

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES October 10, 2018

1. CALL TO ORDER & ATTENDANCE

At 9:04 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler was present, Commissioner Pope was excused.

Staff present: Morgan Smith, County Counsel
 Matt Hawkins, Personnel
 Greg Hansen, Administrative Officer

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM

6. APPROVAL OF MINUTES OF BOARD MEETING OCTOBER 3, 2018

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE MINUTES OF OCTOBER 3, 2018.

MOTION PASSED BY UNANIMOUS VOTE OF THE QUORUM.

7. LENGTH OF SERVICE AWARDS

The follow employee(s) was recognized for their length of service to the County:

Jeff Woosley – 30 Years

At 09:05 a.m., Commissioner Ainsworth asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

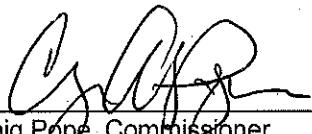
The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **CONTRACT NO. 18-131**
Approve Contract No. 18-131 for Marion and Polk County to provide staffing services to each other to assist in requested program responsibilities for the purpose of furthering cross jurisdictional sharing of Public Health services between counties.
- (b) **NEW JOB SPECIFICATION & SALARY RANGE**
Approve the new job specification and salary range for the position of Early Learning & Family Education Supervisor.
- (c) **NEW JOB SPECIFICATION & SALARY RANGE**
Approve the new job specification and salary range for the position of Community Service Work Crew Leader II.
- (d) **CONTRACT NO. 18-128**
Approve Contract No. 18-128 with Alyrica to lease space on the Fishback Radio towers.

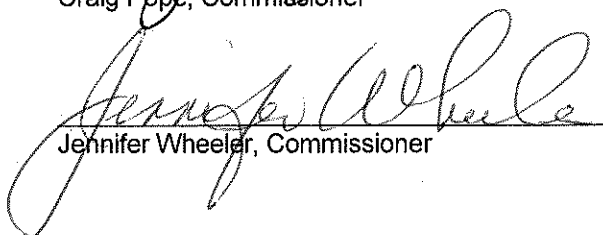
POLK COUNTY BOARD OF COMMISSIONERS



Mike Ainsworth, Chair



Craig Pope, Commissioner



Jennifer Wheeler, Commissioner