

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES January 2, 2019

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Mordhorst was present and Commissioner Ainsworth was excused.

Staff present: Greg Hansen, Administrative Officer
 Morgan Smith, County Counsel
 Matt Hawkins, Administrative Services Director

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

Commissioner's Mike Ainsworth and Craig Pope will be sworn in by the County Clerk on January 7, 2019 at 8:30 a.m. That will take place at the Polk County Courthouse Conference room located at 850 Main Street, Dallas, Oregon.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA) – None

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

6. APPROVAL OF MINUTES OF BOARD MEETING OF DECEMBER 26, 2018

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF DECEMBER 26, 2018.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

7. ELECTION OF CHAIR

MOTION: COMMISSIONER MORDHORST MOVED, COMMISSIONER POPE SECONDED, TO ELECT COMMISSIONER POP AS CHAIR OF THE BOARD FOR 2019.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

At 09:02 a.m., Commissioner Ainsworth asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **DESIGNATION OF NEWSPAPER – ORDER NO. 19-01**
Adopt Order No. 19-01 in the matter of designating official newspapers for publication of County public notices.
- (b) **DESIGNATION OF REGULAR PUBLIC MEETINGS (ORS CHAPTER 192) – RESOLUTION NO. 19-01**
Adopt Resolution No. 19-01 in the matter of designating regular public meeting time and dates.
- (c) **FCO – CONTRACT NO. 19-01**
Approve Contract No. 19-01, Ground Lease between Polk County and the Dallas United Methodist Church.
- (d) **FCO- CONTRACT NO. 19-02**
Approve Contract No. 19-02, MOU entered into by and between Polk County and the Dallas United Methodist Church.
- (e) **RETIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF DECEMBER 2018.**

POLK COUNTY BOARD OF COMMISSIONERS

Craig Pope, Chair

Mike Ainsworth, Commissioner

Lyle Mordhorst, Commissioner