

POLK COUNTY BOARD OF COMMISSIONERS' WEDNESDAY AGENDA

DATE & TIME: March 6, 2019, 9:00 a.m.
LOCATION: Polk County Courthouse, Dallas, Oregon

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD (503-623-8173), AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED TO ATTEND OR PARTICIPATE IN THE MEETING.

1. CALL TO ORDER AND NOTE OF ATTENDANCE

2. ANNOUNCEMENTS

- (a) Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.
- (b) Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.
- (c) The Polk County Board of Commissioners will be attending the Polk County Republican Women meeting on March 13, 2019 at 11:30 a.m. This meeting will take place at the Dallas Retirement Village located at 377 Northwest Jasper Street, Dallas Oregon.
- (d) The Polk County Board of Commissioners will be attending the OSU Extension Service District Board meeting on March 13, 2019 at 1:30 p.m. This meeting will take place at 289 E Ellendale Ave, Dallas Oregon.
- (e) The Polk County Board of Commissioners will be attending the Monmouth/Independence Rotary meeting on March 14, 2019 at 12:00 p.m. This meeting will take place at 1505 Monmouth Street, Independence Oregon.
- (f) The Polk County Board of Commissioners will be attending the Monmouth City Council meeting on March 19, 2019 at 6:30 p.m. This meeting will take place at Monmouth City Hall, located at 151 Main Street W, Monmouth Oregon.
- (g) The Polk County Board of Commissioners are having the Grand Ronde Sanitary District Board of Directors meeting and public hearing to hear public testimony about a rate increase. This meeting will be on March 20, 2019 at 9:15 a.m. in the Courthouse Conference Room, located at 850 Main Street, Dallas Oregon.

3. COMMENTS (for items not on this agenda)

4. APPROVAL OF AGENDA

5. APPROVAL OF CONSENT CALENDAR

6. APPROVAL OF MINUTES OF BOARD MEETING OF FEBRUARY 27, 2019

CONSENT CALENDAR

- (a) COMMUNITY DEVELOPMENT – CONTRACT NO. 19-17**
Approve Contract No. 19-17 for the IGA with Polk County and the City of Dallas to provide building inspection and plan review services to each other as needed.
(Austin McGuigan, Director of Community Development)
- (b) PUBLIC WORKS – CONTRACT NO. 19-18**
Approve Contract No. 19-18 with Carlson Testing to provide on-call testing and inspection services.
(Heather Chase, PW Admin. Services Manager)
- (c) PUBLIC WORKS – CONTRACT NO. 19-19**
Approve Contract No. 19-19 with FEI Testing to provide on-call testing and inspection services.
(Heather Chase, PW Admin. Services Manager)
- (d) COMMUNITY DEVELOPMENT – ORDINANCE NO. 19-01**
Adopt amendments to the Polk County Zoning Ordinance Chapters 136, 138, and 177; and amendments to the Polk County Subdivision and Partition Ordinance Chapter 91.
(Sidney Mulder, Planning Supervisor)

**BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION
PURSUANT TO ORS 192.660.**

ADJOURNMENT

POLK COUNTY PUBLIC MEETINGS AND PUBLIC HEARINGS
GUIDELINE FOR CITIZENS

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REGULAR MEETING AGENDA

Regular meetings of the Polk County Board of Commissioners convene at 9:00 a.m. each Wednesday morning. Any person wishing to bring a matter before the Board at one of these meetings may do so by mailing or delivering written notice, concisely describing the nature of the item, to the Board of Commissioners, Polk County Courthouse, Dallas, Oregon 97338, by noon on the preceding Thursday. Unless otherwise announced, meetings are held in the Main Conference Room of the Courthouse.

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APPEARANCE OF INTERESTED PARTIES

The Board sets aside time at each regular meeting for comment by the public on subjects not appearing on the Agenda. Individuals may come forward and make any statement they wish, but not exceed three (3) minutes in length, except as is required to give concise answers to questions from Board members. If the subject will require a lengthier presentation, or merits inclusion as an item on the agenda of a future meeting, the Board shall schedule accordingly.

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PUBLIC HEARING FORMAT

Land Use

1. Chairperson opens hearing.
 - (a) Reading of hearing request or appeal statement.
 - (b) Call for abstentions (ex parte contact or conflict of interest).
2. County staff presents background, summary and its recommendation (20-minute limit).
3. Applicant (Appellant) presents his/her case (15-minute limit).
4. Public testimony. Note that all testimony and evidence must be directed toward the applicable factual and legal criteria as identified in the record and/or during this hearing. Do not repeat previous testimony. Simply note for the record that you are in agreement with that earlier testimony. Your time to present testimony is limited. FAILURE TO RAISE AN ISSUE IN THIS HEARING, IN PERSON OR BY LETTER, OR FAILURE TO PROVIDE ADEQUATE SPECIFICITY TO AFFORD THE BOARD AN OPPORTUNITY TO RESPOND TO THE ISSUE MAY PRECLUDE LATER APPEAL TO LUBA ON THAT ISSUE.
 - (a) Individuals in favor of the application or appeal.
 - (b) Individuals against the application or appeal. At the discretion of the Chairman, an attorney, consultant, or other designated representative of two or more individuals may be allowed the combined time for each represented individual who does not speak, not to exceed 20 minutes. The Chairman may require proof of designation.
5. Rebuttal by Applicant (Appellant - 10-minute limit).
6. Questions from Board (discussion limited to individuals questioned by the Board).
 - (a) Staff.
 - (b) Applicant (Appellant).
 - (c) Individuals testifying.
7. Chairman closes hearing and announces closing of Record.
8. Chairman announces date for deliberation and decision.
9. The Board's decision is deemed the final decision of Polk County. It may be appealed to LUBA within 21 days of its issuance in written form. The address and phone number of LUBA may be obtained from the Polk County Community Development Department and will also appear on the Notice of Decision which will be mailed to all persons who testify, submit comments, or print their name and address on the hearing attendance sheet in the back of the hearing room.