POLK COUNTY BOARD OF COMMISSIONERS' WEDNESDAY AGENDA

DATE & TIME: June 20, 2018, 9:00 a.m.

LOCATION: Polk County Courthouse, Dallas, Oregon

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD (503-623-8173), AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED TO ATTEND OR PARTICIPATE IN THE MEETING.

1. CALL TO ORDER AND NOTE OF ATTENDANCE

2. ANNOUNCEMENTS

- (a) Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.
- (b) Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.
- (c) The Polk County Board of Commissioners will hold a public hearing regarding approving the budget for fiscal year 18-19 on Wednesday, June 27, 2018 at 9am in the Courthouse Conference Room, 850 main St., Dallas, OR 97338.
- (d) The Polk Extension Service District will hold a public hearing regarding approving the budget for fiscal year 18-19 later today at 1:30pm in the Courthouse Conference Room, 850 Main St., Dallas, OR 97338.
- 3. COMMENTS (for items not on this agenda)
- 4. APPROVAL OF AGENDA
- 5. APPROVAL OF CONSENT CALENDAR
- 6. APPROVAL OF MINUTES OF BOARD MEETING OF June 13, 2018
- GENERAL LIABILITY/PROPERTY INSURANCE FISCAL YEAR 2018-2019
 Consider purchasing liability and property insurance policies for fiscal year 2018-2019.

(Greg Hansen, Administrative officer)

8. WORKERS' COMPENSATION INSURANCE – CARRIER SELECTION

Consider selecting CCIS as the Worker's Compensation Insurance carrier for the County for fiscal year 2018-2019.

(Greg Hansen, Administrative Officer)

9. RESOLUTION 18-11

Consider adopting Resolution No. 18-11 in the matter of increasing appropriations and transferring appropriations within multiple funds for fiscal year 2018-2019.

(Greg Hansen, Administrative Officer)

POLK COUNTY PUBLIC MEETINGS AND PUBLIC HEARINGS GUIDELINE FOR CITIZENS REGULAR MEETING AGENDA

Regular meetings of the Polk County Board of Commissioners convene at 9:00 a.m. each Wednesday morning. Any person wishing to bring a matter before the Board at one of these meetings may do so by mailing or delivering written notice, concisely describing the nature of the item, to the Board of Commissioners, Polk County Courthouse, Dallas, Oregon 97338, by noon on the preceding Thursday. Unless otherwise announced, meetings are held in the Main Conference Room of the Courthouse.

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APPEARANCE OF INTERESTED PARTIES

The Board sets aside time at each regular meeting for comment by the public on subjects not appearing on the Agenda. Individuals may come forward and make any statement they wish, but not exceed three (3) minutes in length, except as is required to give concise answers to questions from Board members. If the subject will require a lengthier presentation, or merits inclusion as an item on the agenda of a future meeting, the Board shall schedule accordingly.

PUBLIC HEARING FORMAT Land Use

- 1. Chairperson opens hearing.
 - (a) Reading of hearing request or appeal statement.
 - (b) Call for abstentions (ex parte contact or conflict of interest).
- 2. County staff presents background, summary and its recommendation (20-minute limit).
- 3. Applicant (Appellant) presents his/her case (15-minute limit).
- 4. Public testimony. Note that all testimony and evidence must be directed toward the applicable factual and legal criteria as identified in the record and/or during this hearing. Do not repeat previous testimony. Simply note for the record that you are in agreement with that earlier testimony. Your time to present testimony is limited. FAILURE TO RAISE AN ISSUE IN THIS HEARING, IN PERSON OR BY LETTER, OR FAILURE TO PROVIDE ADEQUATE SPECIFICITY TO AFFORD THE BOARD AN OPPORTUNITY TO RESPOND TO THE ISSUE MAY PRECLUDE LATER APPEAL TO LUBA ON THAT ISSUE.
 - (a) Individuals in favor of the application or appeal.
 - (b) Individuals against the application or appeal. At the discretion of the Chairman, an attorney, consultant, or other designated representative of two or more individuals may be allowed the combined time for each represented individual who does not speak, not to exceed 20 minutes. The Chairman may require proof of designation.
- 5. Rebuttal by Applicant (Appellant 10-minute limit).
- 6. Questions from Board (discussion limited to individuals questioned by the Board).
 - (a) Staff.
 - (b) Applicant (Appellant).
 - (c) Individuals testifying.
- 7. Chairman closes hearing and announces closing of Record.
- 8. Chairman announces date for deliberation and decision.
- 9. The Board's decision is deemed the final decision of Polk County. It may be appealed to LUBA within 21 days of its issuance in written form. The address and phone number of LUBA may be obtained from the Polk County Community Development Department and will also appear on the Notice of Decision which will be mailed to all persons who testify, submit comments, or print their name and address on the hearing attendance sheet in the back of

CONSENT CALENDAR

(a) DISTRICT ATTORNEY - CONTRACT NO. 18-67

Approve Contract No. 18-67, with Dr. Steven Fletcher to be the Polk County Medical Examiner.

(Aaron Felton, District Attorney)

(b) PUBLIC WORKS - CONTRACT NO. 18-65

Approve Contract No. 18-65, for Masson Bruce & Girard to provide Environmental Permitting and associated services. (Alena Beltz, Civil Engineer)

(c) COMMUNITY DEVELOPMENT - CONTRACT NO. 18-66

Approve Contract 18-66, with Hearings Officer Leslie Howell. (Austin McGuigan, Community Development)

(d) GENERAL SERVICES - CONTRACT NO. 18-68

Approve Contract NO. 18-68, with AC & CO to re-roof the Polk County Jail. (Greg Hansen, Administrative Officer)

(e) GENERAL SERVICES - CONTRACT NO. 18-69

Approve Contract NO. 18-69, with AC & CO to provide architectural/project management services for the renovation of the existing Public Works building. (Greg Hansen, Administrative Officer)

(f) GENERAL SERVICES - CONTRACT NO. 18-70

Approve Contract 18-70, with AC & CO to provide architectural/project management services for the construction of new crew room/emergency management center/Sheriff locker room facility.

(Greg Hansen, Administrative Officer)

(g) HEALTH SERVICES - CONTRACT NO. 18-71

Approve Contract NO. 18-71, with CENTER FOR DEVELOPING HOPE, LLC to provide mental health services to referred Polk County Mental Health individuals.

(Jeff Brown, Health Services)

(h) HEALTH SERVICES - CONTRACT 18-72

Approve Contract NO. 18-72, with Lori Linton-Nelson, RN/MN/PMHNP to provide mental health services to referred Polk County Mental Health individuals.

(Jeff Brown, Health Services)

(i) HEALTH SERVICES - CONTRACT 18-73

Approve Contract NO. 18-73, with Whitney Sherer, to provide mental health services to referred Polk County Mental Health individuals.

(Jeff Brown, Health Services)

(j) HEALTH SERVICES - CONTRACT 18-74

Approve Contract NO. 18-74, with Meletina Taerbaum, to provide mental health services to referred Polk County Mental Health individuals. (Jeff Brown, Health Services)

(k) HEALTH SERVICES - CONTRACT 18-75

Approve Contract NO. 18-75, with Courtney Hagemann, to provide mental health services to referred Polk County Mental Health individuals.

(Jeff Brown, Health Services)

(I) HEALTH SERVICES - CONTRACT 18-76

Approve Contract NO. 18-76, with David Flynn, to provide mental health services to referred Polk County Mental Health individuals.

(Jeff Brown, Health Services)

(m) HEALTH SERVICES - CONTRACT 18-77

Approve Contract NO. 18-77, with Alfredo Soto, MD, to provide mental health services to referred Polk County Mental Health individuals and provide Medical Director oversight and clinical/supervision.

(Jeff Brown, Health Services)

THE BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION PURSUANT TO ORS 192.660.

ADJOURNMENT