTE staff and two of those positions are vacant. They supervise 773 adult felony. Misdemeanor offenders. Their specialty caseloads are Mental Health Court, Drug Court, Sex Offender, Domestic Violence, and Reduced Supervision Unity (RSU). They have a number of programs including the ADJUST Program; Alcohol & Drug Treatment Services; Mental Health Treatment; Sex Offender Treatment/Polygraph Service; Transition/Subsidy Services; Defendant Assessment Reports; and the Jail Treatment Program through Justice Reinvestment Program.

Jodi stated that they have been having a great turn out with their community service groups and it is a positive thing for the community because they are giving back to the community. They have a total of 5 staff in Community Service and currently have a vacant On Call Crew Leader position. They are focusing on rehabilitation and skill building.

4. **RECLASSIFICATION OF BH COUNSELOR II** –Matt Hawkins, Business Services Administrator, is recommending that the Board reclassify Jennifer Arel from a Behavioral Health Counselor III to a Lead Behavioral Health Counselor. They spoke to her after an unsuccessful recruitment and Jen is willing to take on these responsibilities immediately. Jen was asked due to her experience and specific skill set.

If the Board approves this it would be an increase of approximately \$3,200 including PERS contributions for a 12 month period.

**BY CONSENSUS THE BOARD APPROVED STAFF RECOMMENDATION FOR THE RECLASSIFICATION.**

5. **NON-LISTED ITEMS** - (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

Commissioner Ainsworth adjourned the meeting at 9:31 a.m.