

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES October 31, 2018

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope and Commissioner Wheeler were present

Staff present: Greg Hansen, Administrative Officer
 Morgan Smith, County Counsel
 Matt Hawkins, Personnel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED UNANIMOUSLY.

6. APPROVAL OF MINUTES OF BOARD MEETING OCTOBER 24, 2018

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF OCTOBER 24, 2018.

MOTION PASSED UNANIMOUSLY.

7. PUBLIC SAFETY OPERATING LEVY – REAUTHORIZATION

Greg Hansen, Administrative Officer, recommended that the Board approves Resolution 18-14 in the matter of calling for a public hearing on the decision to submit to the voter's the question of approving a Public Safety Local Option Operating Levy in an amount not to exceed \$0.425 per \$1,000 of assessed value. Mr. Hansen recommended holding those meetings November 28, 2018 at 9:00 a.m. and again at 7:00 p.m. for the citizens who are unable to during the day for whatever reason. At the end of those meetings the Board can vote on the Levy and if it is approved Mr. Hansen will move forward with the process of getting it on the Ballot for May 2019.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER WHEELER SECONDED, TO ADOPT RESOLUTION NO. 18-14 IN THE MATTER OF CALLING FOR A PUBLIC HEARING ON THE DECISION TO SUBMIT TO THE VOTERS THE QUESTION OF APPROVING A PUBLIC SAFETY LOCAL OPTION OPERATING LEVY IN THE AMOUNT NOT TO EXCEED \$0.425 PER \$1,000 OF ASSESSED VALUE.

MOTION PASSED UNANIMOUSLY.

At 09:10 a.m., Commissioner Ainsworth asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

Commissioner Ainsworth adjourned the meeting at 9:11 am.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

(a) PERSONNEL - REVISE JOB SPECIFICATION

Approve revised job specification for Parole/Probation Officer I, Parole/Probation Officer II, Parole/Probation Officer II, Parole/Probation Officer Supervisor, Juvenile Probation Officer I, and Juvenile Probation Officer II.

POLK COUNTY BOARD OF COMMISSIONERS

Mike Ainsworth, Chair

Craig Pope, Commissioner

Jennifer Wheeler, Commissioner