

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES June 12, 2019

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth was present. Commissioner Mordhorst was excused.

Staff present: Greg Hansen, Administrative Officer
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Grand Ronde Sanitary District Board of Trustees will hold a public hearing to adopt the budget for fiscal year 2019-2020 in June 5, 2019 at 9:15 a.m., in the Polk County Courthouse Conference room, 850 Main Street, Dallas, OR 97338.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA) –

None

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

6. APPROVAL OF MINUTES OF BOARD MEETING OF JUNE 5, 2019

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF JUNE 5, 2019.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

7. LENGTH OF SERVICE AWARDS

The following employees were recognized for their length of service to Polk County:

Melissa Montigney – 20 Years
Richard Bittick – 15 Years
Wendi Hamilton – 15 Years

8. GENERAL LIABILITY/PROPERTY INSURANCE – FISCAL YEAR 2019-2020

Greg Hansen, Administrative Officer, explained that the County's general liability and property insurance policy ends on June 30, 2019. Staff recommends purchasing General Liability in the amount of \$263,395.67, Automobile Liability/Physical Damage in the amount of \$60,967.69; Property/Boiler in the amount of \$83,957.54; Crime Coverage in the amount of \$1,721; and utilize the multi-line credit of \$30,624.04.

Ken Woods, Insurance Agent, gave a brief background of the County insurance and explained the proposed insurance coverage. Ken explained that the rates are up overall due to added coverage for mobile equipment, and increased claims in jails across the state.

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE STAFF RECOMMENDATION FOR THE PURCHASE OF GENERAL LIABILITY AND PROPERTY INSURANCE AS PRESENTED.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

9. WORKERS COMPENSATION INSURANCE – CARRIER SELECTION

Greg Hansen explained that the County's Workers Compensation Insurance ends on June 30, 2019. Staff recommends continuing the purchase Workers Compensation Insurance through CCIS in a 130% Retro Plan for fiscal year 2019-2020, which bases the premium on experience modifications.

Ken Woods gave a brief overview of the County's Workers Compensation claims, and explained the retro vs. standard policy and how experience modifications are calculated. For the upcoming year, the County's experience modification is .95. This rate is slowly going down after a string of higher than normal claim years.

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE STAFF RECOMMENDATION FOR THE PURCHASE OF WORKERS COMPENSATION INSURANCE THROUGH CCIS AS PRESENTED.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

10. RESOLUTION 19-07 – ISSUANCE AND SALE OF FULL FAITH AND CREDIT OBLIGATIONS

Greg Hansen presented Resolution No. 19-07, in the matter of authorizing the issuance and negotiated sale of full faith and credit obligations, series 2019; designating an authorized representative; authorizing the execution and delivery of a financing agreement and an escrow agreement; and related matters. Greg Hansen explained that these bonds will be used to fund identified needs in the County owned facilities. These projects include the construction of a new Emergency Operations Center and a remodel of the Public Works Facility. Greg is currently consulting with Cond Counsel on whether these bonds will be private sale (direct) or public sale.

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO ADOPT RESOLUTION NO. 19-07.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

11. RESOLUTION NO. 19-08 – YEAR END MODIFICATIONS TO 2018-2019 BUDGET

Greg presented Resolution No. 19-08 in the matter of Increasing appropriations and Transferring Appropriations within multiple funds for fiscal year 2018-2019. Greg detailed the proposed modifications and explained that these year-end adjustments to the current budget are needed to prevent violating Oregon budget law.

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED,
TO ADOPT RESOLUTION 19-08.**

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

At 09:45 a.m., County Counsel announced that the meeting was recessed to Executive Session pursuant to 192.660(2)(E) to conduct deliberations with persons designated by the governing body to negotiate real property transactions, and 192.660(2)(H) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Commissioner Pope called the meeting back into regular session. Staff was directed to proceed as discussed. The meeting was adjourned at 10:04 a.m.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- a. **DISTRICT ATTORNEY - CONTRACT NO. 19-59**
Approve Contract No. 19-59 with the Department of Justice, Child Support Services.
- b. **COMMUNITY CORRECTIONS - CONTRACT NO. 19-60**
Approve Contract No. 19-60 with Yamhill County to reserve juvenile offender beds in the detention center.

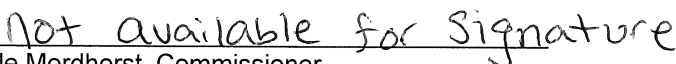
POLK COUNTY BOARD OF COMMISSIONERS



Craig Pope, Chair



Mike Ainsworth, Commissioner



Lyle Mordhorst, Commissioner