

COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
December 11, 2018

1. At 9:03 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler was present. Commissioner Pope was excused.
2. **MINUTES** **COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE MINUTES OF DECEMBER 4, 2018.**

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

3. **SHERIFF OFFICE UPDATE** – Sheriff Mark Garton informed the Board that last week the first citizens group concluded the six week course. There was about 30 hours of training and 9 individuals graduated. They had a lot of fun and gave a lot of good feedback on things that could change. The Sheriff's Office will be holding these classes yearly and they will start around October. They are helping with the toy drive with CASA. Toys will be going to foster kids and the Sheriff's Office will be going with DHS to hand out the presents. Shop with the Sheriff was last Saturday and they had a good turnout. Additionally this year, they will be getting toys from Salem Health and depending on the number they will give toys to kids whose parents are in jail in Polk County.

The Sheriff's Office has also joined a mass notification system called Civic Plus. They are wanting to start that January 1st. There is a public side and employee side to this system. On the public side if you have permissions you can send out any kind of mass notification. It can go out via, email, text or call and people can sign up for notifications from any type of group(s) they are interested in. Public Health will also be joining, so they will be able to cover much more of the county including West Salem. All of the City agencies are joining as well. Public Works has been asked and is still considering the idea. It is a fixed cost so the more agencies and departments agree to join the more it will spread the cost out for everybody.

The Sheriff's office has changed the way they send out briefings because it was very time consuming. They now use Google Sheets, which we all have already through our email. It will pull up a live view of what is going on and what has been going on. It will update as the Deputies are typing up their report. This has already been implemented and saves about 45 minutes of shift time.

Deputy Alex Steen graduated last Friday and will be solo on patrol soon. Chris Knutson is solo as of Friday. Amanda Jester is in the Police Academy and they have one in Corrections Academy. They are also starting the grant process for the emergency management grant that we get every year.

4. **RECLASS IN PUBLIC HEALTH** – Matt Hawkins, Personnel, requested a reclassification for the Public Health Nurse Supervisor. They would like to reclassify her as the Health Services Program Manager. She will be taking on duties which were once held by an employee in Behavioral Health. Specifically this is for Jacqui Beal. The increase for the fiscal year is approximately \$3,700 including pers. However this will not be all taken from Public Health, about 75% of her wages will be coming out of behavioral health. If this is approved it would be effective December 1, 2018. The Board approved the reclassification and salary change.

5. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
- a. **PUBLIC SAFETY LEVY** – Greg Hansen, reminds the Board that if they go forward with the re-authorization of the public safety levy the final approval will be one week from Wednesday, with the ballot title, caption and summary. There will be a resolution with it. Once that is approved Mr. Hansen will turn it in to the Clerk’s office and they will go through advertisement process. Once that is complete he will fill out one more form and give it to the Clerk and it will be put on the ballot of May 21, 2019.
 - b. **I.S. UPDATE** – Dean Anderson, IS Director, informed the Board that if they approve his employee agreement he will be going part time. He will be working 6 hours a day four days a week starting January 1, 2019. He believes that with his current supervisor staff the department will not suffer.

Commissioner Ainsworth adjourned the meeting at 09:17 a.m.

Minutes: Ciera Atha
Approved: December 18, 2018