

## **POLK COUNTY BOARD OF COMMISSIONERS**

**MINUTES January 23, 2019**

### **1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth was present. Commissioner Mordhorst was excused.

Staff present:           Greg Hansen, Administrative Officer  
                              Matt Hawkins, Administrative Services Director  
                              Morgan Smith, County Counsel

### **2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will be attending the State of the City Address and Luncheon given by Mayor Chuck Bennett today January 23, 2019 at 11:00 a.m. This will take place at the Salem Convention Center located at 200 Commercial Street SE, Salem, Oregon.

The Compensation Committee will be meeting January 24, 2019 at 10:00 a.m. in the Polk County Courthouse Conference Room, located at 850 main street, Dallas.

The Board of Commissioners will be attending the West Salem Business Association meeting January 24, 2019 at 11:45 a.m. in the Roth's Santiam Room.

The Board of Commissioners will be attending the Health Advisory Board meeting on January 25, 2019. The meeting will take place at 182 SW Academy Street, Dallas, Oregon.

The Board of Commissioners will be attending the Public Safety Levy Team Meeting on January 31, 2019 at 6:00 p.m. The meeting will take place at Pressed Coffee Roasters Café located at 788 main Street, Dallas Oregon.

### **3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA) – None.**

### **4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

### **5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**6. APPROVAL OF MINUTES OF BOARD MEETING OF JANUARY 16, 2019**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF JANUARY 16, 2019.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

**7. GROCERY OUTLET APPRECIATION** – Brent DeMoe, Family Community Outreach Director, introduced Jason and his wife Sandy, the owners of the new Grocery Outlet that is opening in Dallas. He informed the Board that the store will not be opening until February 14, 2019 but they decided to hire and start paying their staff to do volunteer work around the County. They got in touch with Brent department and were immediately put to work sorting hundreds of clothing items, furniture that had been donated. They categorized the items so they can be easily located when a family is in need and labeled all of the boxes which will make a huge difference when trying to find a specific size for somebody or specific items that they are in need of. After they completed the organization of the warehouse they went to the Resource Center and assembled hygiene kits to be given out. They had a team of 9 work very hard and Polk CDC representative also spoke up to recognize the efforts they made which helped them paint and remove flooring in a building that would be used for a commercial and residential space. The owners have been working with Brent and are finding ways to offer discounts to veterans who will be shopping at the Grocery Outlet when it opens in February. The Board of Commissioners said a huge thank you to the crew for working so hard and that the owners for being so involved in this community that they have only been a part of for such a short time. They are happy to see a business coming to Dallas that cares so much about giving back and they look forward to working with them on future endeavors to better our community.

**8. NORTH WILAMMETTE RESEARCH AND EXTENSION CENTER UPDATE** – Mike Bondi, NWREC Director, informs the Board that one of the big things they are working on right now is the Berry initiative. They received money from legislature 2 years ago to work on a project that could provide Oregonians with fresh strawberries from April to November. They planted strands from California and used the same technology to try and get fresh strawberries that have the same wonderful taste as our usually Oregon strawberries to grow in a climate they have not grown in previously. They are also looking at quinoa because it is a very sought after crop and would be a very valuable crop to harvest for farmers in the area. Mr. Bondi also informed the Board that they successfully grew the smallest and tastiest blueberry in the world and the only problem they run into is the timeliness of picking the berries. The next phase of that project will be to building a machine to pick the berries. He stated that the support they get from the counties help to support the 33 staff members they have employed and those employees serve all 7 counties.

Commissioner Pope wants to know what Mr. Bondi believes is the future of NWREC being as he is retiring. He responded that the school will ultimately get to decide who replaces him and he believes it will most likely be a faculty member. They will have to manage the facility which is 200 acres, the staff including staff reviews and hiring, as well as the budget.

**9. MID YEAR MODIFICATIONS -2018-2019 BUDGET** – Greg Hansen, Administrative Officer, requests the Board approve Resolution No. 19-02 in the matter of increasing appropriations and transferring appropriations within multiple funds for fiscal year 2018-2019. He gave the Board a summary of these proposed modifications which was the following: **General Fund 1) Non-departmental** – an increase in appropriations associated with increased costs in materials & services. 2) **O & C Timber - Title III** – an increase in appropriations associated with command vehicle purchase, 3) **Sheriff Office - Jail** – costs overruns in medical expenses, 4) **Sheriff Office – Emergency Management** – an increase in appropriations as a result of excess costs in materials & services, 5) **Transfer to Veterans Services Fund** – an increase in \$20,000 in transfer is necessary to address special projects expenses in the fund, 6) **General Fund – Contingency** – a decrease in the fund operating contingency in the amount of \$346,000, 7) **Public Works** – increase in appropriations due to cost overruns in Administration along with corresponding reduction in contingency. 8) **Veterans Services Fund** – increase revenues and appropriations in the fund as a result of General Fund transfer, 9) **Building Improvement Fund** – an increase in appropriations levels in Central Services, Information Services, and Personnel and a corresponding reduction in the Equipment Replacement

Reserve.

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE RESOLUTION NO. 19-02 IN THE MATTER OF INCREASING APPROPRIATIONS AND TRANSFERRING APPROPRIATIONS WITHIN MULTIPLE FUNDS FOR FISCAL YEAR 2018-2019.**

**MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.**

At 10:04 a.m., County Counsel announced that the meeting recessed to Executive Session pursuant to 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.


Commissioner Pope called the meeting back into regular session. The meeting was adjourned at 10: a.m.

The following items were approved by Motion under 5. APPROVAL OF CONSENT CALENDAR:

(a) **STATE OF OREGON – CONTRACT NO. 19-03**

Approve Contract No. 19-03, amendment #15 to Contract No. 17-133 to increase funding for Emergency Preparedness totaling \$5,923.

**POLK COUNTY BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
Craig Pope, Chair

  
\_\_\_\_\_  
Mike Ainsworth, Commissioner

  
\_\_\_\_\_  
Lyle Mordhorst, Commissioner